



LADYSMITH

TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 20, 2010 - 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins

Councillor Jillian Dashwood

Councillor Bruce Whittington

Councillor Steve Arnett

Councillor Lori Evans

Councillor Scott Bastian

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli

Erin Anderson

Sandy Bowden

Patrick Durban

Felicity Adams

Joanna Winter

CALL TO ORDER

Mayor Hutchins called the meeting to order at 4:30 p.m.

EXECUTIVE SESSION

2010-533

It was moved, seconded and carried that this meeting retire into executive session at 4:31 p.m. pursuant to Section 90(1) of the Community Charter, to consider the following items:

- discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*]

RISE AND REPORT

The Executive Session of Council arose at 5:45 p.m. and reported on the following:

- Executive Session resolution no. CE 2010-176 authorizing the Town to enter into a partnering agreement, a license agreement, a community marina sub-lease and a memorandum of understanding with DL 2016 Holdings Corporation at the Regular Council meeting on December 20, 2010, and authorizing that copies of the subject agreements be forwarded to the Ladysmith Maritime Society and the Provincial Government for processing.

AGENDA APPROVAL

Mayor Hutchins called the regular session of Council to order at 7:00 pm

2010-534

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

- Recommendation from Government Services Committee

regarding work to be carried out at Gourlay Janes Park under New Business .

It was moved, seconded and carried that the agenda be adopted as amended.

MINUTES

2010-535 It was moved, seconded and carried that the minutes of the Regular Council Meeting of December 6, 2010 be adopted as circulated.

DELEGATION

Carol Nicol Dowe, B.C. Seniors Games

Carol Nicol-Dowe postponed her attendance to a future Council meeting.

STAFF ADVISORY / COMMITTEE REPORTS

Councillor Dashwood excused herself from the meeting, citing a possible conflict of interest.

Development Cost Charge Review

2010-536 It was moved, seconded and carried that Development Cost Charges be waived for eligible projects in the downtown area.

2010-537 It was moved, seconded and carried that Development Cost Charges be reduced for eligible developments with a low environmental impact.

2010-538 It was moved, seconded and carried that staff be requested to investigate whether offsets for affordable housing are permissible under provincial legislation governing Development Cost Charges.

2010-539 It was moved, seconded and carried that staff be requested to report back to Council with further options for new Development Cost Charges rates based on maintaining the parks and roads fees at current levels, with specific reference to which projects could be removed from the list, or where the project scope might have to be reduced.

Secondary Suite Bylaw: Strategy and Process

It was stated that for the purposes of this discussion, 'secondary suites' is used in the broadest sense, and not constrained to the definition currently contained in the Official Community Plan.

2010-540 It was moved and seconded that Council fund the development of a secondary suite policy and regulations, including community-wide and neighbourhood-level consultations, for up to \$40,000 with a \$20,000 carry-forward from the 2010 budget and an additional \$20,000 included in the 2011 Financial Plan, and that staff be

directed to issue a Request for Proposals.

Amendment

- 2010-541** It was moved, seconded and carried that resolution No. 2010-540 be amended to add the words “and that the Financial Plan be amended accordingly.”

Resolution No. 2010-540 was carried as amended.

Parks, Recreation and Culture Fees and Charges for 2011

- 2010-542** It was moved, seconded and carried that the report from the Director of Parks, Recreation and Culture regarding proposed fees and charges for 2011 be received.

- 2010-543** It was moved, seconded and carried that staff be requested to investigate the addition of 30-visit family punch cards as well as one, three, six and 12 month family passes to the Parks, Recreation and Culture fees.

BYLAWS

Town of Ladysmith Garbage, Recyclables and Organics Collection Bylaw, 2005, No. 1588, Amendment Bylaw 2010, No. 1746

- 2010-544** It was moved, seconded and carried that Town of Ladysmith Garbage, Recyclables and Organics Collection Bylaw, 2005, No. 1588, Amendment Bylaw 2010, No. 1746 be adopted.

Town of Ladysmith Revenue Anticipation Bylaw 2010, No. 1747

- 2010-545** It was moved, seconded and carried that Town of Ladysmith Revenue Anticipation Bylaw 2010, No. 1747 be adopted.

Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw 2010, No. 1748

- 2010-546** It was moved, seconded and carried that Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw 2010, No. 1748 be adopted.

Town of Ladysmith Community Centre Fees and Charges Bylaw 2010, No. 1749

- 2010-547** It was moved, seconded and carried that Town of Ladysmith Community Centre Fees and Charges Bylaw 2010, No. 1749 be read a first, second and third time.

NEW BUSINESS

Removal of Dangerous Trees - Gourlay Janes Park

Recommendation from Government Services Committee

It was moved, seconded and carried that the expenditure of up to \$20,000 for the removal, limbing, or topping of the dead trees in Gourlay Janes Park in 2010 be authorized, with the funds to come from unallocated surplus, and that the Financial Plan be amended

accordingly.

UNFINISHED BUSINESS

2010-548 **Appointment to Cowichan Valley Regional District Community Safety Advisory Committee**
It was moved, seconded and carried that Councillor Jill Dashwood be appointed as Town of Ladysmith representative on the Cowichan Valley Regional District Community Safety Advisory Committee for 2011, and that Councillor Lori Evans be appointed as the alternate representative.

2010-549 **Wood First Resolution**
It was moved and seconded that Council adopt the following Wood First Resolution, and that the Minister of Forests, Mines and Lands be advised.

WHEREAS BC's forest industry has been and will continue to be an integral part of the economic, social and business life of the Town of Ladysmith;

AND WHEREAS the BC Government has passed a Wood First Act to facilitate a culture of wood by requiring the use of wood as the primary material in all new provincially funded buildings, in a manner consistent with the British Columbia Building Code;

AND WHEREAS the Council of the Town of Ladysmith deems that building with wood is consistent with natural resource, economic and social stability;

BE IT RESOLVED that the Town of Ladysmith will continue to support the development of its wood culture by:

- being a wood champion and supporting the BC government's Wood First Act by adopting this Wood First resolution;
- ensuring that the performance of wood systems and products are considered whenever appropriate in all municipal building projects to maximize the achievement of Ladysmith's Civic Green Building Policy;
- ensuring that all municipal infrastructure projects in Ladysmith receiving provincial or wood industry financial support employ the appropriate structural or architectural use of wood

2010-550 **Amendment**
It was moved, seconded and carried that Resolution No. 2010-549 be amended to include the following:

- ensuring that where possible, preference is given to the use of

domestic wood products.

Resolution No. 2010-549 was carried as amended.

QUESTION PERIOD

A member of the audience enquired about bylaw enforcement responsibilities.

ADJOURNMENT

2010-551

It was moved, seconded and carried that this meeting of Council be adjourned at 9:00 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)