



LADYSMITH

**TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, SEPTEMBER 19, 2011 – 5:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett, Chair (entered later)  
Councillor Jillian Dashwood  
Mayor Rob Hutchins  
Councillor Bruce Whittington

Councillor Scott Bastian (entered later)  
Councillor Lori Evans  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson  
Joanna Winter

Sandy Bowden  
Joe Friesenhan

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**CALL TO ORDER**

**2011-097**

It was moved, seconded and carried that Councillor Dashwood chair the meeting in the absence of the Chair and Deputy Chair.

Councillor Dashwood called the meeting to order at 5:01 p.m.

**AGENDA APPROVAL**

**2011-098**

It was moved, seconded and carried that the agenda be adopted as circulated.

**MINUTES**

**2011-099**

It was moved, seconded and carried that the Government Services Committee minutes for the meeting held August 15, 2011 be adopted as circulated.

**DELEGATIONS**

**Jim Wadsworth, BC Transit**

**Report on Cowichan Valley Transit Plan**

J. Wadsworth, accompanied by Jim Wickham, Manager of Transit Management with the Cowichan Valley Regional District, and Myrna Warren, BC Transit, gave a presentation of the vision, goals and overall plan for the Transit Future Plan for regional transit in the Cowichan Valley Regional District.

J. Wadsworth requested Council's endorsement of the proposed

vision, goals and the long-term plan for a transit network for the Cowichan Valley Regional District. Council was advised that the full report of the Transit Plan will be made available to the Town of Ladysmith within the month.

**2011-100**

It was moved, seconded and carried that the Committee recommend that Council support in principle the proposed vision, goals and network of the Cowichan Valley Regional District Transit Future Plan be supported in principle, and that it be referred to staff to review and report at the October 3, 2011 meeting of Council.

Councillor Bastian entered the meeting at 5:25 p.m. and assumed the Chair.

**Sybille Sanderson, Cowichan Valley Regional District  
Emergency Management Agreement**

S. Sanderson provided an overview of the Cowichan Valley Regional District's proposed Emergency Management Agreement and requested Council's endorsement of the agreement.

**2011-101**

It was moved, seconded and carried that the Committee recommend that Council endorse the Emergency Management Agreement for the Cowichan Valley Regional District, and that the Mayor and Corporate Officer be authorized to sign the agreement.

Councillor Arnett entered the meeting at 6:10 p.m.

**Recess**

**2011-102**

It was moved, seconded and carried at 6:15 p.m. that the Government Services Committee meeting recess for ten minutes.

This meeting of the Government Services Committee reconvened at 6:25 p.m.

**CITY MANAGER'S  
REPORT**

The City Manager presented her Quarterly Report, and responded to questions from Council.

**STAFF REPORTS**

**Directors' Quarterly Reports**

Staff were requested to provide a status update on the construction of a causeway within the small Craft Harbours Lease; on safety improvements on the Holland Creek Trail, and on the on environmental issues from Parks, Recreation and Culture. 2012.

**2011-103**

It was moved, seconded and carried that the Directors' Reports for the quarter ending September 30, 2011 be received.

- 2011-104 Financial Plan Update**  
It was moved, seconded and carried that the Financial Plan Update to the end of August 2011 be received.
- Staff were requested to provide additional information regarding Tangible Capital Assets as presented in the financial statements.
- 2011-105 Waste, Recyclables and Organics Collection Contract**  
It was moved, seconded and carried that the Committee recommend that Council extend the existing solid waste collection contract with BFI Canada for an additional one year term to expire on September 30, 2012.
- 2011-106 Three Quarter Ton Utility Vehicle**  
It was moved, seconded and carried that the Committee recommend that Council authorize staff to issue a Request for proposals for the ¾ ton Public Works truck scheduled for replacement, with the funds to come from the Equipment Replacement Reserve.
- 2011-107 Dog Licencing, Control and Pound Bylaw No. 1155 – Definition of “At Large”**  
It was moved, seconded and carried that the staff report concerning the definition of “At Large” contained in Dog Licencing, Control and Pound Bylaw No. 1155 be received.
- 2011-108 Building Inspector’s Report for August 2011**  
It was moved, seconded and carried that the Building Inspector’s Report for July 2011 be received.
- 2011-109 Trolley Report for August 2011**  
It was moved, seconded and carried that the Trolley Report for July 2011 be received.
- 2011-110 Fire Chief’s Report for August 2011**  
It was moved, seconded and carried that the Fire Chief’s Report for July 2011 be received.
- 2011-111 Animal Control / Pound Report for August 2011**  
It was moved, seconded and carried that the Pound Report for July 2011 be received.

## **ADJOURNMENT**

- 2011-112** It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:55 p.m. and that the balance of the agenda be referred to a Special

Government Services meeting on Monday October 3, 2011.

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Chair (Councillor S. Arnett)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)