



**TOWN OF LADYSMITH  
MINUTES OF A REGULAR MEETING OF COUNCIL  
MONDAY, JANUARY 16, 2017  
CALL TO ORDER 5:00 P.M.  
COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

**STAFF PRESENT:**

Guillermo Ferrero	Felicity Adams	Erin Anderson
Geoff Goodall	Clayton Postings	Joanna Winter
Sue Bouma		

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 5:00 p.m.

**CLOSED SESSION**

CS 2017-003

*Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:01 p.m. in order to consider items related to the following:

- Strategic Priorities workshop - Section 90 (1) (l)
- Status of sale of Town-owned properties and proposed property acquisitions – Section 90 (1) (l)
- Provision of a municipal service - Section 90 (1) (k)

*Motion carried.*

**REGULAR OPEN MEETING**

Mayor Stone called this Regular Open Meeting to order at 7:01 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

**AGENDA APPROVAL**

CS 2017-004

*Moved and seconded:*

That Council approve the agenda for this Regular Meeting of January 16, 2017.

*Motion carried.*

**MINUTES**

CS 2017-005

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held December 19, 2016.

*Motion carried.*

CS 2017-006

*Moved and seconded:*

That Council approve the minutes of the Special Meeting of Council

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held January 9, 2016.

*Motion carried.*

## DELEGATIONS

### Dialog Design

Jennifer Fix, Project Manager and Engagement Specialist

### Waterfront Area Plan Presentation

Jennifer Fix, Project Manager and Engagement Specialist of Dialog Design, provided an overview of the three phases of the Waterfront Area Plan update process, and reported on the current activities surrounding the first phase, Creating a Vision. She highlighted the keystone event of this phase, which is the Speakers Night event on February 1<sup>st</sup> from 7:00 p.m. to 9:00 p.m. at Aggie Hall.

Council expressed enthusiasm for the project, and thanked Ms. Fix for her presentation.

## PROCLAMATIONS

Mayor Stone proclaimed January 30<sup>th</sup> to February 10<sup>th</sup>, 2017 as “BC Aware Days 2017” in the Town of Ladysmith, to promote awareness and prevention of cybercrime.

## DEVELOPMENT APPLICATIONS

Coach House Intensive Residential Development Permit Application – 533 Kitchener Street (J. McNeil)

*Moved and seconded:*

CS 2017-007

That Council Issue Development Permit 3060-16-16 to permit the issuance of a building permit for the construction of a coach house dwelling on Lot 8, Block 126, Oyster District, Plan 703 (533 Kitchener Street).

*Motion carried.*

## 2017 – 2021 FINANCIAL PLAN DELIBERATIONS

Staff gave a presentation outlining the draft 2017 Operational Budget, and responded to questions from Council. Staff highlighted considerations for upcoming 2017 budget meetings.

## STAFF REPORTS

Consideration of Declaration of Nuisance – 1261 4<sup>th</sup> Avenue

The property owner of 1261 -4<sup>th</sup> Avenue, Trent Dammel, was in attendance at the meeting and responded to questions from Council.

*Moved and seconded:*

CS 2017-008

That Council, under the authority provided in Section 74 of the Community Charter, declare the dwelling (the Building) located at 1261 4<sup>th</sup> Avenue, legally described as Lot 6, District Lot 97, Oyster District, Plan VIP55384 (the Lands) to be in such condition that it is a nuisance, and

1. Impose requirements as set out in Schedule A to the staff report dated January 16, 2017 (the “Remedial Action Requirement (RAR)”) to remediate the nuisance conditions, including:

- Remove all clutter, garbage and damaged items from the Building so that a rodent trapping and monitoring program can be set up to determine the extent and activity level of

the rodent population;

- Establish a rodent trapping and recording program conducted by, or under the direction of, a licenced pest control specialist that will continue until the rodent infestation is eliminated; and
- Make repairs to the Building to seal all access points where rodents can enter the Building.

2. Authorize Staff to take all appropriate actions in accordance with Section 17 of the Community Charter to ensure the Building is brought into compliance with the remedial action detailed in Schedule A subject to the following:
  - a. The property owner has not fully complied with the Remedial Action Requirement on or before the compliance date specified in this Council Resolution; and
  - b. That all costs incurred by the Town of Ladysmith to bring the property into compliance shall be at the expense of the property owner and as per Section 17 of the Community Charter, these costs shall be treated as a debt owed to the Town of Ladysmith.
3. Set the time limit for compliance with the Remedial Action Requirement (RAR) detailed in Schedule A at 60 days commencing the date the RAR is mailed or personally served; and
4. Set the time limit for a notice of a request for Council to reconsider the Remedial Action Requirement at 14 days, commencing the date the RAR is mailed or personally served.

*Motion carried.*

#### **Waste Water Treatment Plant Budget Increase**

*Moved and seconded:*

CS 2017-009

That Council:

1. Approve an additional \$200,000 for the Waste Water Treatment Plant upgrade, with funds to come from the Sewer Reserve and Operations; and
2. Direct Staff to amend the Financial Plan accordingly.

*Motion carried.*

#### **BYLAWS**

#### **Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2017, No. 1922**

*Moved and seconded:*

CS 2017-010

That Council give first three readings to Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2017, No. 1922.

*Motion carried.*

#### **CORRESPONDENCE**

#### **Ladysmith Festival of Lights Request for Letter of Support**

*Moved and seconded:*

CS 2017-011

That Council provide a letter of support for the Festival of Lights Society to accompany their application to the Cowichan Valley Arts Council for grant funding.

*Motion carried.*

**Ladysmith and District Arts Council**

**Request for Letter of Support**

*Moved and seconded:*

CS 2017-012

That Council provide a letter of support for the Ladysmith and District Arts Council to accompany their application for B.C. Arts Council funding.

*Motion carried.*

**NEW BUSINESS**

**PlaceSpeak – Platform for Residents to Engage with the Issues that Directly Impact their Community (presentation by City Manager)**

The City Manager made a presentation illustrating how citizens can use PlaceSpeak as a tool to communicate their thoughts and opinions about civic business. He responded to questions from Council and encouraged Town citizens to sign up for this new community engagement tool.

*Moved and seconded:*

CS 2017-013

That Council receive for information the presentation regarding the launch of community engagement tool PlaceSpeak.

*Motion carried.*

**Attendance at 2017 Convention, Association of Vancouver Island and Coastal Communities; Potential Resolution and/or Nomination Submission**

*Moved and seconded:*

CS 2017-014

That Council:

1. Authorize Mayor Stone, Councillor Paterson, Councillor Friesenhan, Councillor Fradin and Councillor Arnett to attend the Association of Vancouver Island and Coastal Communities annual convention from April 7 to 9, 2017 in Campbell River; and
2. Refer the decision to submit a resolution to the Association of Vancouver Island and Coastal Communities to the February 13, 2017 Municipal Services meeting; and
3. Choose not to nominate any members of Council to run for Executive Positions with the Association of Vancouver Island and Coastal Communities.

*Motion carried.*

**CLOSED SESSION**

*Moved and seconded:*

CS 2017-015

That this meeting of Council recess at 8:17 p.m. and that Council retire into Closed Session.

*Motion carried.*

**RISE AND REPORT**

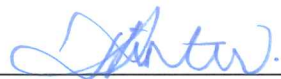
Council rose from Closed Session at 9:30 p.m. without report.

**ADJOURNMENT**

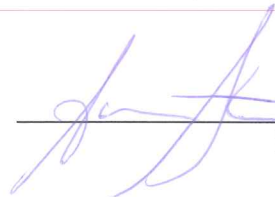
CS 2017-016

*Moved and seconded:*  
That this meeting of Council adjourn at 9:31 p.m.  
*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (J. Winter)



Mayor (A. Stone)

