



LADYSMITH

TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF COUNCIL
HELD MONDAY, JANUARY 11, 2010
4:00 P.M.

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett
Councillor Duck Paterson	Councillor Lori Evans
Councillor Bruce Whittington	

COUNCIL MEMBERS ABSENT:

Councillor Scott Bastian
Councillor Jillian Dashwood

STAFF PRESENT:

Ruth Malli	Pat Durban
Sandy Bowden	Rebecca Kalina

CALL TO ORDER

Mayor Hutchins called the meeting to order at 4:04 p.m.

EXECUTIVE SESSION

2010-016

It was moved, seconded and carried that this meeting retire into Executive Session at 4:04 p.m., pursuant to Section 90(1) of the Community Charter to consider the following items:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

RISE AND REPORT

The Executive Session of Council rose without report.

AGENDA APPROVAL

The Mayor requested Council's consideration of the following changes to the agenda:

- Delete 5.2 - Submission in Response to RFP for the Purchase of Part of DL 108 and Manufactured

- Home Park Development
- Add New 5.2 – Request for Proposals for Engineering Services – Community Social Services Centre and Spirit Square
- Add 5.3 - Purchasing Policy

2010-017

It was moved, seconded and carried that the agenda be adopted as amended.

REPORTS

AWARD OF LANDSCAPE ARCHITECTURE SERVICES CONTRACT FOR LADYSMITH CIVIC SQUARE

2010-018

It was moved, seconded and carried that the contract for landscape architecture services for the Ladysmith Civic Square project be awarded to HB Lanarc (Nanaimo) for the fixed price of \$52,415 plus estimated costs of \$8,160 for construction and post-construction support.

REQUEST FOR PROPOSALS FOR ENGINEERING SERVICES COMMUNITY SOCIAL SERVICES CENTRE AND SPIRIT SQUARE

2010-019

It was moved, seconded and carried that the following contracts be awarded in relation to engineering services for the Ladysmith Community Services Centre and Civic Square project:

Mechanical Engineering Services

Rocky Point Engineering Ltd. for \$56,000

Electrical Engineering Services

RB Engineering Ltd. for \$28,500

Civil Engineering Services

Herold Engineering Ltd. for \$35,000

Building Code and Fire Protection Engineering Services

GHL Consultants for \$24,800

PURCHASING POLICY – LOT 108 AND COMMUNITY SERVICES CENTRE/CIVIC SQUARE PROJECT

2010-020

It was moved, seconded and carried that Section 3.3 of the Town's Purchasing Policy be amended for the Lot 108 and the Community Services Centre/Civic Square projects as follows:

- \$3,001 - \$49,999 - Three written quotations or proposals from suppliers to be documented in notes on purchase order and attached to the invoice.
- Over \$50,000 - Tender or Request for Proposal (advertised or invitation) in accordance with Town of Ladysmith Tender Policy. Council approval of tender or proposal required.

ADJOURNMENT

2010-021

It was moved, seconded and carried that the meeting be adjourned at 4:53 p.m.

Mayor (R. Hutchins)

CERTIFIED CORRECT

Corporate Officer (S. Bowden)