



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE GOVERNMENT SERVICES COMMITTEE
MONDAY, FEBRUARY 18, 2013
5:00 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Gord Horth (Chair)
Mayor Rob Hutchins

Councillor Bill Drysdale
Councillor Glenda Patterson

Councillor Jillian Dashwood

COUNCIL MEMBERS ABSENT:

Councillor Steve Arnett

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Sandy Bowden

Felicity Adams
John Manson

Erin Anderson
Joanna Winter

CALL TO ORDER

Councillor Horth called the Government Services Committee meeting to order at 5:00 p.m.

AGENDA APPROVAL

GS 2013-013

It was moved, seconded and carried that the agenda for the Government Services Committee meeting of February 18, 2013 be adopted with the following addition under New Business:

- Mackie Park Parking Lot

MINUTES

GS 2013-014

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held January 21, 2013 be adopted as circulated.

DELEGATIONS

Rupinder Basi, Altus Group

Proposed Monopole at TELUS Office, Roberts Street

R. Basi made a presentation to the Committee regarding a request by TELUS to site a 14.9 metre telecommunications facility at the TELUS central office at 11 Roberts Street. The intent of the monopole is to improve TELUS telecommunications service. R. Basi noted that recommendations from the Heritage Revitalization Advisory Commission have been incorporated, including consultations with neighbours. The downtown business community has also been consulted regarding the proposed monopole.

R. Basi responded to questions from Council and discussion

ensued. Council thanked Mr. Basi for his presentation and advised him that the request to install a monopole at 11 Roberts Street would be considered later in the agenda.

REPORTS

City Manager's Report

GS-2013-015

It was moved, seconded and carried that the City Manager's report dated February 2013 be received.

Proposed Telus Monopole at 11 Roberts Street

GS 2013-016

It was moved, seconded and carried that the Committee recommended to Council that the following conditions apply regarding concurrence with the installation of a 14.9 metre tall telecommunications facility in Ladysmith:

- The facility be a dark green colour
- The antennae be concealed in the tower
- The facility be fenced in dark green wrought iron or other appropriate material as approved by staff
- If there are future requests for additional height of external antennae to be added to the facility that further consultation take place with the Town of Ladysmith given the community's sensitivity to the location

GS 2013-017

It was moved and seconded that the Committee recommend that Council concur with the installation of a 14.9 metre tall telecommunications facility at the TELUS central office located at 11 Roberts Street, at siting option C (monopole located on the east side and partially screened by the TELUS building and the equipment contained in the existing garage).

MOTION REFERRED

MOTION TO REFER

GS 2013-018

It was moved, seconded and carried that the installation of a 14.9 metre tall telecommunications facility at the TELUS central office located at 11 Roberts Street be referred to staff to explore alternative locations and report back to the Committee at the earliest opportunity.

Smoking Regulations

GS 2013-019

It was moved, seconded and carried that the Committee recommend that Council direct staff to prepare a No Smoking/Clean Air Bylaw in accordance with current provincial legislation and the recommendations of the Vancouver Island Health Officers, including:

1. Prohibit smoking in public spaces, beaches, parks, sports fields, athletic facility stands, public/private school grounds and outdoor areas of municipal facilities (with exceptions for the ceremonial use of tobacco in an Aboriginal cultural activity);
2. Prohibit smoking within seven metres of Town-owned building

doorways, open windows and air intakes and encourage business owners to do the same;

3. Prohibit smoking on outdoor patios, transit stops, and where individuals are required to queue for the receipt of any service;
4. Prohibit the sale of tobacco to anyone under 19 years of age;
5. Restrict retail tobacco displays/promotions where youth have access;
6. Prohibit smoking in cars with children under the age of 16;

And that other jurisdictions in the Cowichan Valley Regional District be consulted with respect to establishing a common no-smoking bylaw;

And further, that a communications strategy be prepared to ensure that the Town's position on smoking in public places and in motor vehicles occupied by individuals under the age of 16 years is clearly communicated to the public.

Building Inspector's Report – January 2013

GS 2013-020

It was moved, seconded and carried that the Building Inspector's Report for January 2013 be received.

Trolley Report – January 2013

GS 2013-021

It was moved, seconded and carried that the Trolley Report for January 2013 be received.

GS-2013-022

It was moved, seconded and carried that the Committee recommend that Council request staff to send trolley services ridership statistics to BC Transit for analysis and assistance in developing recommendations with respect to routes and service.

Fire Chief's Report – January 2103

GS 2013-023

It was moved, seconded and carried that the Fire Chief's Report for January 2013 be received.

Coastal Animal Control Services – January Pound Report

GS 2013-024

It was moved, seconded and carried that the Coastal Animal Control Services Pound Report for January 2013 be received.

Ladysmith Chamber of Commerce Visitor Centre Report

GS 2013-025

It was moved, seconded and carried that the report from the Ladysmith Visitor Centre for January 2013 be received.

COUNCIL SUBMISSIONS

Public Input Process

GS 2013-026

It was moved, seconded and carried that the Committee recommend that Council request Mayor Hutchins and staff to investigate alternatives to allow public input into Council Meeting

Agenda Items at the start of a Council meeting.

It was suggested to research the practices of other local governments, including the Municipality of North Cowichan and City of Duncan.

Volunteer Appreciation Dinner

Staff were requested to send out proposed dates for a Town of Ladysmith Volunteer Appreciation Dinner to be hosted by Council in March.

Ladysmith Chamber of Commerce Home, Garden and Business Show

Staff were requested to circulate a schedule of available shifts for the Town booth at the Ladysmith Chamber of Commerce Home, Garden and Business Show for Council members to fill in.

CORRESPONDENCE

Iris Hesketh-Boles, Association of Vancouver Island and Coastal Communities AGM and Convention

Mayor Hutchins and Councillors Arnett, Dashwood, Drysdale and Patterson will attend the 2013 annual general meeting and convention of the Association of Vancouver Island and Coastal Communities.

Muriel and Ken Carlson

Garbage along Walkways and Paths in Waterfront Vicinity

GS 2013-027

It was moved, seconded and carried that the Committee recommend to Council that an annual community clean-up day be organized and that volunteers to spearhead the event be identified, and that a letter be written to Muriel and Ken Carlson thanking them for their correspondence dated February 8, 2013 and advising them of the proposed community clean-up.

NEW BUSINESS

Parking at Mackie Park

GS 2013-028

It was moved, seconded and carried that the Committee recommend that Council request staff to consider options for expanding the parking lot at Mackie Park and report back with recommendations.

Peerless Road Recycling Facility

Mayor Hutchins noted that the Peerless Road Solid Waste facility will remain open during its expansion, on a somewhat limited capacity.

ADJOURNMENT

GS 2013-029

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:16 p.m.

CERTIFIED CORRECT

Chair (Councillor G. Horth)

Corporate Officer (S. Bowden)