

AGENDA

Accessibility Committee

Wednesday, May 28, 2025 at 7:00pm

Via Zoom

<https://us06web.zoom.us/j/6709582434?pwd=U2dMbWg0S3hKbGVxUnRYZ0hZdHlGdz09&omn=89613754599>

Meeting ID: 670 958 2434

Passcode: di4Kkv

Mandate: The primary function of the Accessibility Advisory Committee is to identify barriers to inclusion and accessibility, and to make recommendations to Council as to how to remove and prevent these barriers.

1. CALL TO ORDER AND ACKNOWLEDGEMENT (7:00pm)

The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

3. MINUTES APPROVAL

Minutes of the meeting held January 8, 2025 (attached) for approval.

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4. ACCESSIBILITY PLAN REVIEW

The Committee will review the Accessibility Plan (link provided by email) and provide feedback. Next steps will involve public engagement.

5. NEW BUSINESS

6. NEXT MEETING

7. ADJOURNMENT

MINUTES OF THE ACCESSIBILITY ADVISORY COMMITTEE
WEDNESDAY, JANUARY 8, 2025
MEETING HELD ELECTRONICALLY VIA ZOOM

MEMBERS PRESENT

Diane Hobelaid, Chair
Jordan Herbison
Andy Hobelaid

Councillor Amanda Jacobson
Shaun McKenzie
Christina Stephen

STAFF PRESENT

Sue Bouma (Manager of Corporate Services)

Nick Pescod (Communications & Engagement Specialist)

**CALL TO ORDER AND
ACKNOWLEDGEMENT**

Ms. Hobelaid, Chair, called the Accessibility Advisory Committee meeting to order at 7:02 p.m., recognizing with gratitude that it was taking place on the unceded territory of the Stz'uminus First Nation.

AGENDA APPROVAL

Moved and seconded:

That the agenda for the January 8, 2025 meeting of the Accessibility Advisory Committee be approved as presented.

Motion carried.

MINUTES APPROVAL

Moved and seconded:

That the minutes of the November 27, 2024 Accessibility Advisory Committee meeting be approved.

Motion carried.

**ACCESSIBILITY PLAN
FRAMEWORK**

The Committee reviewed the updates made to the Accessibility Plan framework as a result of the November 27th Committee meeting and compiled a list of potential action items. Staff will now begin the design, refinement and polishing process and will return to the Committee in April or May with an updated version of the plan for their review.

NEW BUSINESS**NEXT MEETING**

TBD

ADJOURNMENT

Moved and seconded:

That this Accessibility Advisory Committee Meeting be adjourned at 7:55 p.m.

Motion carried.

RECEIVED:

Diane Hobelaid
Chair

Sue Bouma
Corporate Officer