

MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, JUNE 19, 2017
CALL TO ORDER 6:30 P.M.
CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone Councillor Steve Arnett Councillor Joe Friesenhan
Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Cal Fradin Councillor Carol Henderson Councillor Rob Hutchins

STAFF PRESENT:

Guillermo Ferrero Felicity Adams Erin Anderson
Joanna Winter Sue Bouma

CALL TO ORDER Mayor Stone called this Meeting of Council to order at 6:30 p.m.

CLOSED SESSION *Moved and seconded:*
That, in accordance with section 90(1) of the *Community Charter*,
Council retire into closed session at 6:30 p.m. in order to consider items
related to the following:

- Strategic Planning -- discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report] – Section 90(1)(l)

Motion carried.

REGULAR OPEN MEETING Mayor Stone called this Regular Meeting to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

AGENDA APPROVAL *Moved and seconded:*
That Council approve the agenda for this Regular Meeting of June 19, 2017 as amended by the addition of the June 19th Supplemental Agenda.
Motion carried.

CS 2017-194

Moved and seconded:

That Council approve the agenda for this Regular Meeting of June 19, 2017 as amended by the following changes of order:

- Move item 13.1., "Rotary Shelter Project" to follow item 5.1.
- Move supplemental agenda item "Development Permit Application – Carol and Garry Wagenaar, 1030 Oyster Bay Drive" to follow item 7.2. on the regular agenda

Motion carried.

RISE AND REPORT

Council rose from Closed Session at 6:33 p.m. with report on the following item:

- Resolution CE 2017 – 112

That Council add the Ladysmith Golf Course culvert bridge to the 2018 budget deliberations.

MINUTES

Minutes of the Regular Meeting of Council held June 5, 2017

Moved and seconded:

CS 2017-195

That Council approve the minutes of the Regular Meeting of Council held June 5, 2017.

Motion carried.

DELEGATIONS

Shirley Blackstaff

Heritage BC Distinguished Service Award

Mayor Stone introduced Shirley Blackstaff, recipient of the Heritage BC Distinguished Service Award, and spoke warmly of her longstanding contributions to the community and to celebrating and preserving our heritage. He presented Ms. Blackstaff with a Michael Dean print in appreciation for her hard work.

Ms. Blackstaff thanked Council and all the people who have helped her with projects over the years, highlighting the recent publication of Mom was an Oyster Farmer, the latest book in a series that chronicled the industries of the Ladysmith Harbour.

Council thanked Ms. Blackstaff for creating a lasting legacy for the Town.

**UNFINISHED
BUSINESS**

Ken Bosma from the Ladysmith Rotary Club provided background information regarding the Rotary Shelter project.

Rotary Shelter Project

Moved and seconded:

CS 2017-196

That Council:

1. Approve the design concept of the proposed Rotary Shelter which is to be added to the new picnic area at Transfer Beach, and direct that the selected roof colour be the same as the existing Sportsmen Shelter roof.
2. Direct staff to develop a partnership with Rotary Club and other community groups as appropriate to complete the Rotary Picnic Shelter at Transfer Beach with a maximum contribution from the Town of \$10,000, and to amend the 2017 to 2021 Financial Plan accordingly.

Motion carried.

DEVELOPMENT APPLICATIONS

CS 2017-197

Development Variance Permit Application 3090-17-03 (905 Hannington Road)

Moved and seconded:

That Council direct staff to proceed with the statutory notice for Development Variance Permit application (3090-17-03) for Lot 34, Block 1399, Oyster District, Plan VIP84600 (905 Hannington Road).

Motion carried.

CS 2017-198

Boundary Extension Request – 11070 Trans Canada Highway (one lot)

Moved and seconded:

That Council direct staff to include one additional property, as requested by the owners, in the boundary extension proposal to the Province, such property being legally described as Lot 1, District Lot 41, Oyster District, Plan 8804 except part in Plans 43985 and VIP55838 and that part of Lot 17, District Lot 41, Oyster District, Plan 2519 lying to the west of westerly boundary of Plan 1057RW (11070 Trans Canada Highway).

Motion carried.

CS 2017-199

Development Permit Application – Carol and Gary Wagenaar 1030 Oyster Bay Drive

Moved and seconded:

That Council:

1. Issue Development Permit 3060-17-09 to permit site improvements and the issuance of a building permit for a temporary building for an equipment rental business to operate for one year at 1030 Oyster Bay Drive (Lot 1, District Lot 24, Oyster District, Plan VIP72824, except part in Plan VIP81529); and that a security of \$10,000 be submitted to guarantee the removal of the portable building and temporary fencing by June 30, 2018; and

2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

REPORTS

CS 2017-200

Frank Jameson Community Centre (FJCC) – Capital Project Updates (Ultra-Violet System, Sauna Heater and Youth Zone Heat Pump)

Moved and seconded:

That Council direct staff to:

1. Increase the budget for the Ultra-Violet Water Treatment project at Frank Jameson Community Centre by \$22,000 with the funding to come from the Dressing Room improvement project.
2. Increase the budget for the Youth Zone Heat Pump by \$2,400 with the funding to come from the Sauna Heater project.
3. Amend the 2017 to 2021 Financial Plan accordingly.

Motion carried.

CS 2017-201

BC Summer Games – Volleyball Facilities at Transfer Beach

Moved and seconded:

That Council support in principle the proposal to add beach volleyball courts at Transfer Beach Park for the 2018 BC Summer Games.

Motion carried.

CS 2017-202

Purchase of a New Fire/Rescue Apparatus (Contract Award)

Moved and seconded:

That Council:

1. Confirm its intent to seek elector approval of the proposed Fire/Rescue Apparatus Borrowing Bylaw through an Alternative Approval Process.
2. Upon the adoption of Town of Ladysmith Fire/Rescue Apparatus Borrowing Bylaw 2017, No. 1934, direct staff to award the contract for the purchase of a new Ladysmith Fire/Rescue Apparatus to Fort Garry Fire Trucks in the amount of \$637,581.00 plus applicable taxes.
3. Direct staff to amend the 2017 to 2021 Financial Plan to update the purchase price of the new Fire/Rescue Apparatus.

Motion carried.

CS 2017-203

Bio-solids Composting Facility Configuration

Moved and seconded:

That Council authorize an additional \$200,000 in funding to complete the construction of the Compositing Facility at Thicke

Road with the additional funding to come from Sewer Operating Reserves, and amend the Financial Plan accordingly.

Motion carried.

BYLAWS

Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2017, No. 1930

Moved and seconded:

CS 2017-204

That Council give first three readings to Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2017, No. 1930.

Motion carried.

Town of Ladysmith Fire Rescue Apparatus Loan Authorization Bylaw 2017, No. 1934

Moved and seconded:

CS 2017-205

That Council give first three readings to Town of Ladysmith Fire Rescue Apparatus Loan Authorization Bylaw 2017, No. 1934.

Motion carried.

CORRESPONDENCE

Festival of Lights Society

Request to Build a Permanent Structure Promoting Light Up, Including a Digital Sign to Advertise Local Event

Councillor Paterson declared a conflict of interest with this agenda item due to his role as President of the Festival of Lights Society, and the item was struck from the agenda as the quorum requirements could not be met.

Ladysmith Arts Council

Request for Letter of Support

Moved and seconded:

CS 2017-206

That Council provide a letter of support for the Ladysmith and District Arts Council to accompany their application for B.C. Arts Council funding for a community workshop which would help determine the vision for the Machine Shop, outbuildings and train station in the larger context of the Waterfront vision.

Motion carried.

NEW BUSINESS

Union of British Columbia Municipalities Annual Convention

Moved and seconded:

CS 2017-207

That Council appoint the following Town of Ladysmith delegates to the 2017 annual convention of the Union of British Columbia Municipalities in accordance with Town policy, which states that four Councillors and the Mayor may attend the Union of British Columbia Municipalities:

- Councillor Henderson

- Councillor Arnett
- Councillor Friesenhan
- Mayor Stone
- One additional councillor to be determined

Motion carried.

Sportsmen Club and Volunteers Watershed Cleanup

Moved and seconded:

CS 2017-208

That Council direct staff to send letters to the Ladysmith Sportsmen Club and associated volunteer groups and individuals, thanking them for their involvement in the watershed cleanup, and inviting them to the July 17th Council meeting to receive recognition from Council.

Motion carried.

Acquisition of Art

Moved and seconded:

CS 2017-209

That Council direct staff to purchase numbered print #1 of the John Marston design for the Canada 150 banner "Eagle's Flight" for \$225.00, and the original Michael Dean painting titled Roberts Street for \$625.00 (framed), with the funds to come from the Public Relations budget.

Motion carried.

Vancouver Island Economic Alliance

Request for Letter of Support

Moved and seconded:

CS 2017-210

That Council submit a letter to the federal Foreign Trade Zone Task Force expressing the Town of Ladysmith's support of the Vancouver Island Economic Alliance application to be designated as a Foreign Trade Zone (FTZ).

Motion carried.

QUESTION PERIOD

Members of the public enquired about the future location of the John Marston and Michael Dean prints, the definition of bulk water, the future plans for the concession stand at Transfer Beach, loan limits with the Municipal Finance Authority, future plans to bring resolutions to the Union of British Columbia Municipalities annual convention, and the possibility of moving municipal elections to May instead of November.

ADJOURNMENT

CS 2017-211

Moved and seconded:

That this regular meeting of Council adjourn at 8:01 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)