



TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF COUNCIL
TUESDAY, OCTOBER 4, 2016
CALL TO ORDER 6:30 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone
Councillor Joe Friesenhan

Councillor Steve Arnett
Councillor Carol Henderson

Councillor Cal Fradin
Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Rob Hutchins

STAFF PRESENT:

Guillermo Ferrero
Clayton Postings

Felicity Adams
Joanna Winter

Geoff Goodall
Sue Bouma

CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:30 p.m.

CLOSED SESSION

CS 2016-321

Moved and seconded:

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 6:30 p.m. in order to consider items related to the following:

- Status of sale of Town-owned properties and proposed property acquisitions

Motion carried.

REGULAR OPEN MEETING

Mayor Stone called this Regular Open Meeting to order at 7:01 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

AGENDA APPROVAL

CS 2016-322

Moved and seconded:

That Council approve the agenda for this Regular Meeting of Council as amended by the following additions and replacements:

- Delete agenda item 5.2. Special Presentation to John Wilson Retiring Chair of the Liquid Waste Management Committee
- Add Small Business Month Proclamation Presentation to Ladysmith Chamber of Commerce and Ladysmith Downtown Business Association
- Add agenda item 12.3. Affordable Housing

Motion carried.

MINUTES

CS 2016-323

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held September 19, 2016.

Motion carried.

DELEGATIONS

Presentation: Citizen of the Year Award to Myf Plecas

Mayor Stone introduced Myf Plecas, 2016 Ladysmith Citizen of the Year, highlighting the numerous community initiatives with which she has been involved and commending her for serving the Town tirelessly.

Ms. Plecas gave a short history of her background and thanked the Celebrations Society, the teams and volunteers she has worked with, and friends and family for their support.

Barry Frech of the Celebrations Society presented Ms. Plecas with a print in recognition of her hard work and dedication.

Council expressed their appreciation for Ms. Plecas' support of the Town with flowers.

Proclamation Presentation to Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association

Mayor Stone presented Mark Drysdale, Manager of the Ladysmith Chamber of Commerce and Jonathan Zeiler, Vice-president of the Ladysmith Downtown Business Association with framed copies of the Town of Ladysmith's proclamation recognizing October 2016 as Small Business Month. Mayor Stone thanked both organizations for their efforts to promote small business in Ladysmith and commented that small business is integral to the success of our community.

Community Living BC Central Upper Island Community Council Mark Skelton and Jessica Humphrey

Introduction of the CLBC Central Upper Island Community Council

Mark Skelton and Jessica Humphrey introduced the Community Living BC Central Upper Island Community Council and provided a presentation outlining the council's mandate and goals for inclusion and full citizenship for people with diverse abilities.

Council thanked Mr. Skelton and Ms. Humphrey for their informative presentation and advised that the Town will indicate their support of the organization on social media.

PROCLAMATIONS

Mayor Stone proclaimed the month of October 2016 as "Small Business Month" in the Town of Ladysmith, in recognition of the determination, commitment and contributions of all businesses in our community.

Mayor Stone proclaimed the month of October 2016 as "Community

Living Month” in the Town of Ladysmith, in recognition that a thriving community requires the inclusion and participation of all its members.

Mayor Stone proclaimed October 16 to October 22, 2016 as National Teen Driver Safety Week in the Town of Ladysmith and encouraged all citizens to help change road-related injury statistics by promoting and setting examples of non-distracted, safe driving.

**DEVELOPMENT
APPLICATIONS**

Neighbourhood Meeting Report: Development Variance Permit 16-04 (MacCallum)

Subject Property: Lot 1, District Lot 43, Oyster District, Plan 6424 (117 Clarke Road)

Moved and seconded:

CS 2016-324

That Council receive the neighbourhood information meeting staff report, dated October 4, 2016, regarding Development Variance Permit application 3090-16-04 (117 Clarke Road).

Motion carried.

Moved and seconded:

CS 2016-325

That Council issue Development Variance Permit application 3090-16-04 for Lot 1, DL 43, Oyster District, Plan 6424 (117 Clarke Road) to vary “Town of Ladysmith Subdivision and Development Servicing Bylaw 2013, No. 1834” such that the required road right-of-way width is varied from 15.5 metres to 9 metres for that portion of Clarke Road fronting Lot 1, DL 43, Oyster District, Plan 6424.

Motion withdrawn.

Moved and seconded:

CS 2016-326

That Council issue Development Variance Permit application 3090-16-04 for Lot 1, DL 43, Oyster District, Plan 6424 (117 Clarke Road) to vary:

- a) “Town of Ladysmith Subdivision and Development Servicing Bylaw 2013, No. 1834” such that the required road right-of-way width is varied from 15.5 metres to 9 metres for that portion of Clarke Road fronting Lot 1, DL 43, Oyster District, Plan 6424; and
- b) “Town of Ladysmith Zoning Bylaw 2014, No. 1860” such that proposed lot 3 has a frontage that is 17.64 metres in width.

Motion carried.

Opposed: Councillors Fradin and Friesenhan

Moved and seconded:

That Council direct staff to:

CS 2016-327

1. Ensure that “No Parking” and “Local Traffic Only” signs are posted on both sides of the road for that portion of Clarke Road fronting Lot 1, DL 43, Oyster District, Plan 6424 in Development Variance Permit 3090-16-04 (117 Clarke Road).

2. Keep the name Clarke Road for the existing roadway.

3. Investigate alternative names for the new portion of Clarke Road

Motion carried.

Moved and seconded:

That Council authorize the Mayor and Corporate Officer to sign Development Permit 3090-16-04.

Motion carried.

CS 2016-328

**Zoning Bylaw Amendment Application – 630 Farrell Road (Schnurch)
Subject Property: Lot 2, District Lot 41, Oyster District, Plan VIP79202**

Moved and seconded:

CS 2016-329

That Council direct staff to prepare a bylaw to amend the Zoning Bylaw to rezone the property legally described as Lot 2, District Lot 41, Oyster District, Plan VIP 79202 (630 Farrell Road) from Rural Residential (RU-1) Zone to Single Dwelling Residential (R-1) pursuant to:

- The applicant providing a report from a Certified Professional Geotechnical Engineer to confirm that there is a suitable building site available on each proposed lot, identify geotechnical hazards, demonstrate that access routes to proposed building sites can meet Town standards, and provide a stormwater management plan (in accordance with DAI Bylaw No. 1887);
- A voluntary \$5000 contribution to the community amenity fund from the applicant (in accordance with the CAC policy); and
- The applicant hosting a neighbourhood information meeting prior to the public hearing (as required by the Development Procedures Bylaw).

Motion carried.

COUNCIL REPORTS

Mayor Stone reported that the Chamber of Commerce is continuing with the Business Walks initiative. He noted that the Christie Road property applications had been reviewed and well-received by the Advisory Design Panel. He recognized new Heritage Advisory Commission members Robert J. (Bob) Darling, Marina Sacht, Harald Cowie and Rob Johnson, and showed appreciation for their enthusiasm. Mayor Stone also commented on the recent 8.8 million dollar grant award to the Town of Ladysmith for a new water filtration system, predicting that this new project will encourage new investors in the Town.

Councillor Arnett reported on the recent Vancouver Island Regional Library meeting where a balanced budget for 2017 was adopted.

Councillor Fradin reported that the Regional District Community Health and Safety Advisory Committee is redrafting their mandate and mission statement in order to provide the most well-informed recommendations. He noted that the Advisory Planning Commission welcomed new members Linda Mix, Christy Villiers, and Jon Steininger. Councillor Fradin also reported that the Ladysmith Downtown Business Association has organized a variety of initiatives, such as “Try

Ladysmith First” to promote local businesses.

Councillor Henderson reported that the Ladysmith Early Years Partnership is investigating Ladysmith vulnerabilities as reported in the State of the Child report for the area.

Councillor Paterson reported that the Festival of Lights community work party is Sunday, November 6th. He also noted that 2017 will be the thirtieth anniversary of the Festival of Lights. Councillor Paterson commented on the Canada 150 committee initiatives and the recent successful Tour de Rock event in Ladysmith.

CS 2016-330

Moved and seconded:

That Council direct staff to send a letter of congratulations to the local Tour de Rock committee for their successful fundraising initiatives and for including Ladysmith Senior Secondary School in the recent scheduled tour stop through Ladysmith.

Motion carried.

STAFF REPORTS

CS 2016-331

Dog Off-Leash Areas

Moved and seconded:

That Council:

1. Confirm that it no longer wishes to pursue negotiations for a lease of the BC Hydro property at Sixth Avenue and Methuen Street for use as an off-leash dog park;
2. Direct staff to commence development of a fenced off-leash dog park at the Davis Road Elementary School site;
3. Construct a fenced barrier for the off-leash area at the Upper Transfer Beach area; and
4. Update dog-related signage at Transfer Beach as outlined in Appendix A to this report; and
5. Confirm proposed boundaries and install dog-related signage at the Davis Road Elementary School site as outlined in Appendix B to this report.

AMENDMENT

Moved and seconded:

CS 2016-332

That Council Resolution CS 2016-331 be amended to read as follows:

That Council:

1. Confirm that it wishes to continue pursuing negotiations for a lease of the BC Hydro property at Sixth Avenue and Methuen Street for use as an off-leash dog park;
2. Direct staff to commence development of a fenced off-leash dog park at the Davis Road Elementary School site;
3. Construct a fenced barrier for the off-leash area at the Upper Transfer Beach area; and
4. Update dog-related signage at Transfer Beach as outlined in Appendix A to this report; and
5. Confirm proposed boundaries and install dog-related signage at the Davis Road Elementary School site as outlined in Appendix B

to this report.
Amendment carried.

Motion as amended carried.
Opposed: Councillor Arnett

NEW BUSINESS

Appointment of Officers

Moved and seconded:

CS 2016-333

That, further to Council's recent direction with respect to changes to the Town's organizational structure, Council appoint Joanna Winter as Corporate Officer, and Guillermo Ferrero and Erin Anderson as Deputy Corporate Officers for the Town of Ladysmith.

Motion carried.

Notice of Motion – Status of Contaminated Site Profile Process

Moved and seconded:

CS 2016-334

That Council direct staff to research the status of the provincial Site Profile Process for contaminated sites and report back to Council regarding the process and related options for the Town with regard to the former gas station at Trans Canada Highway and Strathcona Road.

Motion carried.

Affordable Housing

Councillor Arnett discussed the possibility of developing more market rental housing in Ladysmith. The City Manager advised that he would follow up with Councillor Arnett regarding this issue.

QUESTION PERIOD

Members of the public thanked Mayor, Council and staff, both past and present, for their recent successful grant award of \$8.8 million for a new water filtration system, expressed potential interest in affordable housing partnerships between the Town and the Ladysmith Resources Centre Association, and thanked staff for meeting with the Ladysmith Expo Trail Stewardship Committee.

ADJOURNMENT

Moved and seconded:

CS 2016-335

That this meeting of Council adjourn at 8:42 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)