



## AGENDA - Arts and Heritage Hub Steering Committee

**Project:** Arts and Heritage Hub Artists' Studio

**Meeting Date:** Wednesday, March 30 11:30pm - 1:30pm

**Location:** Zoom

**Link:** <https://us02web.zoom.us/j/89098566357>

**Personnel:** Governance

Aaron Stone / Mayor, Town of Ladysmith  
Roxanne Harris / Chief, Stz'uminus First Nation

Membership

Ora Steyn / Arts Council of Ladysmith and District Representative  
Quentin Goodbody / Ladysmith and District Historical Society Representative  
Marnie Craig / Ladysmith Maritime Society Representative  
Ray Gauthier / Stz'uminus First Nation Representative  
Marsh Stevens / Town of Ladysmith Councillor

Personnel

Ben Checkwitch / Checkwitch Poiron Architects Inc.  
Kelty McKinnon / PFS Studios Landscape Architects  
Sofia Martinez Costa / PFS Studios Landscape Architects  
John Marston / Design Consultant  
Allison McCarrick / Chief Administrative Officer, Town of Ladysmith  
Chris Barfoot / Director of Parks, Recreation and Culture, Town of Ladysmith

### Meeting Intent:

To update the steering committee on the project progress since the last engagement meeting, and to review and discuss the development of the project's design and organization.

### Meeting Agenda:

1. Land Acknowledgement & Introductions - Ben Checkwitch:  
*"The Town of Ladysmith acknowledges with gratitude that this meeting takes place on the traditional, unceded territory of the Stz'uminus First Nation."*
2. Project update - Ben Checkwitch
  - 2.1. Project Timeline
3. Review of previous meetings - Ben Checkwitch
4. Design Development Review
  - 4.1. Landscaping and Public Space development - Kelty McKinnon and John Marston
  - 4.2. Artist's Studio Building development - Ben Checkwitch and John Marston
5. Project Governance and Administration - Chris Barfoot
6. Project Naming
7. Questions and Open Discussion
8. Review or Next Steps
9. Closing Remarks and Comments