



**MINUTES OF A SPECIAL MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, APRIL 23, 2012
4:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett
Councillor Jillian Dashwood	Councillor Bill Drysdale
Councillor Gord Horth (entered later)	Councillor Glenda Patterson
Councillor Duck Paterson	

STAFF PRESENT:

Ruth Malli	Erin Anderson	Felicity Adams
Patrick Durban	John Manson	Joanna Winter

CALL TO ORDER

Mayor Hutchins called the Special Council Meeting to order at 4:06 p.m.

AGENDA APPROVAL

CS 2012-121

It was moved, seconded and carried that the agenda for the Special Meeting of Council for April 23, 2012 be approved as circulated.

DELEGATION

Cara Light, Hayes, Stewart Little (Town Auditors)

Presentation of the Financial Statements for the year 2011

Cara Light, Principal with Hayes, Stewart, Little reviewed the Audit Findings Report for the year 2011 to Council and responded to questions.

Councillor Horth entered the meeting (4:18 p.m.)

Council thanked Ms Light for her presentation.

The Director of Financial Services presented the audited financial statements for the year 2011 to Council and responded to questions. The statements will come before Council for adoption at the next Regular Council meeting.

PROCLAMATION

Mayor Hutchins proclaimed the week of April 22 to 28, 2012 as "National Organ Donor Week" in the Town of Ladysmith.

**STAFF / ADVISORY
COMMITTEE REPORTS**

2012-2016 Financial Plan Deliberations

The City Manager presented the proposed 2012 to 2016 Financial Plan for Council's consideration. She reviewed the process that had been followed and noted that the Financial Plan as presented reflects direction received from Council during the budget deliberations.

R. Waters enquired how Council determined staff and service levels in preparing the financial plan, in light of recent staffing cuts proposed by the federal and provincial governments. He was advised that unlike the federal and provincial governments, municipal governments are required by legislation to produce balanced budgets, and that Council takes into consideration the demands and expectations of providing services to a growing population when determining its annual budget.

BYLAWS

CS 2012-122

Town of Ladysmith Financial Plan Bylaw 2012, No. 1801

It was moved, seconded and carried that Town of Ladysmith Financial Plan Bylaw 2012, No. 1801 be read a first, second and third time.

CS 2012-123

Town of Ladysmith Tax Rates Bylaw 2012, No. 1802

It was moved, seconded and carried that Town of Ladysmith Tax Rates Bylaw 2012, No. 1802 be read a first, second and third time.

QUESTION PERIOD

Emily McCulskey (Forward Road) enquired whether Council has had the opportunity to consider a bylaw enforcement issue and building permit request with respect to proposed renovations in her home, and was advised that the matter will be coming forward for Council's consideration at an upcoming meeting.

EXECUTIVE SESSION

CS 2012-124

It was moved, seconded and carried at 4:59 p.m. that Council retire into Executive Session after a three-minute recess in order to discuss the following items in accordance with Section 90(1) of the Community Charter:

Item 1:

The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

Item 2:

The acquisition, disposition or expropriation of land or

improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

Item 3:

The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

Item 4:

Litigation or potential litigation affecting the municipality

ARISE AND REPORT

Council arose from Executive Session at 6:04 p.m. with report on the following items:

- Resolution CE 2012-077 – The Town of Ladysmith intends to enter into lease extensions with Sealegs Kayak Adventures for the use of the building at Transfer Beach Park for a term of five years and a five-year option to renew; and with Joint Ventures Physiotherapy for the use of space at the Frank Jameson Community Centre for a five year term; and the Town of Ladysmith intends to enter into a Licence of Occupation with the Ladysmith Community Gardens Society for the use of an area of High Street Park for a five year term; and notice of the Town's intent will be given in accordance with the *Community Charter*.
- Resolution CE 2012-080 – The Director of Infrastructure Services, John Manson, has been appointed Approving Officer for the Town of Ladysmith, effective immediately, and the Director of Parks, Recreation and Culture, Patrick Durban, will serve as Deputy Approving Officer until May 31, 2012.

ADJOURNMENT

CS 2012-125

It was moved, seconded and carried that this meeting of Council be adjourned at 6:05 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)