



**MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
TUESDAY, JULY 3, 2012**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Jillian Dashwood

Councillor Steve Arnett  
Councillor Gord Horth

Councillor Bill Drysdale  
Councillor Duck Paterson

**COUNCIL MEMBERS ABSENT:**

Councillor Glenda Patterson

**STAFF PRESENT:**

Ruth Malli  
Joanna Winter

Sandy Bowden

John Manson

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**CALL TO ORDER**

Mayor Hutchins called the Regular Council Meeting to order at 7:02 p.m.

**AGENDA APPROVAL**

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

10.3 Resolution regarding Regional Transit

12.1 Co-operation Protocol Between Town of Ladysmith and Stz'uminus First Nation

12.2 Memorial Food Bank Drive

**CS 2012-228**

It was moved, seconded and carried that the agenda for the Regular Session of Council for July 3, 2012 be approved as amended.

**MINUTES**

**CS 2012-229**

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on June 18, 2012 be approved as circulated.

**CS 2012-230**

It was moved, seconded and carried that the minutes of the Special Meeting of Council held on June 25, 2012 be approved as circulated.

**COUNCIL COMMITTEE  
REPORTS**

Councillor Drysdale reported that the Ladysmith Downtown Business Association would like to hold a joint meeting between the Town of Ladysmith and the Chamber of Commerce regarding Economic Development for the Town. It was agreed that this meeting should be scheduled as soon as possible.

### **Government Services Committee Recommendations**

**CS 2012-231**

It was moved, seconded and carried that a letter be written to the Royal Canadian Mounted Police reiterating the importance of the Community Policing Station in supporting the work and raising community awareness of the role of the Royal Canadian Mounted Police in Ladysmith, and requesting continued financial support for the program at the same levels as over the past 10 years.

**CS 2012-232**

It was moved, seconded and carried that Mayor Hutchins meet with Dr. Mary-Lyn Fyfe regarding a Telehealth Program for the Town of Ladysmith, and that the Mayor consult with the Ladysmith Health Advisory Committee and other citizens involved in promoting a Telehealth initiative in Ladysmith prior to that meeting.

### **STAFF REPORTS**

**CS 2012-233**

#### **Municipal Police Unit Agreement**

It was moved, seconded and carried that the 2012 Municipal Police Unit Agreement be approved as presented, and that the Mayor and Corporate Officer be authorized to sign the agreement.

**CS 2012-234**

#### **Grant Application – Community Charging Infrastructure Fund**

It was moved, seconded and carried that the application for a grant for three electric charging stations for the Town of Ladysmith be approved, with a total cost of \$15,000, to be funded by a Community Infrastructure Fund grant of up to \$12,000, and that the Financial Plan be amended accordingly.

### **CORRESPONDENCE**

**CS 2012-235**

#### **Regional Transit**

It was moved, seconded and carried that, whereas during the Town of Ladysmith presentation to the BC Transit Review Panel in late June, it came to the Town's attention that BC Transit has a number of operating agreements with single municipalities;

and whereas in subsequent discussions with BC Transit officials it is confirmed that an independent option is possible, subject to ratification by the Cowichan Valley Regional District (CVRD) and also an option to join the Regional District of Nanaimo transit system is possible, but more problematic;

and whereas the Town has sought participation in the CVRD transit service since 2002;

and whereas the CVRD Transit Committee has not completed their consideration of expansion to Ladysmith and the consideration of the allocation of 4200 hours has been extended to July 15<sup>th</sup> by BC Transit;

and whereas the Town wishes time to consider an alternative system;

and whereas the Town has never varied from its position to seek a northern transit connection first, as Nanaimo is the Town's key service/school/trading provider, but the Town has been respectful of the need for a connection south to provide a transit connection with our CVRD funding partners;

and whereas the Town has also requested that BC Transit expansion into Ladysmith include the opportunity to utilize smaller compressed natural gas vehicles;

and whereas a meeting to review transit options for the Town of Ladysmith with Mike Davis, Vice President, Operations & Chief Operating Officer of B.C. Transit, is planned for the week of July 9<sup>th</sup>, 2012;

therefore it be resolved that the Council of the Town of Ladysmith respectfully request that the CVRD Transit Committee postpone consideration of the addition of Ladysmith into the CVRD Transit function until July 25<sup>th</sup>, 2012;

and that BC Transit be requested to reserve the proposed 2013 BC Transit conventional service hours (4200) until July 25<sup>th</sup>, 2012.

**CS 2012-236**

**Correspondence Regarding Regional Transit**

It was moved, seconded and carried that letters be written to C. Gilroy, J. Estabrooks and L. Stevens in response to their recent correspondence regarding regional transit services, advising them of resolution CS 2012-235, requesting a postponement of the Cowichan Valley Regional District Transit Committee to include the Town of Ladysmith in the CVRD transit function.

**BYLAWS**

**CS 2012-237**

**Town of Ladysmith Development Procedures Bylaw 2008, No. 1667, Amendment Bylaw 2012, No. 1806**

It was moved, seconded and carried that Town of Ladysmith Development Procedures Bylaw 2008, No. 1667, Amendment Bylaw 2012, No. 1806 be read a first, second and third time.

**NEW BUSINESS**

**CS 2012-238**

**Congratulations to Organizers of Recent Community Events**

It was moved, seconded and carried that letters of gratitude and congratulations be written to the organizers of the Stz'uminus First Nation Soccer Tournament and the Ladysmith Canada Day Celebrations at Transfer Beach.

**Signing of Cooperation Protocol Between Stz'uminus First Nation**

### **and Town of Ladysmith**

Mayor Hutchins reported that the Councils of the Town of Ladysmith and the Stz'uminus First Nation had that evening signed a cooperation protocol between the two organizations, which lays out a list of joint initiatives and ways for the two organizations to continue working together on these and other matters of mutual interest. Mayor Hutchins praised the growing positive relationship between the Stz'uminus First Nation and the Town of Ladysmith.

**CS2012-239**

### **Memorial Food Bank Drive**

It was moved, seconded and carried that the Town of Ladysmith waive the rental fee for the use of the trolley during a July 15, 2012 donation drive for the Ladysmith Food Bank Drive in memory of Kit Wilmot.

### **QUESTION PERIOD**

R. Johnson enquired whether the discussion regarding a Heritage Display in a public location in Ladysmith should have been held in an open meeting and was advised that Council made an appropriate decision to hold that discussion *in camera*.

R. Johnson enquired whether minutes from Council's *in camera* meetings will be released once Council has published its strategic plan and was advised that the results of discussions will be released.

R. Johnson was advised that the decision whether or not to invite members of the public to attend the proposed meeting with Mike Davis of B.C. Transit will be made by B.C. Transit.

### **EXECUTIVE SESSION**

**CS 2012-240**

It was moved, seconded and carried at 8:11 p.m. that Council retire into Executive Session in order to discuss the following items in accordance with Section 90(1) of the Community Charter:

#### ***Item 1***

The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

#### ***Item 2***

Labour relations or other employee relations

#### ***Item 3***

Personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity

### **RISE AND REPORT**

Council arose without report at 8:38 p.m.

## ADJOURNMENT

**CS 2012-241**

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

**CERTIFIED CORRECT**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)