



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, NOVEMBER 4, 2013
COUNCIL CHAMBERS, CITY HALL
CALL TO ORDER 6:00 P.M.
REGULAR OPEN MEETING 7:00 PM.**

COUNCIL MEMBERS PRESENT:

Councillor Gord Horth (Chair)
Councillor Bill Drysdale

Councillor Steve Arnett
Councillor Duck Paterson

Councillor Jillian Dashwood
Councillor Glenda Patterson

COUNCIL MEMBERS ABSENT:

Mayor Rob Hutchins

STAFF PRESENT:

Ruth Malli
Clayton Postings

Felicity Adams
Joanna Winter

John Manson

CALL TO ORDER

Deputy Mayor Horth called the Regular Meeting of Council to order at 6:03 p.m. in order to retire immediately into a Closed Meeting.

CLOSED MEETING

CS 2013-378

It was moved, seconded and carried at 6:03 p.m. that Council retire into Closed Meeting in order to consider the following matters:

- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality
- The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Litigation or potential litigation affecting the municipality
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

OPEN MEETING

The Open Meeting of Council resumed at 7:02 p.m.

AGENDA APPROVAL

CS 2013-379

It was moved, seconded and carried that the agenda for the Regular Council Meeting of October 7, 2013 be approved as amended by

the following additions:

- 12.1. Trolley Rental Waiver Request – Festival of Lights
- 12.2 Cenotaph Damages
- 12.3 Barge in Ladysmith Harbour
- 12.4 Shrubbery on French Street at First Avenue
- 13.1 Derelict and Abandoned Vessels

MINUTES

CS 2013-380 It was moved, seconded and carried that the minutes of the Special Meetings of Council held October 21, 2013 and October 30, 2013 be approved.

CS 2013-381 It was moved, seconded and carried that the minutes of the Regular Meeting of Council held Monday, October 21, be approved.

PROCLAMATIONS

Mayor Hutchins proclaimed November 6, 2013 as “Community Social Service Workers Appreciation Day” in the Town of Ladysmith, in recognition of the critical role these workers play in supporting quality of life in our communities.

Mayor Hutchins proclaimed November 20, 2013 as “National Child Day” in the Town of Ladysmith, as a time to celebrate children and the family, and to reflect on how adults and community influence the development of children.

DEVELOPMENT APPLICATIONS

CS 2013-382 It was moved, seconded and carried that Council has considered Section 879 of the Local Government Act (consultation during Official Community Plan development) and determined that for Official Community Plan Amendment Application 3360-13-05 the following consultation is to be undertaken:

- Staff referral to the Advisory Planning Commission for review and comment
- Referral to Stz’uminus First Nation
- Applicant to host a neighbourhood information meeting as required by the Development Procedures Bylaw

Council members expressed interest in maintaining the original plan for pedestrian access for the residents of the development.

Council also requested that future applications also be reviewed with regard to compatibility with the Town of Ladysmith Sustainability Action Plan.

COUNCIL COMMITTEE REPORTS

Councillor Drysdale reported that the theme for Heritage Week 2014 is maritime history, and that the Heritage Revitalization Advisory Commission proposes to work with the Ladysmith Maritime Society to mark the occasion appropriately.

CS 2013-383

Government Services Committee Recommendations

It was moved, seconded and carried that the proposed Information Systems Strategic Plan Implementation Plan be endorsed as presented in the staff report from the Director of Corporate Services dated October 15, 2013, and that the items noted be referred to the upcoming 2014 budget discussions.

CS 2013-384

It was moved, seconded and carried that the Festival of Lights Society be requested to designate a tree to be strung with purple lights during the Ladysmith Festival of Lights in support of Cowichan Together Against Violence.

It was noted that an informal collection of money from people present at the last Council meeting funded this request.

CS 2013-385

Parks, Recreation and Culture Commission Recommendations

It was moved, seconded and carried that the report from the Ladysmith Parks, Recreation and Culture Commission regarding a proposed Cowichan Region Sports Tourism Strategy be received.

Councillor D. Paterson declared a conflict of interest with the following agenda item and excused himself from the meeting.

CS 2013-386

It was moved, seconded and carried that staff be directed to meet with representatives of the Ladysmith Kinsmen Club to explore whether a suitable location for a Disc Golf Course is available in Ladysmith and that a letter of thanks be sent to the Ladysmith Kinsmen Club for proposing this community initiative.

Councillor Paterson returned to the meeting.

STAFF REPORTS

CS 2013-387

Sale of the 2009 Supreme Trolley Bus

It was moved, seconded and carried that Council accept the offer from the City of Langford to purchase the 2009 Supreme Trolley Bus – Unity 103 for \$82,000 plus applicable taxes, as-is, including the supply of related equipment (tires, custom parts, Christmas light frame) and that the revenue from the sale of the trolley be directed to the Community Gas Tax Community Works Fund to be used for future eligible projects.

CS 2013-388 **Changes to the *B.C. Water Act***
It was moved, seconded and carried that Council provide input into the proposed amendments to the *B.C. Water Act*, expressing support for the work of the Province in proposing the amendments to the Act, however, citing concern at the lack of commitment to municipal ownership and management of open community watersheds in the Act, and requesting that local governments be guaranteed involvement in watershed management when such management is delegated by the province.

CS 2013-389 **Town of Ladysmith Sustainability Action Plan**
It was moved, seconded and carried that the Town of Ladysmith Community Sustainability Action Plan be endorsed as presented and that staff be directed to circulate the document in the community, including posting it on the website, and further that participants in the Action Plan development process receive an electronic copy of the Plan with an invitation to provide further feedback as part of the 2014 – 2018 Financial Plan process.

BYLAWS

CS 2013-390 **Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839**
It was moved, seconded and carried that Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839, be adopted.

CS 2013-391 **Town of Ladysmith Municipal Office Building Replacement Reserve Fund Establishment Bylaw 2013, No. 1840**
It was moved, seconded and carried that Town of Ladysmith Municipal Office Building Replacement Reserve Fund Establishment Bylaw 2013, No. 1840, be adopted.

NEW BUSINESS

Councillor Drysdale declared a conflict of Interest in the following agenda item and excused himself from the meeting.

CS 2013-392 **Trolley Rental Waiver Request – Festival of Lights**
It was moved, seconded and carried that the request from the Ladysmith Festival of Lights to waive the trolley rental fee for the 2013 Light-up be granted.

CS 2013-393 It was moved, seconded and carried that staff be directed to include in the 2014 Financial Plan a proposed budget to cover trolley costs in the event that rental fees are waived by Council.

Councillor Drysdale returned to the meeting.

Cenotaph Damages

Council was advised that staff are aware of and working on repairing recent vandalism to the cenotaph in time for the Remembrance Day ceremonies.

CS 2013-394

Barge in Ladysmith Harbour

It was moved, seconded and carried that a letter be written to the provincial and federal governments, expressing Council's and the community's deep, ongoing frustration with the lack of progress in removing the derelict barge and other vessels from the Ladysmith Harbour, and related serious concerns about public safety, liability and environmental issues.

Shrubbery on French Street at First Avenue

Staff were requested to take any necessary action to address concerns about traffic visibility caused by overgrown shrubbery on French Street at First Avenue.

UNFINISHED BUSINESS

CS 2013-395

Derelict and Abandoned Vessels – Provincial Manual

It was moved, seconded and carried that the Town provide input through the Union of British Columbia Municipalities to the draft provincial "Practical Manual for Addressing Problem Vessels and Floating Structures", expressing concerns that the manual does not go far enough to address the serious problems posed by such vessels, which are a blight on our coastal communities, a detriment to marine tourism and a threat to public safety and the environment.

QUESTION PERIOD

R. Armour, Ladysmith Chronicle, was advised that the Town does not anticipate any loss in revenues as a result of the Inter-Community business Licence Program.

J. Tieleman, Ladysmith Downtown Business Association, enquired when the next economic development strategy meeting would take place, and was advised that an executive meeting is being contemplated, with a full meeting of the group to take place early in 2014.

R. Johnson was advised that the Town's financial contribution to the Chamber of Commerce for the provision of business and tourism services is funded in large part by business licence revenues.

R. Johnson enquired whether a Marine Park or protected area designation for the Ladysmith Harbour is being considered by the provincial or federal government and was advised that staff would investigate and report back to him.

R. Johnson was advised that all statutory requirements for providing

notice about the special council meeting on October 30 were met and that there will be a meeting specifically for public input into the proposed amendments to the Zoning Bylaw before the end of November this year.

CLOSED MEETING

CS 2013-396

It was moved, seconded and carried at 8:06 p.m. that Council retire into Closed Meeting after a two minute recess.

ARISE AND REPORT

Council arose from the Closed Meeting with report on the following items:

- That staff were directed to renew the lease for the Development Services and Payroll offices at 132C Roberts Street for one year, with an option to renew for an additional year
- That staff were directed engage an engineer to assess the Machine Shop facility in order to determine the work required to ensure the structure is safe for all tenants, for an amount not to exceed \$12,000 plus applicable taxes.

ADJOURNMENT

CS 2013-397

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)