



TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, MARCH 4, 2013 - 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins

Councillor Bill Drysdale

Councillor Steve Arnett

Councillor Gord Horth

Councillor Jillian Dashwood

Councillor Glenda Patterson

COUNCIL MEMBERS ABSENT:

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli

Joanna Winter

Sandy Bowden

Erin Anderson

CALL TO ORDER

Mayor Hutchins called the meeting to order at 7:00 p.m.

AGENDA APPROVAL

CS 2013-49

It was moved, seconded and carried that the agenda for the Regular Council Meeting of March 4, 2013 be adopted as circulated.

MINUTES

CS 2013-50

It was moved, seconded and carried that the minutes of the Regular Council meeting held February 18, 2013 be approved as circulated.

DELEGATIONS

Roxanne Boyko, Ladysmith Community Gardens Society

R. Boyko gave a presentation on the achievements to date of the Ladysmith Community Gardens Society, and outlined the Society's plans for 2013. She expressed the organization's appreciation for the support of council and staff of the Town.

Council thanked Ms. Boyko for her informative presentation and the organization's work in the community.

S/Sgt. Larry Chomyn, RCMP Ladysmith Detachment

2013/2014 Fiscal Year Performance Priorities for Ladysmith Detachment

S/Sgt. Chomyn reviewed the 2012/2013 priorities of the Ladysmith RCMP Detachment, asked for Council's input into detachment priorities for the 2013/2014 fiscal year, and responded to questions from Council.

**2013 TO 2017
FINANCIAL PLAN
DELIBERATIONS**

Grants-in-Aid

Councillor Drysdale excused himself from the meeting during consideration of the grant-in-aid request from the Ladysmith Festival of Lights due to a possible conflict of interest.

Councillor Arnett excused himself from the meeting during consideration of the grant-in-aid requests from the Ladysmith Maritime Society due to a possible conflict of interest.

Councillor Arnett pointed out that the Ladysmith Resources Centre Association received 36 percent of the total grants-in-aid budget in 2012 and expressed concern that some of those funds are going to support activities that should be funded by the provincial government.

Mayor Hutchins expressed concern that the budget figures for some provincial government funding do not match the contract amounts as provided in the unaudited financial statements of the Ladysmith Resources Centre Association with their grant-in-aid application.

CS 2013-51

It was moved, seconded and carried that the grant-in-aid requests from the Ladysmith Resources Centre Association for Youth At Risk, Family Support and General Programming be referred to staff for review and clarification of the budget figures provided.

Council made the following interim recommendations regarding grants-in-aid to individual organizations for 2013, noting that further consideration is required regarding submissions by the Ladysmith Resources Centre Association. Council expressed concern that Ladysmith Celebrations grant-in-aid application had not been received.

Ladysmith Community Gardens Society \$1,000 for drip irrigation
Festival of Lights Society \$12,000
Ladysmith & District Historical Society Museum \$10,000
Ladysmith & District Historical Society Archives \$20,000
Arts on the Avenue \$1,000
Ladysmith RCMP Community Policing \$1,000
Ladysmith & District Accountability Program \$1,000
Ladysmith Fire Rescue Auto Evolutions \$1,500
Ladysmith Fire Rescue Santa Parade \$1,000
Arts Council of Ladysmith & District \$1,000
Arts Council of Ladysmith & District (Disability access) \$2,500
Ladysmith Show & Shine \$500
Ladysmith Ambassador Program \$1,000

Cowichan Family Caregivers Support Society \$750
 Ladysmith Citizens on Patrol \$1,500
 Cowichan Therapeutic Riding Association \$1,000
 St John the Evangelist Anglican Church \$500
 LRCA - Youth at Risk – referred
 LRCA - Victim Services \$11,000
 LRCA - Family Support – referred
 LRCA - General Programming – referred
 Ladysmith & District Marine Rescue Society \$1,500
 Ladysmith Intermediate School PAC \$1,000
 Ladysmith Maritime Society Festival Events \$1,500
 Ladysmith Maritime Society Heritage Initiatives \$1,000
 Ladysmith Sec School - Frank Jameson Bursary \$1,500
INTERIM TOTAL \$73,750

CS 2013-52
Proposal to Reduce Utility Billing to Three Times Per Year
 It was moved, seconded and carried that staff be directed to investigate the feasibility of moving to a three times per year billing cycle for utilities when an equal payment plan system is established.

Questions and Public Input
 Cathleen McMahon suggested that the Town consider timing utility billing to coincide with federal and/or provincial sales tax refunds, and indicated that she is not in favour of three times per year billing but does support an equal payment plan for utility billing.

COUNCIL COMMITTEE
REPORTS
Draft budget for the Cowichan Valley Regional District.
 Mayor Hutchins made a presentation giving an overview of the proposed budget for the Cowichan Valley Regional District, noting that it has not yet been adopted.

Government Services Committee Recommendations

CS 2013-53
Telus Monopole
 It was moved, seconded and carried that the following conditions apply regarding concurrence with the installation of a 14.9 metre tall telecommunications facility in Ladysmith:

- The facility be a dark green colour
- The antennae be concealed in the tower
- The facility be fenced in dark green wrought iron or other appropriate material as approved by staff
- If there are future requests for additional height of external antennae to be added to the facility that further consultation take place with the Town of Ladysmith given the community's sensitivity to the location

CS 2013-54 It was moved, seconded and carried that the installation of a 14.9 metre tall telecommunications facility at the TELUS central office located at 11 Roberts Street be referred to staff to explore alternative locations and report back at the earliest opportunity.

Smoking Regulations

CS 2013-55 It was moved, seconded and carried that the Committee recommend that Council direct staff to prepare a No Smoking/Clean Air Bylaw in accordance with current provincial legislation and the recommendations of the Vancouver Island Health Officers, including:

1. Prohibit smoking in public spaces, beaches, parks, sports fields, athletic facility stands, public/private school grounds and outdoor areas of municipal facilities (with exceptions for the ceremonial use of tobacco in an Aboriginal cultural activity);
2. Prohibit smoking within seven metres of Town-owned building doorways, open windows and air intakes and encourage business owners to do the same;
3. Prohibit smoking on outdoor patios, transit stops, and where individuals are required to queue for the receipt of any service;
4. Prohibit the sale of tobacco to anyone under 19 years of age;
5. Restrict retail tobacco displays/promotions where youth have access;
6. Prohibit smoking in cars with children under the age of 16;

And that other jurisdictions in the Cowichan Valley Regional District be consulted with respect to establishing a common no-smoking bylaw;

And further, that a communications strategy be prepared to ensure that the Town's position on smoking in public places and in motor vehicles occupied by individuals under the age of 16 years is clearly communicated to the public.

Trolley Ridership

CS 2013-56 It was moved, seconded and carried that staff be requested to send trolley services ridership statistics to BC Transit for analysis and assistance in developing recommendations with respect to routes and service.

Public Input Process

CS 2013-57 It was moved, seconded and carried that Mayor Hutchins and staff be requested to investigate alternatives to allow public input into Council Meeting Agenda Items at the start of a Council meeting.

Proposed Community Clean-up

CS 2013-58 It was moved, seconded and carried that an annual community clean-up day be organized and that volunteers to spearhead the event be identified, and that a letter be written to Muriel and Ken

Carlson thanking them for their correspondence dated February 8, 2013 and advising them of the proposed community clean-up.

Mackie Park Parking Lot

CS 2013-59 It was moved, seconded and carried that the Committee recommend that Council request that staff consider options for expanding the parking lot at Mackie Park and report back with recommendations.

STAFF REPORTS

Low Water Use Incentives

CS 2013-60 It was moved, seconded and carried that water conservation landscape and irrigation practices be considered in the Development Permit Guidelines for Multi-Family Residential, Commercial and Industrial Development as part of the Zoning Bylaw project.

CS 2013-61 It was moved, seconded and carried that the incentive of a Development Cost Charges reduction for eligible developments with a significant water use reduction from the Town's current water usage design standards not be pursued at this time.

CS 2013-62 It was moved, seconded and carried that the Town of Ladysmith offer a low water use retrofit rebate for high efficiency washing machines and that staff be directed to investigate a rebate and bring back options for implementation.

Staff were requested to report back to Council with figures concerning the number of toilets replaced since introduction of the Low-Flush Toilet Rebate Program.

CORRESPONDENCE

Thomas T. Trott

Request for Permission to Trim Trees on Hillside Avenue

CS 2013-63 It was moved, seconded and carried that the residents along Kitchener Street and Second Avenue requesting the pruning of maple trees along Hillside Avenue and Second Avenue to improve water views be authorized to engage a qualified Town-approved contractor to carry out the work on the trees subject to the following conditions:

- that all expenses associated with the tree pruning project be borne by the area residents;
- that the area residents present a work plan prepared by the contractor to staff for approval prior to commencing the work;
- that the area residents obtain written concurrence of the immediate neighbours of the tree pruning site prior to commencing the work.

CS 2013-64 **Wendy R. Craig and F. Bruce Waters**
Traffic Noise in the Vicinity of Clarke Road
It was moved, seconded and carried that Wendy Craig and Bruce Waters be advised, in response to their correspondence dated February 20, 2013, that the removal of trees and vegetation at the bottom of Clarke Road was carried out by B.C. Hydro, and that the Town understands that the provincial government does not support installation of sound barriers due to the high cost.

CS 2013-65 **Union of British Columbia Municipalities, Regional Community to Community Forum**
It was moved, seconded and carried that Council accept the funding assistance from the Regional Community to Community Forum, that a letter of appreciation be written to the Union of British Columbia Municipalities and First Nations Summit, and that the 2013 Financial Plan be amended accordingly.

NEW BUSINESS

CS 2013-66 **Ladysmith Fire Rescue Request for Long Service Awards Banquet**
It was moved, seconded and carried that up to \$1,000 be reallocated from the 2013 Fire Rescue Department training budget to support the cost of hosting a special awards banquet to be held in Ladysmith on March 9, 2013 in recognition of long serving members of Ladysmith Fire Rescue.

CS 2013-67 **Ladysmith Chamber of Commerce Spirit Awards**
It was moved, seconded and carried that a letter of appreciation and congratulations for the 2013 Spirit Awards event be sent to the Ladysmith Chamber of Commerce.

CS 2013-68 **Royal Canadian Mounted Police Ladysmith Detachment 2013 / 2014 Priorities**
It was moved, seconded and carried that the priorities for the Ladysmith Detachment of the Royal Canadian Mounted Police be endorsed as presented to Council by S/Sgt. Larry Chomyn.

ADJOURNMENT

CS 2013-69 It was moved, seconded and carried that this meeting of Council be adjourned at 9:34 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)