



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE MUNICIPAL SERVICES COMMITTEE
MONDAY, JULY 21, 2014
CALL TO ORDER 5:22 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Bill Drysdale (Chair)
Councillor Gord Horth
Councillor Glenda Patterson

Councillor Steve Arnett
Mayor Rob Hutchins

Councillor Jillian Dashwood
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
John Manson

Sandy Bowden
Joanna Winter

Erin Anderson

CALL TO ORDER

Councillor Drysdale called the Municipal Services Committee meeting to order at 5:22 p.m.

AGENDA APPROVAL

MS 2014-039

Moved and seconded:

That the agenda for this meeting of the Municipal Services Committee be approved with the following additions:

- 5.1 Chamber of Commerce Trolley Rental
- 5.2 Promotion of Tourism and Small Business on the Town's website
- 5.3 Confirmation of Council Participation in Ladysmith Days Parade
- 5.4 Contaminated Site Profile – Option to Opt Out
- 5.5 Bayview Connector Streetlight
- 5.6 Martin Mars Bomber
- 6.2 Excessive Boat Speed in Ladysmith Harbour

Motion carried.

MINUTES

MS 2014-040

Moved and seconded:

That the minutes of the Municipal Services Committee meeting held June 16, 2014 be approved.

Motion carried.

REPORTS

City Manager's Report

MS 2014-041

Moved and seconded:

That the City Manager's Report to June 30, 2014 be received.

Motion carried.

Financial Update to May 31, 2014

MS 2014-042

Moved and seconded:

That the Financial Update to June 30, 2014 be received.

Motion carried.

Corporate Flag Protocol

Moved and seconded:

MS 2014-043

That the Committee recommend to Council that the draft Corporate Flag Protocol Policy be approved as amended, with section 2.3 amended to read *"In the case of a death, flags shall be flown at half-mast from the day of the death until sunset on the day of the funeral or the seventh day following the death, whichever occurs first."*
Motion carried.

Building Inspector's Report to June 30, 2014

Moved and seconded:

MS 2014-044

That the Building Inspector's report to June 30, 2014, be received.
Motion carried.

Fire Chief's Report to June 30, 2014

Moved and seconded:

MS 2014-045

That the Fire Chief's Report for the month of June 2014 be received.
Motion carried.

Coastal Animal Control Services – June 2014 Pound Report

Moved and seconded:

MS 2014-046

That the Coastal Animal Control Services Pound Report for the month of June 2014 be received.
Motion carried.

COUNCIL SUBMISSIONS

Ladysmith Chamber of Commerce – Trolley Rental Request

Moved and seconded:

MS 2014-047

That the Committee recommend that Council waive the trolley rental fee in support of the Ladysmith tour during the Savour Cowichan Wine and Culinary Festival on September 30, 2014, subject to availability of funds in the Trolley Rental Grant-in-Aid.
Motion carried.

Promotion of Small Business and Tourism on Town Websites

It was agreed that the Tourism Ladysmith website may be an appropriate venue to promote "Life in Ladysmith".

Ladysmith Days Parade

Council members will take part in the Ladysmith Days Parade.

Contaminated Site Profile

Moved and seconded:

MS 2014-048

That the Committee recommend that Council request staff to investigate options for opting in or out of the provincial Ministry of Environment's Contaminated Site Profile System and report back with their findings.
Motion carried.

Bayview Connector Lighting

Moved and seconded:

MS 2014-049

That the Committee recommend that Council direct staff to improve the lighting on the Bayview Connector.

Motion carried.

Martin Mars Water Bomber

Councillor Dashwood will bring information on the reasons behind the decision not to deploy the Martin Mars Water Bomber to fight forest fires in British Columbia this summer.

CORRESPONDENCE

Coralee Oakes, Minister of Community, Sport and Cultural Development

Oath of Office and Local Government Elections

Moved and seconded:

MS 2014-050

That the correspondence from the Minister of Community, Sport and Cultural Development regarding the Council member Oath of Office be received.

Motion carried.

Rod Smith, Ladysmith Maritime Society

Speeding Boats in Ladysmith Harbour

Moved and seconded:

MS 2014-051

That the Committee recommend that Council request Transport Canada to install signage for appropriate speeds adjacent to the channel between Woods Island and Slack Point to regulate the speed of boats in Ladysmith's inner harbour.

Motion carried.

ADJOURNMENT

Moved and seconded:

MS 2014-052

That this meeting of the Municipal Services Committee adjourn at 5:59 p.m.

Motion carried.

CERTIFIED CORRECT

Chair (Councillor B. Drysdale)

Corporate Officer (S. Bowden)