



LADYSMITH

**TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, OCTOBER 17, 2011 – 5:30 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett, Chair  
Councillor Lori Evans  
Councillor Bruce Whittington

Councillor Scott Bastian  
Mayor Rob Hutchins

Councillor Jillian Dashwood  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Pat Durban

Sandy Bowden  
Joanna Winter

Erin Anderson

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**CALL TO ORDER**

Councillor Arnett called the meeting to order at 5:30 p.m.

**AGENDA APPROVAL**

Councillor Arnett requested the committee's consideration of the following additions to the agenda:

- 8.1 Parking at Aggie Hall
- 8.2 Public Washrooms

**2011-127**

It was moved, seconded and carried that the agenda for the Government Services Committee of October 17, 2011 be adopted as amended.

**MINUTES**

**2011-128**

It was moved, seconded and carried that the minutes of the Special Government Services Committee meeting held October 4, 2011 be adopted as circulated.

**DELEGATIONS**

**Clayton Brenton, Dynamic Technology and Consulting  
Dynamic Wormoponic System**

C. Brenton gave a presentation on a new composting technology that can grow highly nutritious produce in a very short period of time.

Council thanked Dr. Brenton for his informative presentation and wished him success with his work.

**CITY MANAGER'S  
REPORT**

The City Manager provided Council with a verbal report on activities with respect to the strategic priorities for the year, and responded to questions.

## **STAFF REPORTS**

### **Financial Plan Update**

It was suggested that 'Cemetery' be added to the title of the line item referred to as 'Public Health' for purposes of clarity.

**2011-129** It was moved, seconded and carried that the Financial Plan Update to the end of September 2011 be received.

### **Building Inspector's Report for September 2011**

Staff were requested to report back to Council regarding what permits have been issued for institutional buildings.

**2011-130** It was moved, seconded and carried that the Building Inspector's Report for September 2011 be received.

### **Trolley Report for September 2011**

**2011-131** It was moved, seconded and carried that the Trolley Report for September 2011 be received.

### **Fire Chief's Report for September 2011**

**2011-132** It was moved, seconded and carried that the Fire Chief's Report for September 2011 be received.

### **Animal Control / Pound Report for September 2011**

**2011-133** It was moved, seconded and carried that the Animal Control / Pound Report for September 2011 be received.

## **MEMBER SUBMISSIONS**

### **Mayor Hutchins — Presentation from Union of BC Municipalities Convention on Closed Meetings**

**2011-134** It was moved, seconded and carried that the Committee recommend to Council that the recommendations from the Office of the Ombudsman regarding best practices in closed Council Meetings be referred to staff to report back with recommendations for improving best practices with respect to closed Town of Ladysmith Council meetings.

## **CORRESPONDENCE**

### **Laurie Gourley, Mid-Island Sustainability & Stewardship Initiative Request for Support of 'Green Gateway to Vancouver Island' Initiative**

**2011-135** It was moved, seconded and carried that the Committee recommend to Council that a letter of support be written to L. Gourley of the Mid-Island Sustainability and Stewardship Initiative for the proposed 'Green Gateway to Vancouver Island' initiative.

**2011-136** It was moved, seconded and carried that the Committee

recommend to Council that Laurie Gourley be invited to make a presentation to Council at an upcoming Government Services Committee regarding the Mid-Island Sustainability and Stewardship Initiative.

## **NEW BUSINESS**

**2011-137**

### **Parking at Aggie Hall During Public Events**

It was moved, seconded and carried that the Committee recommend to Council that staff be requested to investigate options for increasing parking availability in the vicinity of Aggie Hall.

### **Public Washrooms**

It was agreed that the matter of publicizing the location of public washrooms in the Town of Ladysmith be referred to the Public Washroom Task Force of the Chamber of Commerce, the Ladysmith Downtown Business Association and the Town of Ladysmith.

## **UNFINISHED BUSINESS**

### **Citizen Contact**

Mayor Hutchins reported that the Town is in the process of developing a public e-mail list for citizens who wish to be advised of Town news and events.

**2011-138**

### **Council-Public Dialogue Session**

It was moved, seconded and carried that the Committee recommend to Council that Councillors Arnett and Bastian be requested to reconvene the Public Input Task Force in order to develop recommendations for guidelines and protocol for the monthly Council-Public Dialogue session.

**2011-139**

### **Third Party Directional Signage**

It was moved, seconded and carried that the Committee recommend to Council that staff be requested to review the bylaws governing third party signage for possible contradictions and to report back to Council.

**2011-140**

### **Literacy on the Trolley**

It was moved, seconded and carried that the Committee recommend to Council that the Trolley Committee be requested to develop a program to encourage reading and children's literacy on the Ladysmith trolley, in partnership with Ladysmith Family and Friends.

**2011-141**

### **100 Gatacre Street Alley**

It was moved, seconded and carried that the Committee

recommend to Council that the Protective Services Committee be requested to investigate traffic calming options for the 100 Gatacre Street Alley.

**2011-142**

It was moved, seconded and carried that the Committee recommend to Council that consideration be given to making the 100 Gatacre Alley one-way from Second Avenue to the parking lot.

#### **ADJOURNMENT**

**2011-143**

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:56 p.m.

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Chair (Councillor S. Arnett)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)