



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR MEETING OF COUNCIL**  
**MONDAY, DECEMBER 5, 2016**  
**CALL TO ORDER 5:02 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone  
Councillor Joe Friesenhan  
Councillor Duck Paterson

Councillor Steve Arnett  
Councillor Carol Henderson

Councillor Cal Fradin  
Councillor Rob Hutchins

**STAFF PRESENT:**

Guillermo Ferrero  
Sue Bouma

Felicity Adams

Joanna Winter

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 5:02 p.m.

**CLOSED SESSION**

**CS 2016-383**

*Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:03 p.m. in order to consider items related to the following:

- Status of sale of Town-owned properties and proposed property acquisitions 90 (1) (l)
- Provision of a municipal service 90 (1) (k)
- Human Resources matter 90 (1) (c)

*Motion carried.*

**CS 2016-384**

*Moved and seconded:*

That this Closed Meeting of Council recess at 6:53 p.m. and that it reconvene following the Regular Council Meeting.

*Motion carried.*

**REGULAR OPEN  
MEETING**

Mayor Stone called this Regular Council Meeting to order at 7:05 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

**AGENDA APPROVAL**

**CS 2016-385**

*Moved and seconded:*

That Council approve the agenda for this Regular Meeting of Council.  
*Motion carried.*

**MINUTES**

**CS 2016-386**

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held November 21, 2016.

*Motion carried*

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## DELEGATIONS

Chris Boar  
Nanaimo Astronomy Society (NAS)  
Urban Star Park

Chris Boar, President of the Nanaimo Astronomy Society, made a presentation to Council expressing the society's interest in establishing an Urban Star Park at Transfer Beach to protect the quality of the night sky for novice stargazers and astronomers. Mr. Boar responded to questions regarding the effects on community events at Transfer Beach and other potential location options. He invited Council to attend the Nanaimo Astronomy Society's meetings.

Council thanked Mr. Boar and the Nanaimo Astronomy Society for the informative presentation.

CS 2016-387

*Moved and seconded:*

That Council refer the issue of establishing an Urban Star Park at Transfer Beach to the next Municipal Services Committee meeting for discussion.

*Motion carried.*

Mark Drysdale, Ladysmith Chamber of Commerce  
Business Walk Report

Mark Drysdale, Manager of the Ladysmith Chamber of Commerce, made a presentation summarizing the results of the Business Walk interviews. He noted that future Business Walks will result in an ongoing economic business report card for Ladysmith.

Council thanked Mr. Drysdale for the update and recognized his efforts in compiling the information into useable data for future planning.

## PROCLAMATIONS

Mayor Stone proclaimed December 6, 2016 as the National Day of Remembrance and Action on Violence Against Women, commemorating the 14 young women whose lives ended in an act of gender-based violence, and encouraging all citizens to help eliminate all forms of violence against women and girls.

Councillor Henderson distributed ribbons from the White Ribbon Campaign and Councillor Arnett distributed pins from the Moose Hide Campaign as signs of support for the National Day of Remembrance and Action on Violence Against Women.

## 2017 COUNCIL APPOINTMENTS

Mayor Stone made the following appointments for Deputy Mayor in 2017:

- Councillor Cal Fradin, December 1, 2016 to May 31, 2017
- Councillor Joe Friesenhan, June 1, 2017 to November 30, 2017



- Parcel Tax Review Panel**  
*Moved and seconded:*  
 CS 2016-388 That the following members be appointed to the 2017 Parcel Tax Review Panel:  
 Councillor Steve Arnett, Councillor Duck Paterson, Councillor Rob Hutchins  
*Motion carried.*
- Cowichan Valley Regional District Director**  
*Moved and seconded:*  
 CS 2016-389 That Mayor Aaron Stone be appointed as Director to the Cowichan Valley Regional District Board.  
*Motion carried.*
- Cowichan Valley Regional District Alternate Director**  
*Moved and seconded:*  
 CS 2016-390 That Councillor Joe Friesenhan be appointed as Alternate Director to the Cowichan Valley Regional District Board for the period December 5, 2016 to May 31, 2017.  
*Motion carried.*
- Moved and seconded:*  
 CS 2016-391 That Councillor Duck Paterson be appointed as Alternate Director to the Cowichan Valley Regional District Board for the period June 1, 2017 to December 31, 2017.  
*Motion carried.*
- Vancouver Island Regional Library Board Director**  
*Moved and seconded:*  
 CS 2016-392 That Councillor Steve Arnett be appointed as Town of Ladysmith Director to the Vancouver Island Regional Library Board.  
*Motion carried.*
- Vancouver Island Regional Library Board Alternate Director**  
*Moved and seconded:*  
 CS 2016-393 That Councillor Carol Henderson be appointed as Alternate Director to the Vancouver Island Regional Library Board.  
*Motion carried.*
- Community Safety Advisory Commission (Cowichan Valley Regional District)**  
*Moved and seconded:*  
 CS 2016-394 That Councillor Cal Fradin be appointed as representative of the Town of Ladysmith on the Cowichan Valley Regional District Community Safety Advisory Commission.  
*Motion carried.*

**Community Safety Advisory Commission (Cowichan Valley Regional District)**

*Moved and seconded:*

**CS 2016-395**

That Councillor Carol Henderson be appointed as alternate representative of the Town of Ladysmith on the Cowichan Valley Regional District Community Safety Advisory Commission.

*Motion carried.*

**Additional Appointments**

Mayor Stone made the following appointments to Council Advisory Commissions and Committees:

**Waterfront Design Charrette Committee**

Representative: Mayor Aaron Stone

Representative: Councillor Rob Hutchins

Representative: Councillor Joe Friesenhan

**Municipal Services Committee (Committee of the Whole)**

Chair: Councillor Rob Hutchins

Vice Chair: Councillor Joe Friesenhan

Members: All members of Council

**Advisory Planning Commission**

Council Liaison: Councillor Steve Arnett

Alternate: Councillor Joe Friesenhan

**Advisory Design Panel**

Council Liaison: Councillor Duck Paterson

Alternate: Councillor Cal Fradin

**Heritage Revitalization Advisory Commission**

Council Liaison: Councillor Rob Hutchins

Alternate: Councillor Duck Paterson

**Parks, Recreation and Culture Advisory Committee**

Council Liaison: Councillor Duck Paterson

Alternate: Councillor Steve Arnett

**Invasive Species Advisory Committee**

Council Liaison: Councillor Carol Henderson

Alternate: Councillor Cal Fradin

**Protective Services Committee**

Chair: Councillor Cal Fradin

Council Liaison: Councillor Duck Paterson

Alternate: Councillor Joe Friesenhan

**Liquid Waste Management Committee**

Council Liaison: Councillor Joe Friesenhan

Council Liaison: Councillor Cal Fradin

Council Liaison: Councillor Steve Arnett

Stocking Lake Advisory Committee

Chair: Mayor Aaron Stone

Council Liaison: Councillor Steve Arnett

Mayor Stone made the following liaison appointments to community organizations:

Celebrations Committee

Council Liaison: Councillor Cal Fradin

Alternate: Councillor Duck Paterson

Ladysmith Chamber of Commerce

Council Liaison: Mayor Aaron Stone

Alternate: Councillor Duck Paterson

Ladysmith Festival of Lights

Council Liaison: Councillor Joe Friesenhan

Alternate: Councillor Duck Paterson

Ladysmith Downtown Business Association

Council Liaison: Councillor Joe Friesenhan

Alternate: Councillor Cal Fradin

Ladysmith Interagency Committee

Council Liaison: Councillor Carol Henderson

Alternate: Councillor Cal Fradin

Ladysmith Early Years Partnership

Council Liaison: Councillor Carol Henderson

Alternate: Councillor Joe Friesenhan

Social Planning Cowichan Affordable Housing Directorate

Council Liaison: Councillor Carol Henderson

Alternate: Councillor Cal Fradin

Ladysmith Community Justice Program

Council Liaison: Councillor Carol Henderson

**Bank Signing Authority**

*Moved and seconded:*

That all members of Council have bank signing authority.

*Motion carried.*

CS 2016-396



## COMMITTEE REPORTS

CS 2016-397

### Protective Services Committee

*Moved and seconded:*

That Council:

1. Receive the quote for Sonic Pre-Emption for the intersection of Trans-Canada Highway and North Davis Road and recommend that a letter be sent to the Minister of Transportation requesting funding.
2. Direct staff to write a letter of concern to Timberwest about fires being held in the quarry on Timberwest Lands.

*Motion carried.*

## STAFF REPORTS

CS 2016-398

### Review of Municipal Best Practices for Medical Marihuana Dispensaries

*Moved and seconded:*

That Council:

1. Receive the Review of Municipal Best Practices for Medical Marihuana Dispensaries report for information.
2. Direct staff to prepare an amendment to the Zoning Bylaw to explicitly prohibit the retail sale of marihuana in all zones; and that after Federal and other regulatory changes are announced, Council consider Town bylaw amendments in relation to the retail sale of medical marihuana.

*Motion carried.*

F. Adams left the meeting.

CS 2016-399

### 2017 Revenue Anticipation Bylaw 2016, No. 1918

*Moved and seconded:*

That Council receive the staff report regarding the 2017 Revenue Anticipation Bylaw 2016, No. 1918, to permit borrowing in anticipation of the annual tax levy.

*Motion carried.*

CS 2016-400

### Council Meeting Schedules

*Moved and seconded:*

That Council refer discussion about the timing and schedule for Municipal Services Committee meetings to the Municipal Services Committee for further discussion.

*Motion carried.*

CS 2016-401

*Moved and seconded:*

That Council confirm the following schedule of regular Council meetings for 2017 and direct staff to advertise the schedule in accordance with Section 127 of the Community Charter:

January 16	April 3	July 17	November 6
February 6	May 1	August 21	November 20
February 20	May 15	September 18	December 4
March 6	June 5	October 3**	December 18
March 20	June 19	October 16	

\*\*Tuesday, to accommodate Tour de Rock in Ladysmith  
*Motion carried.*

## BYLAWS

**Town of Ladysmith 2017 Revenue Anticipation Borrowing Bylaw 2016, No. 1918**

*Moved and seconded:*

CS 2016-402

That Council give first three readings to Town of Ladysmith 2017 Revenue Anticipation Borrowing Bylaw 2016, No. 1918.

*Motion carried.*

## CORRESPONDENCE

**Naomi Glick, Island Health**

**Request to Increase Garbage Allotment and to Waive Additional Metered Water for Ladysmith Dialysis Patient**

*Moved and seconded:*

CS 2016-403

That Council:

1. Increase garbage allotment to two extra tags per collection for a Ladysmith resident using dialysis.
2. Waive the additional water meter charges.
3. Direct staff to develop a policy regarding waiving of utility fees for medical reasons.

*Motion carried.*

**Cowichan Valley Regional District**

**Request for a Letter of Support from the Town of Ladysmith for the Cowichan Valley Regional District Trail Initiative**

*Moved and seconded:*

CS 2016-404

That Council provide a letter of support for the Cowichan Valley Regional District Trail Initiative as requested by CVRD staff in their correspondence dated November 30, 2016.

*Motion carried.*

**Volunteer Appreciation – Festival of Lights**

*Moved and seconded:*

CS 2016-405

That Council send letters to the Festival of Lights Society and associated organizations and the organizers of the Old Time Christmas and Candlelight Walk expressing appreciation for well-executed community events.

*Motion carried.*

## QUESTION PERIOD

Members of the public enquired about bio-solids composting, public input in the budgeting process, and the timeliness of the review of best practices for Medical Marihuana Dispensaries.

## CLOSED SESSION

CS 2016-406

*Moved and seconded:*

That this meeting of Council recess at 8:52 p.m. and that Council retire into Closed Session.

*Motion carried.*

## RISE AND REPORT ADJOURNMENT

CS 2016-407

*Moved and seconded:*

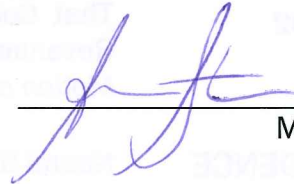
That this meeting of Council adjourn at 9:40 p.m.

*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (J. Winter)



Mayor (A. Stone)