



**MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, NOVEMBER 19, 2012
7:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Gord Horth

Councillor Bill Drysdale
Councillor Duck Paterson

Councillor Jillian Dashwood
Councillor Glenda Patterson

COUNCIL MEMBERS ABSENT:

Councillor Steve Arnett

GUESTS:

Mayor John Douglas, City of Port Alberni
City Manager Ken Watson, City of Port Alberni

STAFF PRESENT:

Ruth Malli
Erin Anderson

Sandy Bowden
John Manson

Felicity Adams
Joanna Winter

CALL TO ORDER

Mayor Hutchins called this Regular Council Meeting to order at 7:00 p.m.

AGENDA APPROVAL

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

12.1 Letter of Support – Project Reel Life

12.2 Executive Session – Item 6 – *Community Charter* 90(1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

CS 2012-356

It was moved, seconded and carried that the agenda for the Regular Meeting of Council for November 19, 2012 be approved as amended.

MINUTES

CS 2012-357

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on November 5, 2012 be approved as circulated.

DELEGATIONS

Brian Roberts, Cowichan Energy Alternatives

Brian Roberts of Cowichan Energy Alternatives outlined the organization's proposal for a community carbon offset

marketplace and other initiatives to assist communities in meeting the B.C. Climate Action Charter greenhouse gas reduction targets. He requested that Council consider using the local Community Carbon Offset Marketplace should the Town need to purchase carbon offsets, and making a contribution to support the work of the Cowichan Energy Alternative organization.

Council thanked B. Roberts for his presentation and agreed to consider his requests.

Mayor Douglas and City Manager Watson, City of Port Alberni, thanked Council for their hospitality and left the meeting.

PROCLAMATIONS

Mayor Hutchins proclaimed February 20, 2013 as Kinsmen and Kinettes Day and the week of February 17 to 23, 2013 as Kinsmen and Kinettes Week in the Town of Ladysmith.

DEVELOPMENT APPLICATIONS

Development Permit Application – 108064 Westdowne Road (Lot 2, District Lot 72, Oyster District, VIP636224, except part in Plan VIP80408)

CS 2012-358

It was moved, seconded and carried that Development Permit 3060-12-05 be issued, to permit site alteration and the construction of a new light industrial building at 10864 Westdowne Road (Lot 2, District Lot 72, Oyster District VIP636224, except part in Plan VIP80408); as well as an electrical building (10 m² maximum size) 12 metres from the front property line and 2 metres from the side property line; and that the Mayor and Corporate Officer be authorized to sign the Development Permit.

STAFF / ADVISORY COMMITTEE REPORTS

CS 2012-359

Fees and Charges for Parks, Recreation and Culture in 2013

It was moved, seconded and carried that a two percent increase in the Parks, Recreation and Culture user fees be approved in accordance with Town of Ladysmith Policy No. 05-1810-E (Parks, Recreation and Culture Fees and Charges).

CS 2012-360

Revenue Anticipation Borrowing Bylaw

It was moved, seconded and carried that the staff report on the proposed Revenue Anticipation Borrowing Bylaw be received.

CS 2012-361

Award of Design Services – Stage III Waste Water Treatment Plant Upgrade

It was moved, seconded and carried that the peer review of the

fee structure for Engineering Services for the Stage III Waste Water Treatment Plan Upgrade project be accepted, and that staff be authorized to negotiate a contract with Opus Dayton and Knight.

NEW BUSINESS

CS 2012-362

Letter of Support for Project Reel Life

It was moved, seconded and carried that a letter of support be written to the Community Action Initiative in support of a revised direction and funding extension for the Project Reel Life youth initiative in Ladysmith.

QUESTION PERIOD

R. Johnson inquired about the following matters:

- Parks, Recreation and Culture fees and charges policy
- Trolley service revenues
- Whether investigation into an recreational vehicle park has been included in the 2013 budget
- Citizen engagement through Town Advisory Commissions

EXECUTIVE SESSION

CS 2012-363

It was moved, seconded and carried at 7:47 p.m. that Council retire into Executive Session following a two-minute recess to consider the following matters, in accordance with the *Community Charter*:

Item One

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

Item Two

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

Item Three

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

Item Four

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

Item 5

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

Item 6

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

RISE AND REPORT

Council arose from a Special Executive Session of November 19, 2012 with report on the following items:

- That the Town of Ladysmith request to join the Cowichan Valley Regional Transit Service as a full partner, with 3,000 hours per year allocated to Ladysmith internal services, provided that 1,100 hours are allocated concurrently to connecting Ladysmith to Chemainus as proposed by the Cowichan Valley Regional District in its transit service proposal letter dated March 1, 2012.
- That it be formally requested that the Cowichan Valley Regional District Transit Service Future Plan be amended to change the proposed connection from Ladysmith to Nanaimo from medium term (six to 15 years) to short term (one to five years).

ADJOURNMENT

CS 2012-364

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)