



**MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, JANUARY 9, 2012**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Jillian Dashwood (entered later)
Councillor Gord Horth
Councillor Glenda Patterson

Councillor Steve Arnett (entered later)
Councillor Bill Drysdale
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Joanna Winter

Erin Anderson

CALL TO ORDER

Mayor Hutchins called the meeting to order at 7:00 p.m.

AGENDA APPROVAL

Mayor Hutchins requested Council's consideration of the following addition to the agenda:

12.1 Proposed memorial for former Member of the Legislative Assembly Barbara Wallace

2012-001

It was moved, seconded and carried that the agenda for the Regular Council Meeting of January 9, 2012 be adopted as amended.

MINUTES

2012-002

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held December 19, 2011 be approved as circulated.

Councillors Arnett and Dashwood entered the meeting.

**COUNCIL COMMITTEE
REPORTS**

2012-003

Government Services Committee Recommendations

It was moved, seconded and carried that approval be given to stop work temporarily on the Stocking Lake Supply and Interconnection Main.

2012-004 It was moved, seconded and carried that the Toilet Rebate Program be extended until December 31, 2012, and that staff be directed to include \$15,000 for the program in the 2012 water utility operating budget.

STAFF / ADVISORY COMMITTEE REPORTS

2012-005 **Amendment to Council Policy #2000-594**
It was moved, seconded and carried that the cheque signing and payment policy be amended in order to incorporate the following:
a) Increase the automated cheque printing threshold from \$5,000 to \$8,000
b) Exempt the following vendors from requiring Mayor or Council's signature as they are made electronically:

- Municipal Finance Authority
- Canadian Savings Bonds
- Municipal Pension Plan
- Worker's Compensation Board
- US Bank (formerly CIBC purchasing cards)
- Government of Canada (Receiver General) payroll deductions

c) Permit the use of electronic funds transfer (EFT) for payments under \$8,000.

2012-006 **Emergency Generator Tender Award**
It was moved, seconded and carried that the contract for the supply of the emergency generator for the Town's lift stations be awarded to Duncan Electric Motor Ltd. for the sum of \$24,057.25 plus taxes, with the funds to come from the Sewer Reserve Fund, and that the Financial Plan be amended accordingly.

2012-007 **Heritage Canada Grant Application**
It was moved, seconded and carried that staff be authorized to make application for a Heritage Canada Grant in the amount of \$5,000.

BYLAWS

2012-008 **Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2012, No. 1789**
It was moved, seconded and carried that Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2012, No. 1789 be read a first, second and third time.

NEW BUSINESS

Proposed Memorial to Former Member of the Legislative Assembly Barbara Wallace

2012-009

It was moved, seconded and carried that approval in principle be given to the proposed planting of a tree and installation of a small plaque in memory of former Member of the Legislative Assembly for Cowichan-Malahat Barbara Wallace, and that the matter be referred to staff for implementation in accordance with policy.

EXECUTIVE SESSION

2012-010

It was moved, seconded and carried at 7:26 p.m. that Council retire into Executive Session after a five-minute recess, to consider the following items:

- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- Litigation or potential litigation affecting the municipality
- Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 *[annual municipal report]*

ARISE AND REPORT

- Council arose from Executive Session at 9:40 p.m. without report.

ADJOURNMENT

2012-011

It was moved, seconded and carried that this meeting of Council be adjourned at 9:40 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)