



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR MEETING OF COUNCIL**  
**MONDAY, NOVEMBER 21, 2016**  
**CALL TO ORDER 6:02 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

|                            |                                             |
|----------------------------|---------------------------------------------|
| Mayor Aaron Stone          | Councillor Steve Arnett (entered 7:03 p.m.) |
| Councillor Cal Fradin      | Councillor Joe Friesenhan                   |
| Councillor Carol Henderson | Councillor Rob Hutchins (entered 7:03 p.m.) |
| Councillor Duck Paterson   |                                             |

**STAFF PRESENT:**

|                   |                |               |
|-------------------|----------------|---------------|
| Guillermo Ferrero | Felicity Adams | Erin Anderson |
| Geoff Goodall     | Joanna Winter  | Sue Bouma     |

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 6:02 p.m.

**CLOSED SESSION**

**CS 2016-368**

*Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 6:03 p.m. in order to consider items related to the following:

- Provision of a municipal service
- Legal advice
- Litigation

*Motion carried.*

**REGULAR OPEN MEETING**

Mayor Stone called this Regular Open Meeting to order at 7:03 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

**AGENDA APPROVAL**

**CS 2016-369**

*Moved and seconded:*

That Council approve the agenda for this Regular Meeting of Council as amended by the following addition:

- 10.1. Nanaimo Economic Development Clean Technology Sector Report

*Motion carried.*

**RISE AND REPORT**

Council rose from Closed Session at 6:43 p.m. without report.

**MINUTES**

**CS 2016-370**

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held November 7, 2016.

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*Motion carried.*

**CS 2016-371**

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held November 14, 2016.

*Motion carried.*

## **DELEGATIONS**

### **Nanaimo Pride Society**

**Lauren Semple**

#### **Diversity, Inclusion and Support for All Citizens**

Lauren Semple, Vice-president of the Nanaimo Pride Society, provided Council with an overview of the local Pride movement, noting its ideals, goals, and challenges. She showed a short video about the Rainbow Crosswalk in Nanaimo, and encouraged the Town of Ladysmith to celebrate the Pride movement. Council thanked Ms. Semple for her presentation and invited her to include the Town of Ladysmith as a supporter of the movement.

*Moved and seconded:*

**CS 2016-372**

That Council direct staff to add “Diversity and Inclusion” to an upcoming Municipal Services Committee meeting agenda.

*Motion carried.*

### **Our Cowichan – Communities Health Network**

**Cindy Lise**

#### **Smoking Bylaws**

Cindy Lise, Regional Facilitator for Our Cowichan, gave a presentation to Council outlining an anti-smoking strategy for the region, with the aim of significantly improving the poor health outcomes in the area correlated to smoking and air pollution. Council thanked Ms. Lise for her efforts to improve the region’s health opportunities and offered to provide her presentation to the public via the Town’s website.

## **REPORTS**

### **Recommendations from the Municipal Services Committee Meeting of November 14, 2016**

*Moved and seconded:*

**CS 2016-373**

That Council:

1. Direct staff to publish the amended Grants-in-Aid policy as presented.
2. Enter into a Service Agreement with the Ladysmith and District Historical Society for the operation of the Ladysmith Archives and Ladysmith Museum.
3. Adopt the Terms of Reference for the Invasive Species Advisory Committee as presented.
4. Extend a personal invitation to the Directors of Cowichan Valley Regional District Areas G and H as well as Stz’uminus First Nation Council requesting participation on the Town of Ladysmith Parks,

Recreation & Culture and Invasive Species Advisory Committees.

5. Direct staff to commence the membership recruitment process for Town of Ladysmith citizen representatives for the Parks, Recreation & Culture and Invasive Species Advisory Committees.
6. Direct staff to prepare a bylaw repealing Town of Ladysmith Parks and Recreation Commission Bylaw 1278 and Amendment Bylaws 1311 and 1528.
7. Direct staff to work with the Ladysmith Maritime Society and Ladysmith and District Arts Council on their request to install security cameras in the vicinity of the Machine Shop and parking lot stairs.

*Motion carried.*

*Moved and seconded:*

**CS 2016-374**

That Council refer to staff the Ladysmith Resources Centre Association's annual request for financial assistance under the Grants-in-Aid program to review other options, including Service Agreements for individual services, and report back to Council.

*Motion carried.*

*Moved and seconded:*

**CS 2016-375**

That Council adopt the Terms of Reference for the Parks, Recreation & Culture Advisory Committee as presented.

*Motion carried.*

Opposed: Councillor Paterson

**Agreement for Visitor and Business Information Services with Ladysmith Chamber of Commerce**

*Moved and seconded:*

**CS 2016-376**

That Council authorize an extension to the operating agreement between the Town and the Ladysmith Chamber of Commerce for a one year term commencing January 1, 2017 and expiring on December 31, 2017 and authorize the Mayor and Corporate Officer to execute the agreement.

*Motion carried.*

**Water Filtration Plant**

*Moved and seconded:*

That Council:

**CS 2016-377**

1. Direct staff to proceed with the construction of the Arbutus Water Filtration Plant, consisting of coagulation, flocculation, DAF and membrane filtration, consistent with the recommendations of the "Town of Ladysmith Arbutus Water Treatment Plant Phase 2 Pilot-scale Treatability Study – September 2015."
2. Waive the Town's purchasing policy and direct-award the Design and Construction Services for the Arbutus Water Filtration Plant to

Associated Engineering (BC) Ltd. as outlined in the proposal of services dated October 2016.

3. Direct staff to prepare a communication plan for the Water Filtration Plant project and if necessary retain the services of a communication consultant for this process.

*Motion carried.*

**CS 2016-378**

*Moved and seconded:*

That Council direct staff to notify Island Health that Council desires to amend the completion date for the Water Filtration Plant project in the Town's water system operating permit to March 31, 2019 and that the detailed work plan developed in the engineering proposal from Associated Engineering and Koers and Associates Ltd. be used to support the request.

*Motion carried.*

Opposed: Councillor Arnett

**CS 2016-379**

*Moved and seconded:*

That Council direct staff to notify the Director, Local Government Infrastructure and Engineering, (Ministry of Community, Sport and Cultural Development) that Council wishes to request an extension of one year to the approved grant for the Water Filtration Project.

*Motion carried.*

Opposed: Councillor Arnett

**Infrastructure Planning Grant Application**

*Moved and seconded:*

**CS 2016-380**

That Council direct staff to apply to the Infrastructure Planning Grant Program for a grant in the amount of \$10,000 to support a feasibility study for the extension of services to south Ladysmith.

*Motion carried.*

**CORRESPONDENCE**

**Mayor Terry Murdock, Municipality of Thorne, Ladysmith, Quebec Davis Request to Become Twin Municipalities for Canada's 150<sup>th</sup> anniversary**

*Moved and seconded:*

**CS 2016-381**

That Council:

1. Accept the invitation from the Municipality of Thorne that Ladysmith, Quebec and Ladysmith, British Columbia become twin municipalities in celebration of Canada's 150<sup>th</sup> anniversary
2. Direct staff to send a Ladysmith flag and other items that represent our community to the Municipality of Thorne and to work with staff at the Municipality of Thorne to jointly promote this arrangement.

*Motion carried.*

**NEW BUSINESS**

**Nanaimo Economic Development Clean Technology Sector Report**  
Councillor Arnett shared the Nanaimo Economic Development Clean

Technology Sector publication, and recommended it as an excellent resource.

## QUESTION PERIOD

Members of the public enquired about maintaining contact and continuity with sister or twin municipalities, water treatment plant design and construction services, and the status of past queries related to a Tourism Advisory Committee.

## ADJOURNMENT

CS 2016-382

*Moved and seconded:*

That this meeting of Council adjourn at 8:17 p.m.

*Motion carried.*

CERTIFIED CORRECT:

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Mayor (A. Stone)

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Corporate Officer (J. Winter)