



**MINUTES OF A SPECIAL MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, JUNE 25, 2012**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Gord Horth

Councillor Bill Drysdale
Councillor Duck Paterson

Councillor Jillian Dashwood
Councillor Glenda Patterson

COUNCIL MEMBERS ABSENT:

Councillor Steve Arnett

STAFF PRESENT:

Ruth Malli
John Manson

Sandy Bowden

Erin Anderson

CALL TO ORDER

Mayor Hutchins called the Special Council Meeting to order at 7:00 p.m.

AGENDA APPROVAL

CS 2012-224

It was moved, seconded and carried that the agenda for the Special Meeting of Council for June 25, 2012 be approved as circulated.

**STAFF / ADVISORY
COMMITTEE REPORTS**

CS 2012-225

Statement of Financial Information for 2011

It was moved, seconded and carried that the Statement of Financial Information for the Town of Ladysmith, for the year ended December 31, 2011, be approved.

EXECUTIVE SESSION

CS 2012-226

It was moved, seconded and carried at 7:05 p.m. that Council retire into Executive Session in order to discuss the following items in accordance with Section 90(1) of the Community Charter:

Item 1

Labour relations or other employee relations

Item 2

Discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [*annual municipal report*]

RISE AND REPORT

Council arose with report on the following items at 9:45 p.m.:

Item One

With respect to the proposal from Opus Dayton and Knight for the wastewater treatment plant Stage III work,

- a) the Town will obtain an opinion from an independent Professional Engineering Consultant, qualified in the field of sewage treatment design and project management, as to whether the work program and fee proposal for the pre design, design, and tendering work submitted by Opus Dayton and Knight are appropriate, and within the range of recommended fees for this type of work, and,
- b) if the fee is deemed appropriate, staff are authorized to execute a fee for service contract with Opus Dayton and Knight for the pre-design, design, and tendering components of the Stage III Sewage treatment Plant upgrading project.

Item Two

- a) Council supported the establishment of a permanent recognition display of Outstanding Citizens similar to the Heritage Plaques currently posted in the downtown core;
- b) the matter was referred to the Heritage Revitalization Advisory Commission for review and recommendation; and,
- c) the first plaque will be in the name of Kit Wilmot as recipient of the 2004 Citizen of the Year which was awarded to recognize his extensive contributions and volunteer efforts to the Town of Ladysmith.

ADJOURNMENT

CS 2012-227

It was moved, seconded and carried that this meeting of Council be adjourned at 9:45 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)