

**MINUTES OF A REGULAR MEETING OF COUNCIL  
MONDAY, OCTOBER 16, 2017  
CALL TO ORDER 5:01 P.M.  
COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

**STAFF PRESENT:**

Guillermo Ferrero	Felicity Adams	Erin Anderson
Geoff Goodall	Clayton Postings	Joanna Winter
Sue Bouma		

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 5:01 p.m.

**CLOSED SESSION****CS 2017-306***Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:02 p.m. in order to consider items related to the following:

- Potential lease of property – section 90(1)(e)
- Negotiations and related discussions respecting the proposed provision of a municipal service – section 90(1)(k)
- Strategic discussions regarding municipal objectives – section 90(1)(l)

*Motion carried.*

**REGULAR MEETING**

Mayor Stone called this regular meeting of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

Mayor Stone also shared the news of the recent passing of former Councillor Glenda Patterson and offered members of Council the opportunity to express their thoughts. Council remembered her heart of gold, her symbolic singing of “Amazing Grace” at Remembrance Day Ceremonies, her ability to express her convictions with sweetness and grace, and her lifelong commitment to her community. All members expressed their condolences.

## **AGENDA APPROVAL**

### **CS 2017-307**

*Moved and seconded:*

That Council approve the agenda for this Regular Meeting of Council for October 16, 2017 as amended by the following:

- Add item 12.2, “Vancouver Island Economic Alliance Summit Attendance, October 25-26, 2017 in Nanaimo.”

*Motion carried.*

## **MINUTES**

### **CS 2017-308**

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held October 3, 2017.

*Motion carried.*

## **DELEGATIONS**

### **Dr. Shannon Waters, Island Health 2015 Local Health Area Profile for Ladysmith**

Dr. Waters presented a report on the 2015 Local Health Area Profile for Ladysmith, summarizing the current issues and the role of local government in contributing to alleviate them.

Dr. Waters responded to questions from Council. Council thanked Dr. Waters for her informative presentation.

### **Jane Osborne, Christy Villiers, BC Community Response Networks Ladysmith Age-friendly Walkability/Accessibility Project**

Ms. Osborne gave a brief overview of the delegation’s intention and introduced Christy Villiers, of Social Planning Cowichan.

Ms. Villiers presented data from the Ladysmith Age-friendly Walkability/Accessibility project, and highlighted the roles that lighting, sidewalks, crosswalks, benches and transit play in making a community walkable.

Council thanked Ms. Osborne and Ms. Villiers for their work and

presentation.

## **PROCLAMATIONS**

### **Foster Family Month**

Mayor Stone proclaimed the month of October 2017 as Foster Family Month in the Town of Ladysmith, recognizing and celebrating the families who open their hearts and homes to our most vulnerable, and who play a vital role in helping children and families heal and reconnect.

## **DEVELOPMENT APPLICATIONS**

### **Development Permit Application 3060-17-12 (Riparian) - Thetis Drive (Leahy, Drakensburg Development)**

*Moved and seconded:*

That Council:

**CS 2017-309**

1. Issue Development Permit 3060-17-12 for Lot 3, District Lot 52, Oyster District, VIP86054 (Thetis Drive) to guide the protection of riparian areas during the development of a proposed residential subdivision; and
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-17-12 and remove DP 3060-00-06 and 3060-07-09 from the title for Lot 3, District Lot 52, Oyster District, VIP86054.

*Motion carried.*

### **Development Permit Application 3060-17-13 (Hazard Lands) - Thetis Drive (Leahy, Drakensburg Development)**

*Moved and seconded:*

That Council:

**CS 2017-310**

1. Issue Development Permit 3060-17-13 for Lot 3, District Lot 52, Oyster District, VIP86054 (Thetis Drive) to establish geotechnical conditions for the development of a proposed residential subdivision; and
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-17-13.

*Motion carried.*

### **Zoning Bylaw Amendment Application 3360-17-04 618 Farrell Road (Schnurch, Turner Land Surveying Inc.)**

*Moved and seconded:*

That Council:

**CS 2017-311**

1. Consider the application to amend the Zoning Bylaw to rezone the property legally described as Lot 1, District Lot 41, Oyster District, Plan 11706, except part in Plans 43985, VIP58153 and VIP79598 (618 Farrell Road) from the Rural Residential (RU-1) zone to the Single Dwelling Residential (R-1) zone;

2. Direct staff to work with the applicant on land use matters, including lot layout, tree retention, and the location and finished grade of the strata road and lots; and
3. Direct that the applicant host a neighborhood information meeting, with staff support, and that the meeting be held early in the rezoning process.

*Motion carried.*

**BYLAWS (OFFICIAL  
COMMUNITY PLAN  
AND ZONING)  
CS 2017-312**

**Bylaw No. 1939 to Amend Small Lot Zones R-1-B and R-1-HCA**

*Moved and seconded:*

That Council receive the staff report from the Senior Planner regarding Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 10) 2017, No. 1939.

*Motion carried.*

**CS 2017-313**

**Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.10) 2017, No. 1939**

*Moved and seconded:*

That Council:

1. Give first and second readings to Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 10) 2017, No. 1939; and
2. Refer Bylaw 1939 to Public Hearing.

*Motion carried.*

**REPORTS**

**CS 2017-314**

**Operating and Capital Budgets – to August 2017**

*Moved and seconded:*

That Council receive the Operating And Capital Budgets Financial Report for the period ending August 2017 for information purposes.

*Motion carried.*

Members of Council expressed appreciation for the clarity of the report.

**CS 2017-315**

**Servicing Agreement with Ladysmith Resources Centre Association**

*Moved and seconded:*

That Council:

1. Direct the Mayor and Corporate Officer to sign the Servicing Agreement between the Town and the Ladysmith Resources Centre Association for the provision of community services as specified in the agreement; and
2. Direct staff to issue the 2017 payment in the amount of \$40,500

from the Grant in Aid budget.  
*Motion carried.*

## **BYLAWS**

### **Town of Ladysmith 2018 Permissive Tax Exemptions Bylaw 2017, No. 1935**

*Moved and seconded:*

**CS 2017-316**

That Council adopt Town of Ladysmith 2018 Permissive Tax Exemptions Bylaw 2017, No. 1935.

*Motion carried.*

## **CORRESPONDENCE**

**Susan Chalmers, Community Energy Association  
Climate Leadership Institute (CLI) November 1-3, 2017 in  
Richmond, BC**

*Moved and seconded:*

**CS 2017-317**

That Council receive for information the Community Energy Association's invitation to Council regarding the Climate Leadership Institute held in Richmond, BC on November 1 -3, 2017.

*Motion carried.*

**Amy Melmock, Manager, Economic Development, Cowichan  
Valley Regional District**

**Request for Letter of Support for the Ladysmith Economic  
Development Plan Proposal Submitted to Island Coastal Economic  
Trust**

*Moved and seconded:*

**CS 2017-318**

That Council:

1. Approve for submission to the Island Coastal Economic Trust a letter of support for the Town of Ladysmith Economic Development Plan Objectives;
2. Approve funding in the amount of \$5,250.00 as the Town's contribution to the initiative; and
3. Amend the financial plan accordingly.

*Motion carried.*

Mayor Stone commented that this initiative is a collaborative one, with participation by the Ladysmith and District chamber of commerce, Ladysmith Downtown Business Association, Nanaimo Airport and Stz'uminus First Nation.

## **NEW BUSINESS**

### **Transport Canada Abandoned Boats Program Grant Application**

*Moved and seconded:*

**CS 2017-319**

That Council direct staff to:

1. Apply to the Transport Canada Abandoned Boats Program for up to \$75,000 in grant funding for the removal and disposal of

derelict vessels in Ladysmith Harbour, with the Town's share of 25 per cent of the total to come from reserves; and  
2. Amend the financial plan accordingly.  
*Motion carried.*

#### **Vancouver Island Economic Alliance Conference Attendance**

*Moved and seconded:*

**CS 2017-320**

That Council:

1. Authorize Councillor Arnett to attend the Vancouver Island Economic Alliance 2017 Economic Summit in Nanaimo on October 25-26, 2017.
2. Direct staff to amend the financial plan accordingly

*Motion carried.*

#### **QUESTION PERIOD**

Members of the public enquired about public input opportunities regarding the zoning bylaw amendment application for 618 Farrell Road, and the possibility of creating a committee to deal with abandoned boats.

#### **CLOSED SESSION**

**CS 2017-321**

*Moved and seconded:*

That this meeting of Council recess at 8:39 p.m., and that it reconvene in closed session.

*Motion carried.*

#### **RISE AND REPORT**

Council rose at 9:47 p.m. with report on the following:

- Resolution CE 2017-201  
That Council authorize the Town of Ladysmith to enter into a five-year agreement with PerfectMind to provide recreation management software, with the understanding that funding will be allocated through the 2018 budget process.
- Resolution CE 2017-203  
That Council refer the matter of Waterfront Area Plan implementation, including a higher level service request reporting to the CAO's office, to budget discussions for consideration of early approval.
- Resolution CE 2017-204 (Councillor Friesenhan opposed)  
That Council endorse the following Development Services work plan recommendations:

Priority Item	Recommendation
Waterfront Area Plan	Director will continue on this project with public engagement scheduled for October and November, 2017. Statutory process Nov 2017 to March 2018.
Waterfront Area Plan land use approvals (OCP, Jewel rezoning, subdivision, studies, agreements)	Director will continue on this project with Jewel rezoning potentially by March 2018 and concurrent studies to support subdivision and comprehensive development covenant.
Building bylaw and processes	Director will continue with review of administrative matters to identify ways to streamline the application and inspection process by being clear on the steps in the process and the related requirements. The MIA core building bylaw is expected in November and new bylaws from other communities are being reviewed for best practices.
Forums with developers	Director to lead the project with assistance from Senior Planner and Executive Liaison. This project is scheduled for Q1, 2018.
DCC	The Director is part of the staff team working on this project.
Amendment to Streets and Traffic Bylaw & Ticket Bylaw, Bylaw Officer Bylaw and consequential amendments	The completion of two bylaw projects has been re-assigned to the Legislative Services Department (with the support of Bylaw Services as subject matter experts) by end of year Q4, 2017.
Boundary Extension in south Ladysmith	Director to complete the application to the Province by the end of year Q4, 2017.
Review of coach houses outside of the downtown	Senior Planner to lead the project. Budget for communication and graphic support included in DS operations budget for 2018. Communications and Engagement Specialist to assist.

	This project is scheduled for Q1-2, 2018.
Waterfront Area Plan partnership with Stz'uminus First Nation	Higher level service request for WAP implementation reporting to the CAO's office. New Position to focus on partnership, marketing, funding and other investments: <ul style="list-style-type: none"> <li>resources in 2018 and future years - project manager / legal services /engineering /grant writer</li> <li>discussion with SFN Council and likely meetings of the NSC (or another joint committee) to work through the details.</li> </ul>
Waterfront Area Plan storm drainage study	Included in higher level service request (WAP implementation).

## ADJOURNMENT

CS 2017-322

*Moved and seconded:*

That this Meeting of Council adjourn at 9:48 p.m.

*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (J. Winter)



Mayor (A. Stone)