



**MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, JUNE 18, 2012**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Bill Drysdale
Councillor Jillian Dashwood	Councillor Duck Paterson	Councillor Glenda Patterson

**COUNCIL MEMBERS ABSENT:**

Councillor Gord Horth

**STAFF PRESENT:**

Ruth Malli	Sandy Bowden	Felicity Adams
Erin Anderson	John Manson	Joanna Winter

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**CALL TO ORDER** Mayor Hutchins called the Regular Council Meeting to order at 7:00 p.m.

**AGENDA APPROVAL** Mayor Hutchins requested Council's consideration of the following additions to the agenda:

4.3 Ron Dale – Report on Trip to Japan

10.1 Decal for Trolley Stop Shelter at Lodge on Fourth

**CS 2012-214** It was moved, seconded and carried that the agenda for the Regular Session of Council for June 18, 2012 be approved as amended.

**MINUTES**

**CS 2012-215** It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on June 4, 2012 be approved as circulated.

**CS 2012-216** It was moved, seconded and carried that the minutes of the Special Meeting of Council held on June 10, 2012 be approved as circulated.

**DELEGATIONS**

**Mike Rankin**

**Mid Isle Soccer Association**

Mike Rankin expressed thanks to Council and Town Staff, especially Patrick Durban and Susan Glenn, for the hard work and support in helping to make the recent Mini World Cup Soccer Tournament in Ladysmith such a success.

M. Rankin also requested Council's consideration of installing additional lights on the field behind Ladysmith Secondary School

in order to accommodate additional teams and the growing demand for practice fields in the Mid Isle Soccer Association.

M. Rankin will determine whether gaming funds are available through the Nanaimo Youth Soccer Association to support this request.

**Brian Thom**

**Mapping of South End Trail System**

B. Thom gave a presentation showing Google Earth maps of the Town's south end trails compared to the Town's own maps, pointing out that there are some discrepancies between the two in terms of time and distance on the trail, which can mislead hikers. He suggested that Council consider updating the trail maps and providing more informative signage. Council thanked B. Thom for bringing this to Council's attention and agreed to look into the matter.

**Ron Dale**

**Trip to Japan Bringing Ladysmith Donations for Tsunami Relief**

R. Dale showed Council photographs and a video of his recent trip to Japan, and conveyed the gratitude of the people of Sendai to the people of Ladysmith for their generous contributions to the tsunami relief efforts in their community.

Council expressed sincere appreciation to R. Dale for being such a worthy ambassador of the Town of Ladysmith and the province of British Columbia.

**DEVELOPMENT  
APPLICATIONS**

**Development Permit Amendment Application - Oak Development Ltd. – 17 Gatacre St. (Lot 8, Block 10, D.L. 56, Oyster District, Plan 703)**

**CS 2012-217**

It was moved, seconded and carried that staff be directed to work with the applicant towards achieving a revised site design for the rear of 17 Gatacre Street (DP 11-01) that addresses Development Permit Area 2 and 4 Guidelines (which may reduce the required four off-street parking spaces to three spaces with payment of \$4000 to the Municipal Parking Fund in lieu of one space), and to seek the input from the two neighbouring property owners regarding the design of the cedar fence.

**CS 2012-218**

It was moved, seconded and carried that staff be directed to prepare an amendment to the Development Procedures Bylaw No.1667 to require that development applications include a survey for the subject property prepared by a BC Land Surveyor (BCLS); that site plans for proposed developments be based on the BCLS survey; and that the Director of Development Services

be authorized to waive this requirement when appropriate.

F. Adams and E. Anderson left the meeting.

**STAFF / ADVISORY  
COMMITTEE REPORTS**

**CS 2012-219**

**Information Systems Strategic Plan Request for Proposals –  
Financial Considerations**

It was moved, seconded and carried that staff be directed to proceed with the issuance of the Request for Proposals for an Information Systems Strategic plan utilizing a portion of the funds included in the 2012 capital budget for the acquisition of a new telephone system.

J. Manson left the meeting.

**NEW BUSINESS**

**CS 2012-220**

**Union of British Columbia Municipalities 2012 Annual  
Convention, September 24 – 28, 2012.**

It was moved, seconded and carried that Mayor Hutchins and Councillors Arnett, Dashwood, Drysdale and D. Paterson be authorized to attend the 2012 Convention of the Union of British Columbia Municipalities from September 24 to 28, 2012.

**Trolley Stop Shelter at the Lodge on Fourth**

Staff were requested to investigate the status of the decals for the trolley stop shelter at the Lodge on Fourth.

**UNFINISHED BUSINESS**

**CS 2012-221**

**Adam Seymour, Margaret Seymour – Request for Town of  
Ladysmith Sponsorship of Canoe Race on July 21, 2012**

It was moved, seconded and carried that the Town of Ladysmith provide a one-time grant-in-aid of \$1,000 to sponsor the Stz'uminus Canoe Festival on July 21, 2012, and that the Financial Plan be amended accordingly.

**QUESTION PERIOD**

Russ Jackson addressed Council about his development permit amendment application DP 11-01, considered earlier in the meeting specifically addressing the issues of parking and fencing.

Nick Epp-Evans offered volunteer Coast Guard services to support the Stz'uminus Canoe Festival on July 21, 2012. Council gratefully accepted the offer.

Nick Epp-Evans enquired when Council would be considering the matter of secondary suites in accessory buildings in Ladysmith and was advised that this is in Council's strategic plan for 2012.

Chuck Forest expressed concern about the speed of traffic on

Roberts Street and was advised that the matter was previously referred to staff to investigate options, and that Council will also raise the matter with the local R.C.M.P. detachment.

Rob Johnson repeated an earlier enquiry regarding an *in camera* decision by Council to amend the Financial Plan in order to compensate for a reduction in revenues from DL 2016 Holdings corporation in 2012. He requested that Council consider providing more detail about decisions when arising and reporting on resolutions made in Executive Session.

Rob Johnson was advised the Town joint initiatives between the Town and the Stz'uminus First Nation for which the Town has applied for Gas Tax include matters of mutual concern, and relationship building.

## EXECUTIVE SESSION

### CS 2012-222

It was moved, seconded and carried at 8:11 p.m. that Council retire into Executive Session in order to discuss the following item in accordance with Section 90(1) of the Community Charter:

#### *Item 1*

The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

## RISE AND REPORT

Council arose without report at 8:38 p.m.

## ADJOURNMENT

### CS 2012-223

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

## CERTIFIED CORRECT

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)