



**TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE MUNICIPAL SERVICES COMMITTEE**

MONDAY, JANUARY 19, 2015

LADYSMITH EAGLES HALL

921 FIRST AVENUE, LADYSMITH

CALL TO ORDER 6:05 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Steve Arnett (Chair)
Councillor Carol Henderson
Mayor Aaron Stone

Councillor Cal Fradin
Councillor Rob Hutchins

Councillor Joe Friesenhan
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Erin Anderson
Joanna Winter

Sandy Bowden
John Manson

Felicity Adams
Clayton Postings

CALL TO ORDER

Councillor Arnett called the Municipal Services Committee meeting to order at 6:05 p.m.

AGENDA APPROVAL

MS 2015-001

Moved and seconded:

That the agenda for this meeting of the Municipal Services Committee be approved.

Motion carried.

MINUTES

MS 2015-002

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held November 17, 2014 be approved.

Motion carried.

REPORTS

City Manager's Report

The City Manager responded to questions from Council.

MS 2015-003

Moved and seconded:

That the City Manager's Report to December 31, 2014 be received.

Motion carried.

MS 2015-004

Low Barrier Access to Showers for Citizens with Limited Means

Moved and seconded:

That the Committee recommend that Council direct staff to amend Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2014, No. 1846 to include provision for a "shower only" admissions fee at the rate of half the current adult admission.

Motion carried.

COUNCILLOR PATERSON OPPOSED.

Development Application Fees Review

Moved and seconded:

MS 2015-005

That the Committee recommend that Council direct staff to prepare an amendment to Ladysmith Fees and Charges Bylaw 2008, No. 1644 to implement fees as follows:

Miscellaneous Fees:	
Waterfront Area Plan	\$25
Holland Creek Area Plan	\$10
South Ladysmith Area Plan	\$10
Official Community Plan, including Schedule A.1 (DPAs)	\$35
Zoning Bylaw	\$40
OCP and Zoning Bylaw Maps (Large size)	\$15 per map

Application Fees:	
OCP Amendment	\$2,000 + advertising and delivery costs
Zoning Bylaw Amendment	\$2,000 + advertising and delivery costs
Combined OCP/Zoning Bylaw Amendment	\$3,000 + advertising and delivery costs
Development Permit – Multi-Unit, Commercial, Downtown Industrial	\$1,000
Development Permit – High Street Intensive Residential	\$750
Development Permit – Riparian, Hazard Lands	\$250
Development Permit – Coach House Intensive Residential	\$250
Development Permit – Façade, Amendment	\$100
Sign Permit	\$100
Development Variance Permit	\$750 + delivery costs
Board of Variance	\$750 + delivery cost
Temporary Use Permit	\$1500 + advertising and delivery costs
Subdivision - PLA	\$500 + \$250 per lot
Subdivision – Approval, Extension, Form P	\$500

Strata Conversion	\$500 + \$250 per unit
Boundary Extension Proposal	\$2000 + \$50 per hectare plus advertising and electoral approval costs
Liquor Licence Primary Referral Review Community Consultation	\$250 \$1,500 + advertising
ALR Application – Subdivision / Non-Farm Use	\$600 + ALR Fees
ALR Application - Exclusion	\$2,000 + ALR Fees
Film Permit	\$250

Motion carried.

Building Permit Summary

Moved and seconded:

MS 2015-006 That the Building Permit Summary Report for the period October to December 2014 be received.

Motion carried.

Ladysmith Fire/Rescue Fire Chief's Reports

Moved and seconded:

MS 2015-007 That the Fire Chief's reports for the period October to December 2014 be received.

Coastal Animal Control Services Pound Reports

Moved and seconded:

MS 2015-008 That the Coastal Animal Control Services Pound Reports for October to December 2014 be received.

Motion carried.

ADJOURNMENT

Moved and seconded:

MS 2015-009 That this meeting of the Municipal Services Committee adjourn at 6:42 p.m.

Motion carried.

CERTIFIED CORRECT

Chair (Councillor S. Arnett)

Corporate Officer (S. Bowden)