



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, NOVEMBER 17, 2014
COUNCIL CHAMBERS, CITY HALL
CALL TO ORDER 7:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson
Councillor Glenda Patterson		

STAFF PRESENT:

Ruth Malli	Sandy Bowden	Felicity Adams
Erin Anderson	John Manson	Clayton Postings
Joanna Winter		

CALL TO ORDER

Mayor Hutchins called this Regular Meeting of Council to order at 7:00 p.m.

AGENDA APPROVAL

CS 2014-373

Moved and seconded:

That the agenda for the Regular Council Meeting of November 17, 2014 be approved as amended by the following additions:

- 10.1 Update on Nanaimo Airport
- 10.2 Proposed resolution to Association of Vancouver Island Municipalities
- 10.3 Recognition
- 10.4 Recognition of 'Day of the Child', November 20, 2014

Motion carried.

MINUTES

CS 2014-374

Moved and seconded:

That the minutes of the Regular Meeting of Council held Monday, November 3, 2014 be approved.

Motion carried.

**DEVELOPMENT
APPLICATIONS**

CS 2014-375

Moved and seconded:

That Council issue a Development Variance Permit to permit the siting of one accessory structure, with a finished floor area less than 16m², to be located no less than 0 metres to the exterior side parcel line and 0 metres to the rear parcel line, at Lot 2, District Lot 96, Oyster District, Plan VIP57370 (920 Malone Road).

Motion carried.

REPORTS

Results of the November 15, 2014 Local Elections

Moved and seconded:

CS 2014-376

That Council receive the Report on the results of the November 15, 2014 local elections from the Chief Election Officer.

Motion carried.

Provincial Site Profile Contaminated Sites Screening System

Moved and seconded:

CS 2014-377

1. That Council receive the staff report on the Provincial Site Profile Contaminated Sites Screening System, and provide the following input to the Ministry of Environment discussion paper on the site profile process.
 - Any role for local government should remain as administrative
 - Changes to the legislation should simplify and clarify the process
 - Requirements and triggers should consider the cost of investigation and the value of the property
 - The impact of using a CSAP approved professional or other professional is unclear to land developers and property owners
 - Fees are high for achieving a legal instrument
 - There is a perception that opted-out communities are more streamlined and more supportive of economic development creating potential friction between property owners, professionals and local government
 - Brownfield Renewal Program funding should be re-established
2. That Council await the outcome of the review of the Provincial Site Profile Process before further considering the Town's participation in the site profile system.
3. That Council direct staff to bring forward a brownfield renewal economic revitalization tax exemption program for site investigations that lead to receipt of a Ministry of Environment legal instrument, (e.g. letter of determination, certificate of compliance).

Motion carried.

Owner Occupancy Alternatives

Moved and seconded:

CS 2014-378

That Council refer the development of a Standards of Maintenance Bylaw for rental units and residential properties subject to a tenancy agreement to the 2015 Financial Plan discussions.

Motion carried.

Machine Shop Buildings – Oyster Bay Drive

Moved and seconded:

CS 2014-379

That Council direct staff to establish a Machine Shop Users' Advisory Group consisting of staff and tenants of the Machine Shop, to work with Council and the consultant regarding the

repair/renovation plan and schedule for the facilities; and further, that the Users' Advisory Group be directed to:

- a) prepare a request for proposals for a consultant to work with staff and the current tenants of the Machine Shop buildings (located on Oyster Bay Drive) to prepare a repair/renovation implementation plan and schedule to address outstanding issues related to the buildings while preserving the heritage significance of the site;
- b) include \$20,000 in the 2015 budget for this purpose and amend the financial plan accordingly;
- c) advise the tenants of the Machine Shop buildings about the Town's next steps regarding this matter; and,
- d) investigate various funding sources (i.e. grant programs, etc.) to facilitate the required upgrades to the Machine Shop buildings.

Motion carried.

Donation of Artwork by Reverend Julian North

Moved and seconded:

CS 2014-380

That Council request the Ladysmith Arts Council to store and manage the Julian North art collection which was donated to the Town, and that the Town provide annual funding to assist the Arts Council in managing the collection.

Motion carried.

BYLAWS

Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2014, No. 1869

Moved and seconded:

CS 2014-381

That Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2014, No. 1869 be adopted.

Motion carried.

CORRESPONDENCE

Mark Drysdale, Ladysmith Chamber of Commerce

Moved and seconded:

CS 2014-382

That Council renew the agreement between the Town of Ladysmith and the Ladysmith Chamber of Commerce for a one-year term from January 1, 2015 to December 31, 2015 with the same terms and conditions as stated in the 2014 agreement, and authorize the Mayor and Corporate Officer to execute the agreement.

Motion carried.

**Hon. Todd Stone, Minister of Transportation and Infrastructure
Trans-Canada Highway in Ladysmith**

Moved and seconded:

CS 2014-383

That Council receive the correspondence from the Minister of Transportation and Infrastructure concerning the Trans-Canada Highway in Ladysmith and provide a copy to the citizens who have recently expressed concerns to Council about safety, noise and speeds on the Trans-Canada Highway through Ladysmith, and advise them that a report on the use of airbrakes on the Ladysmith portion of the Highway will be coming to Council in the near future.

Motion carried.

NEW BUSINESS

Nanaimo Airport

Councillor Arnett reported that he had attended an Open House hosted by the Nanaimo Airport Commission and commended the organization for its success and resulting contribution to economic development in the region.

Proposed Resolution to Association of Vancouver Island Municipalities

Councillor Arnett served notice of his intention to bring forward a draft resolution regarding protection of water and the environment, inspired by the David Suzuki Foundation's Blue Dot Tour.

Recognition

Councillor Horth expressed his appreciation to his fellow Council members and to staff for their support and dedication to the community during his term in office.

Day of the Child

Councillor Dashwood reminded Council that November 20 is the Day of the Child, and there are several activities planned in the community.

Councillor Dashwood thanked Council and the community for the opportunity to serve as Councillor for two terms and encouraged the incoming Council to continue working on community issues including affordable housing.

UNFINISHED BUSINESS

Vancouver Island Hiking Trails Strategy Project

Moved and seconded:

CS 2014-384

That Council support the request by Tourism Vancouver Island to participate in Phase 1 of the Vancouver Island Hiking Trails Strategy Project and that \$2,500 be allocated from the Holland Creek Trail Assessment Project budget for this initiative, and the 2014 financial plan be amended accordingly.

Motion carried.

QUESTION PERIOD

D. Baker suggested that the alley behind the Eagles Hall be made one-way, and requested that potholes in gravel roadways and parking lots be addressed.

D. Baker expressed concern about developer reaction to a voluntary contribution to an amenity fund.

CLOSED SESSION

CS 2014-385

Moved and seconded at 7:48 p.m.:

That Council retire into Closed meeting following a two-minute recess.

Motion carried.

RISE AND REPORT

Council arose from Closed Session without report.

ADJOURNMENT

CS 2014-386

Moved and seconded:

That this meeting of Council adjourn at 8:12 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)