

AGENDA
A SPECIAL MEETING OF COUNCIL
THURSDAY, JANUARY 10, 2019
5:00 p.m.
COUNCIL CHAMBERS, LADYSMITH CITY HALL

CALL TO ORDER (5:00 P.M.)

1. AGENDA APPROVAL

2. MINUTES

2.1. Minutes of the Regular Meeting of Council held January 7, 2019 1 - 4

3. 2019 BUDGET WORKSHOP

3.1. Presentation -- Review of Operating Budgets and Introduction of Capital Budgets

3.2. Public Input and Questions

ADJOURNMENT



MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, JANUARY 7, 2019
CALL TO ORDER 4:35 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Amanda Jacobson
Councillor Tricia McKay	Councillor Marsh Stevens
Councillor Jeff Virtanen	Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Robert Johnson

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams (entered at 7:48 p.m.)
Erin Anderson	Geoff Goodall (entered at 7:48 p.m.)
Clayton Postings	Joanna Winter
Kim Fowler	Sue Bouma

CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 4:35 p.m.

CLOSED SESSION

CS 2019-001

Moved and seconded:

That, in accordance with section 90(1) of the Community Charter, Council retire into closed session at 4:35 p.m. in order to consider items related to the following:

- Property Acquisition - section 90 (1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Tender Discussion – section 90 (1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*
- Service Access Negotiations (two items) – section 90 (1)(j)

Motion carried.

REGULAR OPEN MEETING

Mayor Stone called this Meeting of Council to order at 7:02 p.m., recognizing the traditional territory of the Stz'uminus People.

AGENDA APPROVAL

CS 2019-002

Moved and seconded:

That Council approve the agenda for this Regular Meeting of Council for January 7, 2019.

Motion carried.

RISE AND REPORT

Council rose from closed session at 6:15 p.m. with report on the following:

- Resolution CE 2019-005

That Council authorize the return of the bid security for the Gill Road Lift Station tender on receipt from the bidder of a duly completed and signed release document prepared by the Town's legal counsel.

MINUTES

CS 2019-003

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held December 17, 2018.

Motion carried.

DELEGATION

Norm Hotson and Kim Perry, Hotson Architecture

Waterfront Area Plan Arts and Heritage Hub Planning Report

The Waterfront Area Plan Implementation Manager provided Council with a brief background to the Arts and Heritage Hub Planning project and introduced Norm Hotson and Kim Perry of Hotson Architecture, who connected to the meeting via telephone.

Mr. Hotson reviewed the impact of the Arts and Heritage Hub on the Waterfront Area Plan, describing it as the anchor that would attract tourists and citizens while linking the downtown core to the waterfront area. He reviewed the guiding principles of the Arts and Heritage Hub plan, noting that the overall construction costs for the plan would be roughly \$20 million, but that the design would allow for incremental development over a period of time as funding is available.

Mr. Perry discussed the Arts and Heritage Hub open spaces plan with Council, noting that the street system for the area was designed to be comfortable for pedestrians and cyclists, with the overarching goal of connecting the hub to the downtown.

Mr. Hotson and Mr. Perry responded to Council's questions

regarding traffic, parking, public facilities, industrial heritage and costs.

Council thanked Mr. Hotson and Mr. Perry for their work to date, and expressed their anticipation for feedback received from the Open House and User Group meetings taking place the following day.

F. Adams and G. Goodall entered the meeting.

BUDGET WORKSHOP

Budget Workshop

Staff gave a presentation outlining the draft 2019 Operational Budget, and responded to questions from Council. Staff highlighted considerations for upcoming 2019 budget meetings.

CS 2019-004

Moved and seconded:

That Council confirm that:

- (A) Ten percent (10%) of the previous year's municipal tax levy will be allocated to General Capital Projects for the 2019-2023 Financial Plan; and
- (B) Five percent (5%) of the previous year's municipal tax levy will be allocated to General Capital Reserve.

Motion carried.

F. Adams and G. Goodall left the meeting.

Council took a five minute recess and returned to the meeting.

COMMITTEE REPORTS

CS 2019-005

Recommendations from the Protective Services Committee

Moved and seconded:

That Council:

1. Direct staff to investigate options for more visible signs at downtown crosswalks.
2. Refer to staff the issue of adding speed limits to Playground zone signs

Motion carried.

REPORTS

CS 2019-006

Youth Strategy Implementation and Grant Application

Moved and seconded:

That Council:

- 1) Appoint the existing Ladysmith Youth Strategy Core+ Community Partners as the Ladysmith Youth Task Group to commence implementation of Youth Strategy;
- 2) Direct staff to work with the Ladysmith Youth Task Group

toward the implementation of the Youth Strategy recommendations;

- 3) Authorize staff to submit an application to the Island Health Community Grants program for \$12,000 to support the implementation of the Youth Strategy.

Motion carried.

E. Anderson left the meeting.

Community Child Care Planning Program

Moved and seconded:

CS 2019-007

That Council of the Town of Ladysmith authorizes the Cowichan Valley Regional District (CVRD) to be the primary applicant to the Community Child Care Planning Program to apply for, receive and manage the grant funding, on its behalf, to create a child care space creation action plan.

Motion carried.

QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

CS 2019-008

Moved and seconded:

That this Regular Meeting of Council adjourn at 9:19 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)