



TOWN OF LADYSMITH
MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, MARCH 20, 2017
CALL TO ORDER 7:00 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone

Councillor Joe Friesenhan

Councillor Duck Paterson

Councillor Steve Arnett

Councillor Carol Henderson

Councillor Cal Fradin

Councillor Rob Hutchins

STAFF PRESENT:

Guillermo Ferrero

Clayton Postings

Felicity Adams

Joanna Winter

Erin Anderson

Sue Bouma

CALL TO ORDER

Mayor Stone called this Regular Open Meeting to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

AGENDA APPROVAL

CS 2017-081

Moved and seconded:

That Council approve the agenda for this Regular Meeting of March 20, 2017 as amended by the following:

- Correct item 7.5.4 Grant-in-Aid recommendations: "Waiving of fees", should be \$2,500
- Change the recommendation of item 8.1, "Town of Ladysmith Road Closure and Exchange Bylaw 2016, No. 1916", to include adoption of the bylaw due to the recent approval by the Ministry of Transportation and Infrastructure
- Add item 11.1, "Agreement between the Town of Ladysmith and the Province of British Columbia for grant funding for the Bio-solids Composting Use Business Case"
- Add item 11.2, "Resolution to Association of Vancouver Island and Coastal Communities – Funding for Vancouver Island Regional Library"

Motion carried.

MINUTES

CS 2017-082

Moved and seconded:

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held March 6, 2017.

Motion carried.

CS 2017-083

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held March 13, 2017.

Motion carried.

DEVELOPMENT APPLICATIONS

CS 2017-084

Development Variance Permit Application – 245 Oyster Cove Road (Campbell)

Moved and seconded:

That Council:

1. Issue Development Variance Permit 3090-16-09 to vary the permitted front parcel line setback for the siting of the attached garage portion of a proposed single family dwelling on Strata Lot 40, District Lot 56, Oyster District, Strata Plan 2009 (245 Oyster Road); and
2. Authorize the Mayor and Corporate Officer to sign the Development Variance Permit.

Motion carried.

CS 2017-085

Development Permit Application – 245 Oyster Cove Road (Campbell)

Moved and seconded:

That Council:

1. Issue Development Permit 3060-16-18 for Strata Lot 40, District Lot 56, Oyster District, Strata Plan 2009 (245 Oyster Cove Road) to establish geotechnical conditions for the development of a single family residential dwelling; and
2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

CS 2017-086

Coach House Intensive Residential Development Permit – 426 Buller Street (Faiazza)

Moved and seconded:

That Council:

1. Issue Development Permit 3060-17-03 to permit the issuance of a building permit for the construction of a coach house dwelling on Lot 10, Block 93, District Lot 56, Oyster District, Plan 703-A (426 Buller Street); and
2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

CS 2017-087

Renewal of Development Permit for Coach House (941 Fifth Avenue)

Moved and seconded:

That Council:

1. Issue a renewal of Development Permit 3060-17-01 for a Coach House dwelling at 941 Fifth Avenue; and
2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

REPORTS

Sale of Town-owned Property - Clarke Road

- CS 2017-088** *Moved and seconded:*
That Council confirm the sale of the closed portion of Clarke Road to Robert and Nicolette MacCallum for \$22,000.
Motion carried.
- CS 2017-089** **Rick Hansen Access4All Barrier Buster Infrastructure Grant Application**
Moved and seconded:
That Council direct staff to apply for the Rick Hansen Access4All Barrier Buster Infrastructure Improvement Project and Awareness Building grant of up to \$30,000 to fund upgrades improving access to Aggie Hall parking and play area for people with disabilities, and an event raising awareness in the community.
Motion carried.
- CS 2017-090** **Sponsorship Signage within Sport Field Facilities**
Moved and seconded:
That Council direct staff to adopt the Sport Field Sponsorship Signage Policy as presented and to implement it immediately.
Motion carried.
- CS 2017-091** **Event Signage Request at Aggie Hall**
Moved and seconded:
That Council authorize the request from Islands' Celtic Festival for temporary event signage installed on the exterior of Aggie Hall and direct staff to work with the Islands' Celtic Festival to install the sign.
Motion carried.
- CS 2017-092** **Municipal Services Committee Report**
Moved and seconded:
That Council refer item 2, "Engage in a 2018 Grants-in-Aid policy discussion" and item 3, "Request the Cowichan Valley Regional District to administer the Grant-in-Aid funding for Victim Services in Ladysmith and request matching funds from the areas that benefit, including areas G and H and the First Nations" to the Municipal Services Committee for further discussion.
Motion carried.
- CS 2017-093** That Council:
 1. Direct staff to bring forward a new Ticket Bylaw, a new Bylaw Officer and Inspection Bylaw and amendments to other bylaws that will:
 - a. Make ticket fines available for all bylaw contraventions where using a ticket would enhance the ability to achieve compliance and streamline work;
 - b. Amend the offence and penalty sections of bylaws under which tickets may be issued where such sections do not properly support the issuance of tickets and/or the appropriate prescribed fines for

each offence;

- c. Prescribe ticket fines for all offences using the criteria set out in the Report to ensure consistent application across various bylaws;
- d. Establish reduced ticket fines for prompt payment, where suitable, to create an incentive for violators to pay their tickets instead of ignoring or disputing them;
- e. Ensure that the appropriate Town officials and the RCMP are properly appointed and named as bylaw enforcement officers for the purpose of conducting inspections and/or issuing tickets as appropriate; and
- f. Limit the use of Offence Notices to the Streets and Traffic Bylaw and the Parks Usage Bylaw in relation to offences involving vehicles.

2. Adopt the following resolution:

“Be it resolved that Council requests that the Mayor write a letter to Minister Andrew Wilkinson stating support for Adult Basic Education and requesting the Ministry to reinstate funding for Adult Basic Education programs and that the letter be copied to the Canadian Federation of Students BC and the Vancouver Island University Students’ Union.”

3. Refer the issue of an urban star park to the next Parks, Recreation & Culture Advisory Committee meeting.

4. Refer to staff the Communities in Bloom 2017 Program information to determine the feasibility of participating in the competition as part of the Celebrate Canada’s 150th Anniversary celebrations.

Motion carried.

Councillor Paterson excused himself from the meeting during consideration of the Grants-in-Aid for the Ladysmith Show and Shine, the Festival of Lights and the Ladysmith Ambassador Program, citing a possible conflict of interest.

Moved and seconded:

CS 2017-094

That Council approve the following Grant-in-Aid recommendations for 2017:

Ladysmith Show and Shine	500
Ladysmith Festival Of Lights	15,000
Ladysmith Ambassador Program	1,500

Motion carried.

Councillor Paterson returned to the meeting.

Councillor Arnett excused himself from the meeting during consideration of the Grants-in-Aid for the Ladysmith Maritime Society and the Ladysmith Celebrations Society, citing a possible conflict of interest.

CS 2017-095

Moved and seconded:

That Council approve the following Grant-in-Aid recommendations for 2017:

Ladysmith Maritime Society	1,500
Ladysmith Celebration Society	8,000

Motion carried.

Councillor Arnett returned to the meeting.

Councillor Hutchins excused himself from the meeting during consideration of the Grant in-Aid for Ladysmith Family and Friends, citing a possible conflict of interest.

CS 2017-096

Moved and seconded:

That Council approve the following Grant-in-Aid recommendations for 2017:

Ladysmith Family and Friends	2,500
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Motion carried.

Councillor Hutchins returned to the meeting.

CS 2017-097

Moved and seconded:

That Council approve the following Grant-in-Aid recommendations for 2017:

Organization	2017 Preliminary Approval
Ladysmith Citizens on Patrol	1,500
Ladysmith Fire Rescue - Santa Parade	1,200
Old English Car Club Central Island Branch	250
Art Council of Ladysmith and District Waterfront Gallery	2,000
Art Council of Ladysmith and District- Arts on the Avenue	1,500
Ladysmith & District Historical Society IHPC	5,000
Ladysmith Little Theater	500
Ladysmith Downtown Bus. Assoc. (Shop Locally)	1,500
Ladysmith Downtown Bus. Assoc. (Old Time Christmas)	1,500
LRCA - Soup Kitchen	0
Ladysmith & District Marine Rescue Society	2,500
Ladysmith Fire Rescue - Haunted House	0
Open Table	500
Cowichan Family Caregivers	750

Cowichan Therapeutic Riding Association	0
Cowichan Energy Alternative	0
SD#68 – Frank Jameson Bursary	1,500

Late Application

Ladysmith Community Gardens Society	1,000
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Service Agreements:

Ladysmith & District Historical Society	23,500
LRCA - Victim Services	15,000
LRCA – Programs	25,500

Waiving of Fees	2,500
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Reserve	4,900
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Motion carried.

Protective Services Committee Recommendations

Moved and seconded:

CS 2017-098

That Council direct staff to coordinate with the Cowichan Valley Regional District, the Ladysmith Downtown Business Association and the Ladysmith Chamber of Commerce to place advertisements in local newspapers or other Town communications advising of safe practices for handling needles and include links to the Cowichan Valley Regional District website.

Motion carried.

BYLAWS

Town of Ladysmith Road Closure and Exchange Bylaw 2016, No. 1916

Moved and seconded:

CS 2017-099

That Council adopt Town of Ladysmith Road Closure and Dedication Removal Bylaw 2016, No. 1916.

Motion carried.

Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2017, No. 1923

Moved and seconded:

CS 2017-100

That Council adopt Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2017, No. 1923.

Motion carried.

Town of Ladysmith Sanitary Sewer Rates Bylaw 1999, No. 1299, Amendment Bylaw 2017, No. 1924

Moved and seconded:

CS 2017-101

That Council adopt Town of Ladysmith Sanitary Sewer Rates Bylaw 1999, No. 1299, Amendment Bylaw 2017, No. 1924.

Motion carried.

Town of Ladysmith Utility Penalties Repeal Bylaw 2017, No. 1925

Moved and seconded:

CS 2017-102

That Council adopt Town of Ladysmith Utility Penalties Repeal Bylaw 2017, No. 1925.

Motion carried

CORRESPONDENCE

**Cowichan Valley Regional District, Economic Development Division
Request for Letter of Support for Cowichan Tech Strategy**

Moved and seconded:

CS 2017-103

That Council provide a letter of support to Island Coastal Economic Trust on behalf of Economic Development Cowichan for the development of a Cowichan Tech Strategy.

Motion carried.

**UNFINISHED
BUSINESS**

**Agreement between the Town of Ladysmith and the Province of
British Columbia for grant funding for the Bio-solids Composting Use
Business Case**

Moved and seconded:

CS 2017-104

That Council accept the grant in the amount of \$10,000 from the BC Rural Dividend Program for the Bio-solids Composting Use Business Case and authorize the Mayor and Corporate Officer to execute the Contribution Agreement.

Motion carried.

**Resolution to Association of Vancouver Island and Coastal
Communities – Funding for Vancouver Island Regional Library**

Moved and seconded:

CS 2017-105

That Council adopt the following resolution for submission to the 2017 Annual General Meeting of the Association of Vancouver Island and Coastal Communities:

WHEREAS the Vancouver Island Regional Library is the fifth largest library system in British Columbia, serving over 430,000 people on Vancouver Island, Haida Gwaii and the Central Coast (Bella Coola) through 39 branch libraries, an e-Library and books by mail service;

AND WHEREAS the Vancouver Island Regional Library's focus has dramatically changed as our society has changed through technological advances in order to remain relevant, while the level of provincial funding has decreased from 21 per cent of total revenue in 1986 to five per cent of total revenue in 2016, leaving its member municipalities and regional districts to bear the increases through increased contributions while their capacity to continue to do so is severely limited;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities call upon the Provincial Government to restore funding for the public library system to a level of at least 10 ten per cent of the core annual budget required to operate the library system in an efficient, effective and equitable manner for the municipal taxpayer.

AMENDMENT

CS 2017-106

Moved and seconded:

That the third paragraph of Resolution CS 2017-105 be amended to read as follows:

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities call upon the Provincial Government to restore funding for the public library system to historical levels of the core annual budget required to operate the library system in an efficient, effective and equitable manner for the municipal taxpayer.

Amending motion defeated.

OPPOSED:

All members of Council

CS 2017-107

Moved and seconded:

That Resolution CS 2017-105 be amended to read as follows:

WHEREAS the Vancouver Island Regional Library is the fifth largest library system in British Columbia, serving over 430,000 people on Vancouver Island, Haida Gwaii and the Central Coast (Bella Coola) through 39 branch libraries, an e-Library and books by mail service;

AND WHEREAS the Vancouver Island Regional Library's focus has dramatically changed as our society has changed through technological advances in order to remain relevant, while the level of provincial funding has decreased from 21 per cent of total revenue in 1986 to five per cent of total revenue in 2016, leaving its member municipalities and regional districts to bear the increases through increased contributions while their capacity to continue to do so is severely limited;

THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities call upon the Provincial Government to restore funding for the public library system to a level of 21 per cent of the core annual budget required to operate the library system in an efficient, effective and equitable manner for the municipal taxpayer.

Amending motion carried.

Motion as amended carried.

QUESTION PERIOD

Members of the public enquired about City Hall accessibility, signage at Ladysmith sports fields and the Town's in-camera rise and report policy.

ADJOURNMENT

CS 2017-108

Moved and seconded:

That this meeting of Council adjourn 7:51 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)