



LADYSMITH

**MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
JULY 18, 2011**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Jillian Dashwood

Councillor Steve Arnett
Councillor Lori Evans

Councillor Scott Bastian
Councillor Bruce Whittington

COUNCIL MEMBERS ABSENT:

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Joanna Winter

Sandy Bowden

Lisa Brinkman

CALL TO ORDER

Mayor Hutchins called the Regular Meeting of Council to order at 6:40 p.m.

EXECUTIVE SESSION

2011-308

It was moved, seconded and carried that Council retire into Executive Session at 6:40 p.m.

ARISE AND REPORT

Council arose from Executive Session without report.

AGENDA APPROVAL

Mayor Hutchins reconvened the Regular Meeting of Council at 7:00 p.m.

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

7.5 Special Occasion Licences

10.1 Residential Asbestos Removal

2011-309

It was moved, seconded and carried that the agenda for the Council Meeting of July 18, 2011 be adopted as amended.

MINUTES

2011-310

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held July 4, 2011 be approved as circulated.

**DEVELOPMENT PERMITS /
DEVELOPMENT VARIANCE
PERMITS**

2011-311

Development Permit Application — Columbo's Restaurant

It was moved, seconded and carried that Development Permit 3060-11-14 be issued to permit an outdoor patio at Columbo's Restaurant (734 Esplanade Avenue — Lot 5, Block 7, DL 24, Oyster District, Plan 703), provided that the total number of restaurant seats is not increased, and that the Mayor and Corporate Officer be authorized to sign the Development Permit.

2011-312

Development Permit Application — Frank Laird Automotive — 1250 Rocky Creek Road (Lot 5, D.L. 38 Oyster District, Plan 73070)

It was moved, seconded and carried that Development Permit 3060-11-13 be issued to permit a light industrial building at 1250 Rocky Creek Road (Lot 5, D.L. 38 Oyster District, Plan 73070) subject to determination of the value of the landscape bond, and that the Mayor and Corporate Officer be authorized to sign the Development Permit.

**STAFF / ADVISORY
COMMITTEE REPORTS**

2011-313

Town of Ladysmith Annual Report for 2010

It was moved, seconded and carried that the Town of Ladysmith Annual Report for 2010 be approved.

Council recommended that a new strategic plan be a priority for the new Council following the November 2011 election.

Staff were requested to determine the public use policy for Forrest Field when it is not in use by organized sport.

2011-314

Trolley Committee Recommendations

It was moved, seconded and carried that BC Transit be requested to assist the Trolley Committee with the evaluation of the data and associated changes to the current trolley route.

2011-315

It was moved, seconded and carried that a fee for service trolley system be implemented.

2011-316

It was moved, seconded and carried that the following fare structure for the trolley service be established commencing on October 1, 2011

- Ages 0 to 5 years — free

- Ages 6 to 18 years — \$1
- Ages 19 to 64 years — \$2
- Ages 65 and over — \$1

2011-317 It was moved, seconded and carried that a complimentary monthly trolley pass be available for those who cannot afford the fare, similar to the monthly leisure access pass currently available at FJCC.

2011-318 It was moved, seconded and carried that staff be requested to investigate the feasibility of issuing monthly trolley passes.

2011-319 It was moved, seconded and carried that staff be requested to investigate the feasibility of offering advertising opportunities at trolley stops and shelters.

2011-320 **Phase II — Sewage Treatment Facility — Solids Handling**
It was moved, seconded and carried that the tender for the construction and installation of Phase II of the Sewage Treatment Facility (Solids Handling) be awarded to Knappett Projects Inc., for the contract price of \$959,640.00 plus HST, with the funds to come from grants and the Sewer Capital Reserve.

2011-321 **Secondary Suites —Policy and Regulation**
It was moved, seconded and carried that the secondary suites – public consultation process held in April and May 2011 be considered as the Official Community Plan consultation for the review of the secondary suites policy, pursuant to section 879 of the Local Government Act.

2011-322 **Special Occasion Licences**
It was moved, seconded and carried that the following Special Occasion Licences be issued:

- Saltair Slo-Pitch, Aggie field, August 6 to 7, 2011 from 11:00 a.m. to 8:00 p.m.
- Ladysmith Horseshoe Club, Transfer Beach Horseshoe Pitch, July 28 to August 1 from 8:00 a.m. to 11:00 p.m.

CORRESPONDENCE

2011-323 **S/Sgt Roger Plamondon, RCMP Ladysmith Detachment**
Quarterly Mayor's Report
It was moved, seconded and carried that the quarterly report from S/Sgt Roger Plamondon for the RCMP Ladysmith detachment for the period April to June 2011 be received.

Hon. Lynne Yelich, Minister of State, Western Economic

2011-324	Diversification It was moved, seconded and carried that the correspondence from the Minister of State for Western Economic Diversification dated June 24,2011, regarding the official opening of the Ladysmith Community Services Centre be received.
2011-325	Bev Park, Couverdon Real Estate Invitation to Public Open House on July 26, 2011 It was moved, seconded and carried that the invitation from Bev Park regarding the Couverdon Real Estate Public Open House be received.
BYLAWS	Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2011, No. 1765
2011-326	It was moved, seconded and carried that Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2011, No. 1765 be adopted.
2011-327	Ladysmith Sale of Real Property Reserve Fund Appropriation Bylaw 2011, No. 1766 It was moved, seconded and carried that Town of Ladysmith Sale of Real Property Reserve Fund Appropriation Bylaw 2011, No. 1766 be adopted.
2011-328	Ladysmith Development Cost Charges Parks Appropriation Bylaw 2011, No. 1767 It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Parks Appropriation Bylaw 2011, No. 1767 be adopted.
2011-329	Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1768 It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1768 be adopted.
2011-330	Ladysmith Development Cost Charges Sewer Appropriation Bylaw 2011, No. 1769 It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Sewer Appropriation Bylaw 2011, No. 1769 be adopted.
2011-331	Ladysmith Development Cost Charges Storm Drainage Appropriation Bylaw 2011, No. 1770 It was moved, seconded and carried that Town of Ladysmith Development cost Charges Storm Drainage Appropriation Bylaw 2011, No. 1770 be adopted.

2011-332	Ladysmith Development Cost Charges Water Appropriation Bylaw 2011, No. 1771 It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Water Appropriation Bylaw 2011, No. 1771 be adopted.
2011-333	Ladysmith Dog Licencing, Control and Pound Bylaw 1995, No. 1155 Amendment Bylaw 2011, No. 1772 It was moved, seconded and carried that Town of Ladysmith Dog Licensing, Control and Pound Bylaw 1995, No. 1155 Amendment Bylaw 2011, No. 1772 be adopted.
2011-334	Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 37) 2011, No. 1773 It was moved seconded and carried that the word 'innovative' be deleted from item 1 a. of Bylaw 1773. <i>Opposed: Councillor Evans</i>
2011-335	It was moved, seconded and carried that Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (no. 37), No 1773 be read a first and second time, and that a public hearing may be scheduled.
2011-336	Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 87) 2011, No. 1774 It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 87) 2011, No. 1774 be referred to staff for clarification and amendment if deemed appropriate.
NEW BUSINESS	Asbestos Removal from Residential Dwellings It was agreed that staff will provide information regarding procedures followed in the demolition of a Town residence containing asbestos located at Roberts Street and Second Avenue.
QUESTION PERIOD	R. Johnson was advised that the Statement of Financial Information is currently available as legislated and will be on the agenda for the August 2, 2011 Council meeting. R. Johnson was advised that the decision to extend the outfall for the Sewage Treatment Plant or move to tertiary treatment will be determined by monitoring effluent and water quality in Ladysmith Harbour as required by current provincial regulations.

R. Johnson was advised that the specific projects for which funds will be appropriated from Reserves are detailed in the Financial Plan, and that the information can be provided upon request.

ADJOURNMENT

2011-337

It was moved, seconded and carried that this meeting of Council be adjourned at 8:10 p.m.

Mayor (R. Hutchins)

CERTIFIED CORRECT

Corporate Officer (S. Bowden)