

**MINUTES OF A REGULAR MEETING OF COUNCIL
TUESDAY, FEBRUARY 13, 2018
CALL TO ORDER 5:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams	Erin Anderson
Clayton Postings	Joanna Winter	Sue Bouma

CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 5:00 p.m.

**CLOSED SESSION
CS 2018-019**

Moved and seconded:

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:01 p.m. in order to consider items related to the following:

- Human Resources matter - Section 90 (1) (c)
- Strategic discussions regarding municipal objectives – section 90(1)(l)
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public - section 90 (1) (c)
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both – section 90 (2) (e)

Motion carried.

**REGULAR
MEETING**

Mayor Stone called this Open Session of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation and the Coast Salish people and expressing gratitude to be here.

**AGENDA
APPROVAL
CS 2018-020**

Moved and seconded:

That Council approve the agenda for this Regular Meeting of Council for Tuesday, February 13, 2018 as amended by the following:

- Correct clerical error on page 18 of the agenda package, changing the reference from Gatacre Street to Kitchener Street

Motion carried.

**RISE AND
REPORT**

Council rose from Closed Session at 6:48 p.m. without report.

**MINUTES
CS 2018-021**

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held January 15, 2018.

Motion carried.

CS 2018-022

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held January 16, 2018.

Motion carried.

CS 2018-023

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held February 5, 2018, at which there was no quorum.

Motion carried.

DELEGATIONS

Mid-Isle Soccer Club

Mini-World Cup 2018 May 4 - 6

Jennifer LeBlanc and Jeremy Kaye provided an overview of the Mini-World Cup, an annual Vancouver Island soccer tournament for U8 to U11 players, scheduled to be hosted by Ladysmith this May. They discussed the logistics involved in hosting such a large event and reviewed Ladysmith's involvement in the highly successful 2012 tournament.

Council reminisced about the success of the 2012 Mini-World Cup tournament and the positive economic impact experienced by the Town's businesses.

Ms. LeBlanc and Mr. Kaye responded to Council's questions. Council thanked them for their presentation and the excellent work they are doing with the youth of Ladysmith.

CS 2018-024

Moved and seconded:

That Council support in principle the request by the Mid-Isle Soccer Club to assist with the cost of a trolley driver for the 2018 Mini-World Cup Soccer Tournament, May 4th to 6th, and direct the Club to apply for a Grant-in-Aid by February 28, 2018.

Motion carried.

PROCLAMATION

Heritage Week

Mayor Stone proclaimed February 19 – 25, 2018 as “Heritage Week” in the Town of Ladysmith and encouraged all residents to celebrate the meaningful, essential and enduring nature of cultural heritage. He recommended that residents take the opportunity to enjoy “Canada’s Greatest Street” and to take the Heritage Walk.

DEVELOPMENT APPLICATIONS

Development Variance Permit Application – 12 White St. (Blok-Andersen)

Subject Property: Lot 14, Block 12, District Lot 56, Oyster District, Plan 70

Moved and seconded:

CS 2018-025

That Council direct staff to proceed with statutory notice for Development Variance Permit application 3090-17-05 for Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street).

Motion carried.

Moved and seconded:

CS 2018-026

That Council request staff to review the Zoning Bylaw in order to determine means for appropriate discretion with respect the original intent of the coach house bylaw as it applies to lot sizes in Old Town that do not quite meet the minimum lot size of 668 square metres.

Motion carried.

OCP & Zoning Bylaw Amendment Application – Kitchener St. (I. Niamath)

Subject Properties: Lots 7 & 8, Block 7, District Lot 24, Oyster District, Plan 703

Moved and seconded:

CS 2018-027

That Council:

1. Approve in principle the application (3360-18-01) to amend:
 - a) the Official Community Plan by designating 11 & 17 Kitchener St. from ‘Downtown Mixed Use’ to ‘Downtown Core’; and
 - b) the Zoning Bylaw by rezoning 11 & 17 Kitchener St. from “Live/Work Residential (R-2-LW)” to “Downtown Commercial (C-2)”; (for properties legally described as Lots 7 & 8, Block 7, District Lot 24, Oyster District, Plan 703)

2. Having given consideration to s.475 of the Local Government Act (consultation during OCP development) direct staff to:
 - a) Refer the OCP amendment application 3360-18-01 to the Stz'uminus First Nation, pursuant to the Town's Memorandum of Understanding; and
 - b) Refer application 3360-18-01 to the Advisory Planning Commission for review and comment.
 3. Direct staff to commence the preparation of an Official Community Plan (OCP) amendment bylaw and Zoning Bylaw amendment bylaw for application 3360-18-01 (11 & 17 Kitchener St.).
- Motion carried.*

COMMITTEE REPORTS

Recommendations from the Municipal Services Committee

CS 2018-028

Moved and seconded:

That Council request staff to prepare a report on options to offset eligible seismic upgrading costs for historic buildings in the downtown core, and to include the number of buildings affected and the tax implications.

Motion carried.

CS 2018-029

Moved and seconded:

That Council give first, second and third reading to Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #5, 2017, No. 1941 as amended to include "boulevard" to the definition of highway, and to remove any reference to recreational vehicle size.

Motion defeated.

CS 2018-030

Moved and seconded:

That Council direct staff to amend Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #5, 2017, No. 1941 as amended to include "boulevard" to the definition of highway, and to remove any reference to recreational vehicle size.

Motion carried.

Staff indicated that before the Bylaw amendment is introduced, a communications plan will be provided for Council's consideration.,

CS 2018-031

Moved and seconded:

That Council support proactive bylaw compliance on unattached trailers in accordance with Town of Ladysmith Streets and Traffic

Bylaw 1998, No. 1309, due to potential safety and liability risks.

Motion carried.

OPPOSED: Councillor Arnett

Recommendations from the Parks, Recreation and Culture Advisory Committee (December 20, 2017 meeting)

Moved and seconded:

CS 2018-032

That Council approve the Rotary Club's proposed improvements to Forrest Field to include grandstand, player bench and practice pitch improvements.

Motion carried.

Moved and seconded:

CS 2018-033

That Council engage with past members of the Field Steering Committee and current field user groups executives to complete a comprehensive review of the existing draft site plan, taking into account possible changes to trends, demographics and community needs to best determine the location and design concept for the proposed clubhouse/concession for Council consideration.

Motion carried.

Moved and seconded:

CS 2018-034

That Council direct staff to draft a Community Driven Capital Project Policy for Council's approval that will provide clarity for community groups, staff and the public regarding the process to determine the feasibility of a community driven capital project and manage expectations of the parties involved if projects are supported.

Motion carried.

Recommendations from the Protective Services Committee Meeting

Moved and seconded:

CS 2018-035

That Council through resolution confirm the membership of the Ladysmith Royal Canadian Marine Search and Rescue Station 29 to the Protective Services Committee.

Motion carried.

REPORTS

Appointment of Election Official

Moved and seconded:

CS 2018-036

That Council appoint the following election officers for the upcoming 2018 Local Government Elections:

Name and Position:

- Joanna Winter, Manager of Legislative Services
- Donna Smith, Executive Liaison
- Andrea Hainrich, Legislative Services Administrative Assistant

Election Officer Position:

Chief Election Officer

Deputy Chief Election Officer

Deputy Chief Election Officer

Motion carried.

Waterfront Area Plan – Direction to Prepare Bylaws

Moved and seconded:

CS 2018-037

That Council direct staff to proceed with the preparation of bylaws to amend:

1. Official Community Plan Bylaw 2003, No. 1488 to implement the new Waterfront Area Plan and new Development Permit Area 1 - Maritime, and
2. Zoning Bylaw 2014, No. 1860 to implement the zoning for the initial development phase of the area of Lot 4 known as The Jewel to permit multi-unit residential development as outlined in the Waterfront Area Plan.

Motion carried.

BYLAWS

Water Filtration Plant Temporary Borrowing Bylaw 2018, No. 1931

Moved and seconded:

CS 2018-038

That Council give first, second and third readings to Bylaw 1931, cited as "Water Filtration Plant Temporary Borrowing Bylaw 2018, No. 1931".

Motion carried.

Property Tax Payments in Advance of Due Date Bylaw 2018, No. 1947

Moved and seconded:

CS 2018-039

That Council give first, second and third readings to Bylaw 1947, cited as "Property Tax Payments in Advance of Due Date Bylaw 2018, No. 1947."

Motion carried.

CORRESPONDENCE

Tony Beckett

Support for Speed Reduction on the Trans-Canada Highway through Downtown Ladysmith

Moved and seconded:

CS 2018-040

That, in response to the letter from Tony Beckett, dated

November 23, 2017, Council request a report from the Department of Transportation and Infrastructure on safety record statistics from the past ten years for the section of the Trans Canada Highway between Thicke Road and Christy Road.

Motion carried.

Council also recommended that upon receiving these statistics, staff request the Department of Highways to complete a highway design review with regard to vehicles per hour and vehicles per day.

**Doug Findlater, Mayor, West Kelowna
Cannabis Sales Revenue Sharing**

Moved and seconded:

CS 2018-041

That as requested by the District of West Kelowna in a letter dated December 15, 2017, Council write to the Minister of Municipal Affairs and Housing requesting that 50 per cent of the provincial share of the cannabis tax sharing formula be directed to local governments.

Motion carried.

**Ladysmith Family and Friends
Entrance Cabinet at Aggie Hall**

Moved and seconded:

CS 2018-042

That in response to the letter from the Ladysmith Family and Friends dated January 20, 2018, Council direct staff to liaise with Ladysmith Family and Friends and their associated consultants to complete an approved plan for Aggie Hall entrance enhancements.

Motion carried.

**Ladysmith Industrial Heritage Preservation Committee
(Ladysmith and District Historical Society)
Request for Support for Restoring the Tumbler at the Machine Shop Site**

Moved and seconded:

CS 2018-043

That, in response to the Ladysmith and District Historical Society's request, Council direct staff to supply a front end loader and driver to the Industrial Heritage Preservation Committee of the Historical Society to assist the committee in lifting the tube tumbler artifact from its current base for restoration.

Motion carried.

NEW BUSINESS

Ratification of E-mail Poll regarding Canada Summer Jobs Program

Moved and seconded:

CS 2018-044

That Council ratify an earlier e-mail poll and confirm its support for the following attestation for the 2018 Canada Summer Jobs Program application:

“Both the job and the organization’s core mandate respect individual human rights in Canada, including the values underlying the Canadian *Charter of Rights and Freedoms* as well as other rights. These include reproductive rights and the right to be free from discrimination on the basis of sex, religion, race, national or ethnic origin, colour, mental or physical disability or sexual orientation, or gender identity or expression.”

Motion carried:

Direction to Apply for Funds from Island Coastal Economic Trust for Arts and Heritage Hub

Moved and seconded:

CS 2018-045

That Council authorize an application to the Island Coastal Economic Trust for up to \$400,000 to support the development of an Arts and Heritage Hub in the vicinity of the Machine Shop on the Ladysmith Waterfront.

Motion carried:

**UNFINISHED
BUSINESS**

Resolution to add “Dabb” to the list of Potential Street Names

Moved and seconded:

CS 2018-046

That Council direct staff to add the name “Dabb” to the list of approved street names as per Policy 5450 A.

Motion carried:

QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

Moved and seconded:

CS 2018-047

That this regular meeting of Council adjourn at 8:31 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)