



TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, MARCH 7, 2016
CALL TO ORDER 5:00 P.M. FOR CLOSED SESSION
CALL TO ORDER OF REGULAR OPEN MEETING 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone
Councillor Carol Henderson

Councillor Steve Arnett
Councillor Rob Hutchins

Councillor Cal Fradin
Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Joe Friesenhan

STAFF PRESENT:

Ruth Malli
Erin Anderson

Sandy Bowden
John Manson

Felicity Adams
Joanna Winter

CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 5:03 p.m. in order to retire immediately into Closed Session.

CLOSED MEETING

CS 2016-070

Moved and seconded:

That Council retire into Closed Session at 5:04 p.m. in order to consider the following items in accordance with section 90(1) of the *Community Charter*:

- the acquisition, disposition or expropriation of land or improvements

Motion carried.

RISE AND REPORT

Council rose from Closed Session at 6:52 p.m. without report.

REGULAR OPEN MEETING

Mayor Stone called the Regular Open Meeting to order at 7:00 p.m. and acknowledged the traditional territory of the Stz'uminus First Nation.

AGENDA APPROVAL

CS 2016-071

Moved and seconded:

That Council approve the agenda for the Council meeting of March 7, 2016 as amended by the following:

- Refer items 7.1 (Development Variance Permit Application, 410 Third Avenue) and 7.2 (Development Permit Application, 410 Third Avenue) to the next meeting at which all members of Council are present.
- Refer item 10.3 (Grants-in-Aid Discussion) to a Special Meeting of Council on Monday, March 14, 2016.
- Add item 6.1 – International Women's Day Proclamation

- Add item 13.4 -- Movie Night

Motion carried.

MINUTES

CS 2016-072

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held January 26, 2016.

Motion carried.

CS 2016-073

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held January 29, 2016.

Motion carried.

CS 2016-074

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held February 15, 2016.

Motion carried.

PROCLAMATION

Mayor Stone proclaimed Tuesday, March 8, 2016 as **International Women's Day** in the Town of Ladysmith.

DEVELOPMENT APPLICATIONS

**Official Community Plan Amendment/Rezoning Application – Holland Creek Development (Glencar Consultants)
Lot 1, Block 192, District Lot 103, Oyster District, Plan EPP44156**

Glen Carey of Glencar Developments, project manager for the Holland Creek Development, responded to questions from Council and provided clarification on proposed plans for the section of the area known as Arbutus Hump.

CS 2016-075

Moved and seconded:

That Council direct staff to negotiate with the Holland Creek Development proponents a development boundary that respects the natural topography and protects a greater portion of the Arbutus Hump as park.

Motion carried.

COMMITTEE REPORTS

Mayor Stone reported that the Cowichan Valley Regional District Economic Development Function has been reactivated and recruitment for a new Economic Development Officer is underway. He also reported that the Cowichan Valley Transit Service partners will be seeking input in April from Ladysmith residents regarding transit service options, and that discussions will be initiated with the Regional District of Nanaimo to explore a commuter service between Ladysmith and Vancouver Island University with connections into Nanaimo.

Councillor Henderson reported that the Interagency Health Group has been reactivated and she is now involved in the discussions.

Councillor Paterson reported that the Annual General Meeting of the Festival of Lights is on March 17, 2016, and that plans are underway for 30th anniversary celebrations of the Festival of Lights in 2017.

Councillor Fradin reported that the Ladysmith Chamber of Commerce and Ladysmith Downtown Business Association are planning a Business Walk to identify issues and opportunities facing local businesses.

STAFF REPORTS

CS 2016-076

Canada 150 Community Celebrations Committee

Moved and seconded:

That Council:

1. Approve the Draft “Terms of Reference” for the Canada 150 Community Celebration Committee as presented;
2. Appoint Councillor Duck Paterson to sit on the Canada 150 Community Celebration Committee; and,
3. Direct staff to solicit community representation on the Canada 150 Community Celebration Committee per the “Terms of Reference”.

Motion carried.

CS 2016-077

Moved and seconded:

That Council request that, at its inaugural meeting, the Canada 150 Community Celebration Committee invite representatives from North Oyster and Saltair to join the committee.

Motion carried.

CS 2016-078

Waterfront Area Plan Update

Moved and seconded:

That Council:

1. Support the scope of work for the Waterfront Area Plan Update and direct staff to proceed with development and issuance of the Request for Proposals.
2. Discuss the Waterfront Area Plan Update project at the March 29, 2016 Community to Community (C2C) workshop with Stz’uminus First Nation, with regard to the Provincial water lots and filled foreshore, particularly DL651 and Slack Point, and invite participation in the project and design charrette.
3. Direct staff to invite the property owners within the Waterfront Area Plan area to join a working committee as part of the project.
4. Direct staff to:
 - invite two nominations from each of the following advisory commissions and organizations: Ladysmith Maritime Society, Ladysmith Arts Council, Ladysmith and District Historical Society, Advisory Design Panel, Advisory Planning Commission, Heritage Revitalization Advisory Commission, Parks, Recreation and Culture Commission, Ladysmith Chamber of Commerce and Ladysmith Downtown Business Association, and
 - place an advertisement in the newspaper for two citizen members for consideration of appointment by Council to the design charrette team for the Town-owned properties and water

lots.

5. Appoint Mayor Stone and Councillors Friesenhan and Hutchins to the Waterfront Area Plan working committee and design charrette team.

Motion carried.

Draft Terms of Reference – Ladysmith Area Watersheds Roundtable

Moved and seconded:

CS 2016-079

That Council support in principle the draft “Terms of Reference” for the Ladysmith Area Watersheds Roundtable, and direct the City Manager to convey to the working group Council’s comments.

Motion carried.

Comments from Council members included: consultation with the Stz’uminus First Nation; a review of the Terms of Reference at the upcoming joint Town of Ladysmith and Stz’uminus First Nation meeting; developing a consensus communication protocol; referral of the Terms of Reference to a lawyer; inclusion of best practices and empirical evidence; holding meetings in other locations within the watershed; increasing the frequency of meetings; and, an annual review of the Terms of Reference.

BYLAWS

Town of Ladysmith Council Remuneration and Expense Bylaw 1999, No. 1298, Amendment Bylaw 2016, No. 1901

Moved and seconded:

CS 2016-080

That Town of Ladysmith Council Remuneration and Expense Bylaw 1999, No. 1298, Amendment Bylaw 2016, No. 1901 be adopted.

Motion carried.

Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2016, No. 1902

Moved and seconded:

CS 2016-081

That Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2016, No. 1902 be read a first, second and third time.

Motion carried.

Town of Ladysmith Sanitary Sewer Rates Bylaw 1999, No. 1299, Amendment Bylaw 2016, No. 1903

Moved and seconded:

CS 2016-082

That Town of Ladysmith Sanitary Sewer Rates Bylaw 1999, No. 1299, Amendment Bylaw 2016, No. 1903, be read a first, second and third time.

Motion carried.

CORRESPONDENCE

Ladysmith Community Gardens Society – Request to Install Electricity at Community Gardens

Moved and seconded:

CS 2016-083

That, in response to the correspondence from the Ladysmith Community Gardens Society dated February 15, 2016, Council direct

staff to investigate opportunities for partnerships and alternative energy sources to provide power to the Ladysmith Community Gardens site.

Motion carried.

Ladysmith Resources Centre Association

Moved and seconded:

CS 2016-084

That, subject to confirmation by legal counsel, Council approve the request from the Ladysmith Resources Centre Association to withdraw \$75,000 from funds held in trust by the Town in accordance with the current lease agreement between the Town of Ladysmith and the Ladysmith Resources Centre Association for the premises at 630 Second Avenue.

Motion carried.

NEW BUSINESS

Revenues from Casinos

Moved and seconded:

CS 2016-085

That Council direct staff to draft a resolution for the Association of Vancouver Island and Coastal Communities or the Union of British Columbia Municipalities 2016 annual general meeting calling on the provincial government to expand the eligibility criteria for community gaming grants, to reinstate major capital projects gaming grants, and to permit neighbouring communities to access gaming revenues from communities in which casinos are located.

Motion carried.

Notice of Motion – Proposed Review of Communications and Information Technology Use Policies – Councillor Henderson

Moved and seconded:

CS 2016-086

That Council direct staff to review the Town's Communications Policy and Information Technology Use Policy for the purposes of ensuring both policies effectively define and address the need for respectful and appropriate communications with both internal and external customers, and incorporate best practices, and report back to Council in this regard.

Motion carried.

OPPOSED:

Councillor Arnett

Movie Night for Cops for Cancer

Council agreed to host a movie night in August 2016 as a fundraiser for Cops for Cancer Tour de Rock.

QUESTION PERIOD

Members of the audience enquired about rising and reporting of Closed Meeting resolutions, the Canada 150 Celebration Committee and movie night.

ADJOURNMENT

CS 2016-087

Moved and seconded:
That this meeting of Council adjourn at 9:09 p.m.
Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (S. Bowden)