

**MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, MARCH 5, 2018
CALL TO ORDER 6:02 P.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams	Erin Anderson
Clayton Postings	Sue Bouma	

CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 6:02 p.m.

**CLOSED SESSION
CS 2018-054***Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:01 p.m. in order to consider items related to the following:

- The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality – section 90(1) (e)
- Human Resources matter - section 90 (1) (c)
- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality - section 90 (1) (a)
- the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both – section 90 (2)-(b)

*Motion carried.***REGULAR MEETING**

Mayor Stone called this Open Session of Council to order at 7:01 p.m., recognizing the traditional territory of the Stz'uminus First Nation and the Coast Salish people and expressing gratitude to be here.

AGENDA APPROVAL

CS 2018-055

Moved and seconded:

That Council approve the agenda for this Regular Meeting of Council for Monday, March 5, 2018 as amended by the following:

- Remove Item 5.4., “Rod Smith, Managing Director, Ladysmith Maritime Society” as this item has been rescheduled to the March 12th Municipal Services Committee meeting
- Add feedback under Item 9.1., “Mayor Stone Committee Report” regarding the special events of February 24th, including the “Heritage Stands the Test of Time” events and the Wounded Warriors welcome

Motion carried.

RISE AND REPORT

Council rose from Closed Session at 6:49 p.m. without report.

MINUTES

CS 2018-056

Moved and seconded:

That Council approve the minutes of the Regular Meeting of Council held February 13, 2018.

Motion carried.

CS 2018-057

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held February 19, 2018.

Motion carried.

DELEGATIONS

Brian Carruthers, Cowichan Valley Regional District Proposed Watershed Service Establishment Bylaw

Mr. Carruthers provided an overview of the Cowichan Valley Regional District’s Watershed Service Establishment Bylaw initiative, summarizing the steps taken to research both the public’s and the neighbouring district’s interests and concerns regarding the watersheds in the region. He noted that the region is growing rapidly, that water issues are increasingly complex due to climate change, and that fragmented water protection is not cohesive or protective enough. The proposed Watershed Service Establishment Bylaw will be a more cost effective method of working collaboratively to protect the seventeen district watersheds in the region.

Mr. Carruthers responded to Council’s questions regarding population consultation, public education and involvement with First Nations communities.

Council thanked Mr. Carruthers for his informative presentation

and welcomed him to return in April to present the bylaw.

**Mark Drysdale, Chamber of Commerce
2017– Tourist Statistics and Food Truck Program**

Mr. Drysdale presented Council with the tourism statistics for 2017 and analyzed the data as it related to previous years. He noted that the pure tourist statistics for Ladysmith have been relatively flat in recent years, and considered the possibility of the changing location of the Visitor Information Centre as one of the reasons.

Mr. Drysdale also discussed the highly successful Food Truck program at Transfer Beach and recommended the need for a dry, level area (which would possibly include a concrete pad) for the trucks to park. He suggested including a rotation of three trucks for 2018.

Mr. Drysdale responded to Council's questions. Council thanked him for his insights and presentation.

**Denis Hughes and Kirily Park
Request to Ban Single Use Shopping Bags in Ladysmith**

Ms. Park and Mr. Hughes made a presentation to Council recommending a ban on single use shopping bags in Ladysmith. They provided background information regarding the number of single use plastic bags used by Canadians per year, noted the environmental effects of using both plastic and paper bags, and underscored why recycling bags does not solve the problem.

Ms. Park and Mr. Hughes responded to Council's questions. Council thanked them for their thoughtful presentation.

Moved and seconded:

CS 2018-019

That Council refer the issue of potentially banning single use shopping bags in Ladysmith to the next meeting of the Municipal Services Committee for discussion.

Motion carried.

**DEVELOPMENT
APPLICATIONS**

**Development Variance Permit Application 3090-17-05 – 12
White St. (Blok-Andersen)**

**Subject Property: Lot 14, Block 12, District Lot 56, Oyster District,
Plan 703**

Moved and seconded:

CS 2018-058

That Council:

1. Issue Development Variance Permit application 3090-17-05 to

vary the minimum parcel area for a Coach House dwelling from 668m² to 666m² for Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street); and

2. Authorize the Mayor and Corporate Officer to sign the Development Variance permit.

Motion carried.

Coach House Development Permit Application 3060-17-19 – 12 White St. (Blok-Andersen)

Subject Property: Lot 14, Block 12, District Lot 56, Oyster District, Plan 703

Moved and seconded:

CS 2018-059

That Council:

1. Subject to the issuance of Development Variance Permit 3090-17-05, issue Development Permit 3060-17-19 to permit the issuance of a building permit for the construction of a coach house dwelling on Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street); and

2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

Motion carried.

Zoning Bylaw Amendment Application – 618 Farrell Road (Schnurch, Turner Land Surveying Inc.)

Subject Property: Lot 1, Block 7, District Lot 41, Oyster District, Plan 11706, Except Part in Plans 43985, VIP58153 and VIP79598

Staff responded to questions regarding the Community Amenity Fund contributions and the drainage plan for the subject property. The agent for the applicant, Matt Schnurch, responded to questions regarding the potential location of the road on the subject property.

Moved and seconded:

CS 2018-060

That Council:

1. Receive the report of the neighbourhood information meeting and associated correspondence regarding the rezoning of 618 Farrell Road and require:
 - a. A Section 219 covenant to be registered prior to final approval of the amending bylaw, to ensure:
 - That the street lighting on the strata road adheres to dark sky principles.
 - That a grading plan is submitted and approved by the

Approving Officer as a condition of the subdivision application.

- That at the time of the building permit, two trees are planted on each new lot. The diameter of each new tree will be a minimum of 6cm. A security of \$300 per tree will be required. One tree must be in the rear yard.

2. Accept a \$7000 voluntary contribution to the Community Amenity Fund.
3. Direct staff to prepare a bylaw to amend the Zoning Bylaw to rezone the property at 618 Farrell Road (Lot 1, District Lot 41, Oyster District, Plan 11706) from the Rural Residential (RU-1) Zone to the Single Dwelling Residential (R-1) Zone.

Motion carried.

BYLAWS – OFFICIAL COMMUNITY PLANNING AND ZONING

CS 2018-061

Official Community Plan Amendment (Waterfront Area Plan and consequential amendments) and Rezoning of a portion of Lot 4, Plan 45800 (The Jewel) – Bylaws 1950 and 1951

Moved and seconded:

That Council:

1. Give first and second reading to Bylaw 1950, cited as “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 50) 2018, No. 1950” to implement the new Waterfront Area Plan, Development Permit Area 1 - Maritime and make consequential amendments.
2. Give first and second reading to Bylaw 1951, cited as “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 12) 2018, No. 1951” to implement multi-unit residential zoning on the portion of Lot 4, Plan 45800 known as The Jewel.
3. Pursuant to s. 475, confirm that early and on-going consultation was directed and has taken place with the following during the development of the community plan amendment (Waterfront Area Plan): Stz’uminus First Nation, Provincial Ministry of Forests, Lands and Natural Resource Operations and Rural Development, and Fisheries and Oceans Canada – Small Craft Harbours.
4. Refer Bylaw 1950 to the Stz’uminus First Nation pursuant to the Stz’uminus-Town Memorandum of Understanding and invite the Stz’uminus First Nation Chief and Council to attend the public

hearing.

5. Direct staff to proceed with statutory notice and scheduling the Public Hearing for Bylaws 1950 and 1951.

Motion carried.

COMMITTEE REPORTS

The Mayor and members of Council discussed the highly successful special events of February 24th, including the “Heritage Stands the Test of Time” events and demonstrations, the unveiling of the Salish Wind at Transfer Beach, the “Coldest Night of the Year Walk” in support of the hungry and homeless, the “Release the Light” lantern festival, and the Wounded Warriors welcome to Ladysmith.

Recommendations from the Municipal Services Committee

Moved and seconded:

CS 2018-062

1. That the Town initiate a community dialogue regarding the retail sale of cannabis within the Town of Ladysmith.
2. That Council direct staff to prepare a list of options for community engagement as well as a proposed budget allocation for consideration.
3. That Council establish an ad hoc committee of three Council members to support the public consultation process on the retail sale of cannabis in the Town of Ladysmith.

Motion carried.

Recommendations from the Advisory Planning Commission Meeting

Moved and seconded:

CS 2018-063

That Council receive the recommendation from the Advisory Planning Commission supporting the review of permitting coach houses outside the downtown area in the Single Dwelling Residential (R-1) zones, utilizing the existing coach house regulation framework and considering each local neighbourhood.

Motion carried.

Recommendations from the Vancouver Island Regional Library Committee

Moved and seconded:

CS 2018-064

That Council support the Vancouver Island Regional Library’s ongoing campaign to have the BC Provincial government reinstate an adequate funding commitment to the Library system.

Motion carried.

CORRESPONDENCE

Ladysmith Family and Friends (LaFF) Annual Golf Day Sponsorship Letter

Moved and seconded:

That Council:

CS 2018-065

1. Allocate \$300 to sponsor a hole at the Ladysmith Family and Friends Annual Golf Day on May 27, 2018; and
2. Enter a team in the tournament.

Motion carried.

Councillor Hutchins left the meeting at 8:48 p.m.

Cathy Peters, BC's Anti-human Trafficking Educator, Speaker, Advocate

Child Sex Trafficking in BC Municipalities and How to Stop it

Moved and seconded:

CS 2018-066

That as requested by Cathy Peters in an email dated February 26, 2018, Council send a letter to Premier John Horgan and Mike Farnworth, Minister of Public Safety and Solicitor General, requesting that a Human Trafficking Task Force be established and that the Federal law be enforced; and further, that a copy of the letter be sent to Ms. Cathy Peters, anti-human trafficking educator, speaker, advocate.

Motion carried.

Nora Arajs, Project Lead - Capture the Rain, Cowichan Watershed Board Cowichan Million Litre Challenge

Moved and seconded:

CS 2018-067

That as requested by Nora Arajs in an email dated February 27, 2018, Council support the Cowichan Watershed Board's "Cowichan Million Litre Challenge" campaign by including the Town logo, for a cost of \$200, to their ad in the March 16th edition of the Cowichan Citizen, with a request to run the ad in the Ladysmith Chronicle.

Motion carried.

Steve Higgs, Equipment and Field Coordinator, Ladysmith Softball Association

Softball Storage at Aggie Field

Moved and seconded:

CS 2018-068

That in response to the letter from the Ladysmith Softball Association, dated February 20, 2018, Council direct staff to liaise with the Ladysmith Softball Association to support the development of additional storage for softball equipment storage at Aggie playing fields.

Motion carried.

NEW BUSINESS

CS 2018-069

Discussion regarding Canada's Great Street Award Sign Locations
Moved and seconded:

That Council refer consideration of the best location to showcase the "Canada's Great Street Award" plaque to the Heritage Revitalization Advisory Commission for feedback.

Motion carried:

QUESTION PERIOD

Members of the public advised Council of an upcoming presentation to the Nanaimo Historical Society regarding Ladysmith's award for "Canada's Great Street" and enquired about Hospice Society beds at the Lodge on 4th, the formation of the ad hoc committee for the public consultation process on the retail sale of cannabis, whether the approach to the sale of cannabis will be regional or municipal, timelines for developing this approach, and concerns about process regarding the development of 618 Farrell Road.

ADJOURNMENT

CS 2018-070

Moved and seconded:

That this regular meeting of Council adjourn at 9:15 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Deputy Corporate Officer (E. Anderson)