

MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, MAY 1, 2017
CALL TO ORDER 5:32 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams	Erin Anderson
Geoff Goodall	Clayton Postings	Joanna Winter
Sue Bouma		

CALL TO ORDER Mayor Stone called this Meeting of Council to order at 5:32 p.m.

CLOSED SESSION *Moved and seconded:*
That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:05 p.m. in order to consider items related to the following

- negotiations and related discussions respecting the proposed provision of a municipal service – 90(1)(k)
- potential lease of property – 90 (1) (e)
- consideration of information related to negotiations between the province or federal government or both and a third party – 90 (2) (b)

Motion carried.

REGULAR OPEN MEETING Mayor Stone called this Regular Meeting to order at 7:01 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

AGENDA APPROVAL *Moved and seconded:*
That Council approve the agenda for this Regular Meeting of May 1, 2017 as amended by the following additions:

- Item 13.3., Locomotive 11
- Item 13.4., Ladysmith Ambassadors Coronation
- Item 13.5., Street Hockey Tournament

Motion carried.

RISE AND REPORT

Council rose from Closed Session at 6:48 p.m. without report.

MINUTES

Minutes of the Public Hearing and Regular Meeting of Council held April 3, 2017

Moved and seconded:

CS 2017-133

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held April 3, 2017, as amended to show Councillor Arnett's opposition to Resolution CE 2016-087 and all related resolutions.

Motion carried.

Minutes of the Special Meeting of Council held April 10, 2017

Moved and seconded:

CS 2017-134

That Council approve the minutes of the Special Meeting of Council held April 10, 2017.

Motion carried.

DELEGATIONS

Amy Melmock, Economic Development Manager, Cowichan Valley Regional District

Economic Development Cowichan Activities Update

CVRD Economic Development Manager, Amy Melmock, provided an overview of the Economic Development Cowichan outreach activities and initiatives, which included strengthening relationships with the Chambers of Commerce in the region, focusing on the technology sector, updating the Economic Development Cowichan website, hiring a film liaison to help build relationships with businesses while promoting filming in the area, and examining the industrial land base to determine highest and best use. She also stated her intention to reach out to the marinas and aquaculture communities. Ms. Melmock invited Council to the Economic Development Planning session at the Vancouver Island University Duncan campus on May 25th.

Council thanked Ms. Melmock for her informative presentation.

Judy Stafford, Cowichan Green Community Cowichan Green Community Year in Review

J. Stafford presented the video "2016 in Review" produced by Cowichan Green Community, highlighting the organization's programs and accomplishments over the past year, which included plans for a food fit program, family cooking classes, summer camps, and a new seed farm. Council thanked Ms. Stafford and the organization for their dedication to sustainability and food security.

PROCLAMATIONS

National Health and Fitness Day

Mayor Stone proclaimed June 3, 2017, as “National Health and Fitness Day” in the Town of Ladysmith and encouraged all citizens to contribute to their own health and well-being by increasing their level of physical activity and their participation in recreational sports and fitness activities.

National Public Works Week

Mayor Stone proclaimed the week of May 21-27, 2017 as National Public Works Week in the Town of Ladysmith and called upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works, and to recognize the contributions which public works officials make every day to our health, safety, comfort and quality of life.

DEVELOPMENT APPLICATIONS

CS 2017-135

Development Variance Permit Application 3090-17-02 (520 Jim Cram Drive)

Moved and seconded:

That Council direct staff to:

1. Proceed with statutory notice for Development Variance Permit application (3090-17-02) for Lot 2, District Lot 108, Oyster District, Plan VIP88238 (520 Jim Cram Drive); and
2. Review small lot zones to review lot coverage and finished floor area generally, and if appropriate make recommendations to Council for amending the Zoning Bylaw.

Motion carried.

CS 2017-136

Development Permit Application 3060-17-04 (901 Gladden Road)

Moved and seconded:

1. That Council issue Development Permit 3060-17-04 to permit the issuance of a building permit for one temporary (portable) office building on Lot A, District Lot 81, 86, 87, 98 Oyster District and District Lot 2054 Cowichan District, Plan EPP35537 (901 Gladden Road); and that security of \$10,000 be submitted to guarantee the removal of the temporary structure by December 31, 2020 or when a permanent office building is constructed, whichever is earlier; and
2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

COMMITTEE REPORTS

CS 2017-137

Heritage Revitalization Advisory Commission Report regarding Canada 150 Project

Moved and seconded:

That Council authorize the Heritage Revitalization Advisory Commission (HRAC) to commemorate the Canada 150 Celebrations by participating in the following Canada 150 Project, "Remembering our Peoples – An Invitation to Share Your Family Stories".

Motion carried.

S. Bouma left the meeting.

REPORTS

CS 2017-138

Alternative Approval Process Results: Bylaw 1920 (Water Filtration Plant Borrowing

Moved and seconded:

That Council receive the official results of the Alternative Approval Process for Water Filtration Plant Loan Authorization Bylaw 2016, No. 1920.

Motion carried.

CS 2017-139

Direction to Submit Grant Applications for the Federal Gas Tax Fund – Strategic Priorities Fund

Moved and seconded:

That Council direct staff to make a funding application to the Federal Gas Tax Fund Strategic Priorities Fund – Capital Infrastructure Project Stream for the Holland Dam Upgrade for up to \$6 million dollars in grant funding, and support the Town administration with overseeing the management of this grant if successful.

Motion carried.

CS 2017-140

Moved and seconded:

That Council direct staff to make a funding application to the Federal Gas Tax Fund Strategic Priorities Fund – Capital Infrastructure Project Stream for the Machine Shop Restoration for up to \$2.25 million dollars in grant funding, and support the Town administration with overseeing the management of this grant if successful.

Motion carried.

CS 2017-141

Authorization to Adjust Utility Billing for Certain Properties

Moved and seconded:

That Council direct staff to:

1. Adjust the water billing due to leaks for the following

properties:

0324.000	\$48.11;
0490.005	\$100.76;
0176.000	\$501.48;
1343.445	\$38.05;
0036.000	\$153.25;
1348.685	\$455.56;
1343.487	\$287.07;
1002.317	\$162.63;
0660.000	\$125.77;
1047.040	\$160.54;
0262.000	\$520.84;
1177.000	\$5,004.44;
1348.241	\$514.29;
1348.610	\$733.56;
1057.010	\$1,939.09;
1002.274	\$3,026.13;
0641.000	\$4,699.90;
1073.176	\$3,586.77; and

2. Direct staff to amend the Waterworks Rates and Regulation Bylaw 1999, No.1298 to include the authority for the Director of Finance to make adjustments up to \$1,000 to the water accounts.

AMENDMENT

CS 2017-142

Moved and seconded:

That Resolution No. CS 2017-140 be amended to read as follows:

That Council direct staff to:

1. Adjust the water billing due to leaks for the following properties:

0324.000	\$48.11;
0490.005	\$100.76;
0176.000	\$501.48;
1343.445	\$38.05;
0036.000	\$153.25;
1348.685	\$455.56;
1343.487	\$287.07;
1002.317	\$162.63;
0660.000	\$125.77;
1047.040	\$160.54;
0262.000	\$520.84;
1177.000	\$5,004.44;
1348.241	\$514.29;
1348.610	\$733.56;

1057.010 \$1,939.09;
1002.274 \$3,026.13;
0641.000 \$4,699.90;
1073.176 \$3,586.77; and

2. Direct staff to amend the Waterworks Rates and Regulation Bylaw 1999, No.1298 to include the authority for the Director of Finance to make adjustments up to \$3,000 to the water accounts.

Amendment carried.

Motion as amended carried.

BYLAWS

Town of Ladysmith Water Filtration Plant Loan Authorization Bylaw 2016, No. 1920

Moved and seconded:

CS 2017-143

That Council adopt Town of Ladysmith Water Filtration Plant Loan Authorization Bylaw 2016, No. 1920.

Motion carried.

Town of Ladysmith Financial Plan Bylaw 2017, No. 1926

Moved and seconded:

CS 2017-144

That Council adopt Town of Ladysmith Financial Plan Bylaw 2017, No. 1926.

Motion carried.

Town of Ladysmith Tax Rates Bylaw 2017, No. 1929

Moved and seconded:

CS 2017-145

That Council adopt Town of Ladysmith Tax Rates Bylaw 2017, No. 1929.

Motion carried.

Town of Ladysmith Water Parcel Tax Bylaw 2017, No. 1928

Moved and seconded:

CS 2017-146

That Council adopt Town of Ladysmith Water Parcel Tax Bylaw 2017, No. 1928.

Motion carried.

Town of Ladysmith Sewer Parcel Tax Bylaw 2017, No. 1927

Moved and seconded:

CS 2017-147

That Council adopt Town of Ladysmith Sewer Parcel Tax Bylaw 2017, No. 1927.

Motion carried.

CORRESPONDENCE

Lynda Curry Vacant Heritage Buildings

Moved and seconded:

CS 2017-148

That Council refer the correspondence from Lynda Curry, regarding ways to improve the aesthetics of vacant heritage buildings in downtown Ladysmith, to the Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association for response and resolution.

Motion carried.

Moved and seconded:

CS 2017-149

That Council direct staff to write to the owners of vacant properties on 1st Avenue, encouraging them to make improvements to their buildings for esthetic and economic reasons.

Motion defeated.

Ladysmith Kinsmen High Street Little League Field Score Clock Installation Request

Moved and seconded:

CS 2017-150

That Council direct staff to:

1. Update the 2017 to 2021 Financial Plan to include the annual hydro costs of the new electronic scoreboard purchased by the Kinsmen for the Little League Field; and
2. Inform BC Hydro that Council authorizes this additional service on the Town's account.

AMENDMENT

CS 2017-151

That Resolution No. CS 2017-150 be amended to read as follows:

That Council direct staff to:

1. Update the 2017 to 2021 Financial Plan to include the annual hydro costs of the new electronic scoreboard purchased by the Kinsmen for the Little League Field; and
2. Inform BC Hydro that Council authorizes this additional service on the Town's account.
3. Prepare a report on utility costs for the past five years.

Amendment carried.

Motion as amended carried.

NEW BUSINESS

Emergency Management Agreement

Moved and seconded:

CS 2017-152

That Council:

1. Approve the five-year Emergency Management Agreement

between the Cowichan Valley Regional District, the City of Duncan, the Corporation of the District of North Cowichan, the Town of Lake Cowichan and the Town of Ladysmith, effective 2017 to 2022; and

2. Authorize the Mayor and Corporate Officer to sign the agreement.

Motion carried.

Stz'uminus First Nation Grant in Aid Application

Moved and seconded:

CS 2017-153

That Council approve a Grant in Aid to the Stz'uminus First Nation in the amount of \$1,200 for National Aboriginal Day Celebrations on June 21, 2017, with the funds to come from the remaining amount allocated to the 2017 Grant in Aid budget.

Motion carried.

Locomotive 11

Moved and seconded:

CS 2017-154

That Council direct staff to send a letter of congratulations to the Ladysmith and District Historical Society, the Industrial Heritage Preservation Committee, and to Harry and Shirley Blackstaff for their hard work getting Locomotive 11 moved into the Roundhouse in the Machine Shop .

Motion carried.

Ladysmith Ambassador Coronation

Moved and seconded:

CS 2017-155

That Council direct staff to send a letter of congratulations to the incoming Ladysmith Ambassadors, and a letter of thanks to the outgoing ambassadors.

Motion carried.

Street Hockey Tournament

Council decided to form a team for the Street Hockey Tournament on June 4th.

UNFINISHED BUSINESS

Request to Build an 8 Foot Cedar Fence in Brown Drive Park (Correspondence from A. Kaufmann)

A. Kaufmann was present and responded to questions from Council.

CS 2017-156

Moved and seconded:

That in response to the correspondence from Allan Kaufmann dated April 20, 2017 regarding the proposed construction of an 8

foot fence along the shared property line between the Kaufmann property and Brown Drive Park, Council advise Mr. Kaufmann:

1. To apply for a Development Variance Permit, including payment of the application fee;
2. That if he wishes to request a refund of the application fee, he include that request in his application.
3. That the Town is in the process of preparing amendments to curfew times in Town parks.

Motion carried.

QUESTION PERIOD

Members of the public enquired about alternatives to applying for a development variance permit for an 8 foot cedar fence in Brown Drive Park.

ADJOURNMENT

CS 2017-157

Moved and seconded:

That this regular meeting of Council adjourn at 9:02 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)