



**MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
TUESDAY, SEPTEMBER 4, 2012**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Jillian Dashwood
Councillor Glenda Patterson

Councillor Steve Arnett
Councillor Gord Horth

Councillor Bill Drysdale
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
John Manson

Felicity Adams
Joanna Winter

Erin Anderson

CALL TO ORDER

Mayor Hutchins called the Regular Council Meeting to order at 7:00 p.m.

AGENDA APPROVAL

Mayor Hutchins requested Council's consideration of the following additions to the agenda:
10.2.2 Correspondence from Paul Williams
12.2 Grant Funding Opportunity

CS 2012-282

It was moved, seconded and carried that the agenda for the Regular Session of Council for September 4, 2012 be approved as amended.

MINUTES

CS 2012-283

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on August 7, 2012 be approved as amended to correct the figure of \$2,000,000 to \$200,000 in Resolution CS 2012-268.

DELEGATIONS

**Roy Empey, Royal Canadian Legion Branch 171
Request for Permissive Tax Exemption**

Roy Empey of Royal Canadian Branch 171 gave a presentation and circulated an information package requesting reinstatement to permissive tax exemption on the branch's entire property.

Council thanked R. Empey for his presentation and agreed to consider the request later in the meeting.

**Mary Dolan, Social Planning Cowichan Child Care Sub-Committee
Publicly Funded Integrated System of Early Care and Learning**

Mary Dolan of the Social Planning Cowichan Child Care Sub-Committee gave a presentation requesting Council's support for the proposed publicly funded integrated system of early care and

learning for British Columbia.

Council thanked M. Dolan for her presentation and agreed to consider the request later in the meeting.

DEVELOPMENT APPLICATIONS

Development Variance Permit Application – 822 Mackie Road (Lot 2, District Lot 49, Oyster District, VIP89237)

Council considered written and verbal input on the Development Variance Permit application. The applicants, Rob and Lisa Hoban, were in attendance to respond to questions.

CS 2012-284

It was moved, seconded and carried that Development Variance Permit 3090-12-03 be approved for Lot 2, District Lot 49, Oyster District, VIP89237 (822 Mackie Road) to permit a shop/garage that exceeds the maximum permitted size and height, and that the Mayor and Corporate Officer be authorized to sign the Development Variance Permit.

OPPOSED: Councillor Horth

Development Variance Permit Application – 111 Clarke Road (Parcel A [DD55936-N] of Lot 2, District Lot 43, Oyster District, Plan 2478)

The applicants, Cecil Fuller and Joannell Jantzen, were in attendance to respond to questions on the Development Permit Application.

CS 2012-285

It was moved, seconded and carried that Development Variance Permit 3090-12-04 be approved for Parcel A (DD 55936-N) of Lot 2, District Lot 43, Oyster District, Plan 2478 (111 Clarke Road) to permit setback variances for a proposed attached garage and an existing dwelling, and that the Mayor and corporate Officer be authorized to sign the Development Variance Permit.

COUNCIL COMMITTEE REPORTS

Councillor Horth requested consideration of additional joint Advisory Commission meetings on matters of common interest and was advised that these meetings will be encouraged.

Staff were requested to invite Linda Brown to the September 17 Government Services Committee meeting in order to discuss the matter of Telehealth in Ladysmith.

Councillor Arnett expressed his appreciation to all those who helped make Ladysmith Days a success.

STAFF REPORTS

CS 2012-286	Advisory Commission Annual Appointment Cycle It was moved, seconded and carried that the current advisory commission annual appointment cycle be confirmed with two-year appointments expiring annually on June 30th, and that staff be directed to proceed with advertising for candidates to fill existing commission vacancies.
CS 2012-287	Information Systems Strategic Plan Request for Proposals – Contract Award It was moved, seconded and carried that the contract in response to Request for Proposals No. 2012-CS-02 for an Information Systems Strategic Plan be awarded to KPMG for the total contract fixed price of \$29,300 plus applicable taxes.
CORRESPONDENCE	
CS 2012-288	Manuel Achadina, President and CEO, BC Transit Cowichan Valley Region Transit Future Plan It was moved, seconded and carried that, in response to the Cowichan Valley Region Future Transit Plan, BC Transit be requested to move the provision of inter-regional service to Nanaimo from medium-term to short-term implementation in the plan.
CS 2012-289	J.E. Berry, Cowichan Valley Regional District Cowichan Sportsplex – Annual Financial Contribution It was moved, seconded and carried that the Cowichan Valley Regional District be advised that the Town of Ladysmith declines to participate in an annual Cowichan Valley Regional District financial contribution service to requisition \$146,000 in 2013 to assist with funding the Cowichan Sportsplex, and requests consideration of a funding formula for Cowichan Sportsplex similar to the model used for funding the Cowichan Theatre.
CS 2012-290	Kevin Graham, Paul Williams Regional Funding of Cowichan Sportsplex It was moved, seconded and carried that Kevin Graham and Paul Williams be advised, in response to their recent correspondence, that Council declined to participate in a financial contribution service to provide regional funding for Cowichan Sportsplex, and requested that the Cowichan Valley Regional District consider a funding model for Cowichan Sportsplex similar to the model used for funding the Cowichan Theatre.
BYLAWS	
CS 2012-291	Town of Ladysmith Revitalization Tax Exemption—Economic Revitalization Bylaw 2012, No. 1807 It was moved, seconded and carried that Town of Ladysmith Revitalization Tax Exemption—Economic Revitalization Bylaw 2012, No. 1807 be read a first, second and third time.

NEW BUSINESS

CS 2012-292 **Appointment of Voting Delegates for Municipal Insurance Association of British Columbia Annual General Meeting**
It was moved, seconded and carried that Mayor Hutchins and Councillor Arnett be appointed as Town of Ladysmith voting delegates to the Municipal Insurance Association of British Columbia Annual General Meeting on September 25, 2012.

CS 2012-293 **Grant Funding Opportunity**
It was moved, seconded and carried that staff be directed to complete an application for funding under the Union of British Columbia Municipalities Community to Community Forum Program for funding to a maximum of \$5,000 to assist with hosting a joint Council meeting and two community meetings to support the implementation of the Naut'sa Mawt Community Accord, and that the Town be authorized to contribute up to \$2,500 in cash and/or in-kind funding as a matching contribution, and that the Financial Plan be amended accordingly.

Mayor Hutchins and Councillor Arnett declared a conflict of interest with the following item and excused themselves from the meeting. Councillor Paterson assumed the chair.

CS 2012-294 **Royal Canadian Legion Branch 171 Request for Permissive Tax Exemption**
It was moved, seconded and carried that staff be requested to review the request from the Royal Canadian Legion Branch 171 for permissive tax exemption to be reinstated in 2013 on its entire property and to report back at the next meeting.

Mayor Hutchins and Councillor Arnett returned to the meeting and Mayor Hutchins assumed the Chair.

E. Anderson left the meeting.

CS 2012-295 **Public System of Integrated Early Care and Learning in British Columbia**
It was moved, seconded and carried that the Town of Ladysmith support the Community Plan for a Public System of Integrated Early Care and Learning in British Columbia.

UNFINISHED BUSINESS **Request for Town of Ladysmith Sponsorship of a Documentary Commemorating the Vancouver Island Miners' Strike of 1913**
CS 2012-296 It was moved, seconded and carried that the request from Razmataz Productions for sponsorship of a documentary commemorating the 1913 Vancouver Island Miners' Strike be referred to the Ladysmith Historical Society and the Heritage

Revitalization Advisory Commission and that the proponent, Micheal Razberry, be invited to the September 17 Government Services Committee meeting in order to discuss his request with Council.

It was suggested that the Town request that a copy of the video should be provided to the Ladysmith Historical Society as a condition of sponsorship.

QUESTION PERIOD

R. Johnson suggested Council consider requesting the opportunity to review and approve the script for the proposed documentary on the Vancouver Island Miners' Strike as a condition of sponsorship.

R. Johnson was advised that the proposed Cowichan Valley Transit Service hours for Ladysmith are to provide local service.

R. Johnson was advised that the Town does not keep verbatim minutes of Council meetings.

R. Johnson was advised that no decision has been made regarding the hiring of a Director of Parks, Recreation and Culture.

EXECUTIVE SESSION

CS 2012-297

It was moved, seconded and carried at 8:07 p.m. that Council retire into Executive Session in order to discuss the following items in accordance with Section 90(1) of the Community Charter:

Item 1

Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council could reasonably be expected to harm the interests of the municipality if they were held in public.

Item 2

Labour relations or other employee relations

RISE AND REPORT

Council arose without report at 10:22 p.m.

ADJOURNMENT

CS 2012-298

It was moved, seconded and carried that this meeting of Council be adjourned at 10:22 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)