



Steering Committee Meeting #6: Meeting Minutes

Project: Arts and Heritage Hub
Meeting Date: October 24, 2022 2:30pm - 3:30pm
Meeting Location: Zoom
Minutes Issued: October 26, 2022

Attendance:

Allison McCarrick	AMC	<i>Chief Administrative Officer, Town of Ladysmith</i>
Chris Barfoot	CB	<i>Director of Parks, Recreation and Culture, Town of Ladysmith</i>
Jake Belobaba	JB	<i>Director of Development Services, Town of Ladysmith</i>
Marsh Stevens	MS	<i>Town of Ladysmith Councillor</i>
Ben Checkwitch	BC	<i>Checkwitch Poiron Architects Inc.</i>
Hector Alcalá	HA	<i>Checkwitch Poiron Architects Inc.</i>
John Marston	JM	<i>Design Consultant</i>
Kelty McKinnon	KM	<i>PFS Studios Landscape Architects</i>
Sofia Martinez	SM	<i>PFS Studios Landscape Architects</i>
Ora Steyn	OS	<i>Arts Council of Ladysmith and District Representative</i>
Quentin Goodbody	QB	<i>Ladysmith and District Historical Society Representative</i>
Marnie Craig	MC	<i>Ladysmith Maritime Society Representative</i>
Ray Gauthier	RG	<i>Stz'uminus First Nation Representative</i>

No. Item

1. Ben Checkwitch welcomed everyone to the meeting and stated that the project was located on the traditional and unceded territory of the Stz'uminus First Nation.
2. Ben Checkwitch reviewed the project timeline. He noted that since the last Stakeholder meeting that there had been another meeting with the Stz'uminus Elders. The designs that were being presented during this Stakeholder Meeting were also presented to the Stz'uminus Elders and had received a favourable response with the approval to move forward to obtain the building permit.
3. Ben Checkwitch clarified that the current goal for costing and construction is the phase 1. The other phases will be tackled once there is a more define timeline from the infrastructure work that will be done to do the master plan of the waterfront project.
4. Allison McCarrick seeks to verify the scheduled date for presenting the project to the Ladysmith Town Council.