

**MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, JUNE 18, 2018
CALL TO ORDER 5:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams	Erin Anderson
Geoff Goodall	Sue Bouma	

CALL TO ORDER

Mayor Stone called this Meeting of Council to order at 5:00 p.m.

**CLOSED SESSION
CS 2018-197**

Moved and seconded:

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:01 p.m. in order to consider items related to the following:

- information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act* - section 90 (1) (j)
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose - section 90 (1) (i)

Motion carried.

REGULAR MEETING

Mayor Stone called this Open Session of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation and the Coast Salish people and expressing gratitude to be here.

AGENDA APPROVAL**CS 2018-198**

Moved and seconded:

That Council approve the agenda for this Regular Meeting of Council for Monday, June 18, 2018.

Motion carried.

RISE AND REPORT

Council rose at 6:45 p.m. without report.

MINUTES

CS 2018-199

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held June 4, 2018.

Motion carried.

CS 2018-200

Moved and seconded:

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held June 4, 2018.

Motion carried.

CS 2018-201

Moved and seconded:

That Council approve the minutes of the Special Meeting of Council held June 11, 2018.

Motion carried.

DELEGATION

Marsh Stevens, Ladysmith Resources Centre Association (LRCA) Ladysmith Resources Centre Association Service Agreement Annual Update

Marsh Stevens, president of the Ladysmith Resources Centre Association Board, updated Council on the association's 2016 - 2017 program highlights and operating budget. He noted that the association is making a cultural shift - one that looks toward more preventative and proactive measures, while still offering programs to address the needs of the area.

Mr. Stevens responded to Council's questions regarding funding, fund-raising and demographic profiles, and informed Council that Christy Villiers would assume the position of Executive Director.

Council praised the LRCA for the services it provides to the community and thanked Mr. Stevens for his presentation.

DEVELOPMENT APPLICATIONS

CS 2018-202

Temporary Use Permit Application – Glencar Consultants Lot B, District Lot 24, Oyster District, Plan VIP83303 (941 Oyster Bay Drive

Moved and seconded:

That Council direct staff to proceed with statutory notice for a Temporary Use Permit application (3340-18-01) to allow an applicant to obtain the necessary permits to locate a mobile home for residential use at 941 Oyster Bay Drive (Lot B, District Lot 24, Oyster District, Plan VIP83303).

Motion carried.

COMMITTEE REPORTS

CS 2018-203

Recommendations from the Municipal Services Committee (June 11, 2018)

Moved and seconded:

That Council:

1. Request staff to complete an analysis of the BC Hydro property at 6th Avenue and Methuen Street to determine if it is surplus to the Town's needs, and
2. Pending the outcome of the analysis, send a letter of support to Habitat for Humanity Mid-Vancouver Island regarding the acquisition of the BC Hydro property at 6th Avenue and Methuen Street to enable the construction of affordable housing in Ladysmith.

Motion carried.

CS 2018-204

Recommendations from the Interagency Committee (May 10, 2018)

Moved and seconded:

That Council accept recommendations to hold an Opioid Dialogue in Ladysmith, if requested.

Motion carried.

CS 2018-205

Recommendations from the Invasive Species Advisory Committee (May 9, 2018)

Moved and seconded:

That Council:

1. Review Invasive Species Advisory Committee restructuring by September.
2. Comment on the attached draft report (Invasive Species Strategy for Ladysmith).

AMENDMENT

Moved and seconded:

CS 2018-206

That Council amend item 2 in resolution CS 2018-205 to read as follows:

That Council refer the attached draft report (Invasive Species Strategy for Ladysmith) to the next Municipal Services Committee meeting for discussion and comment.

Motion carried.

Motion as amended carried.

Recommendations from the Protective Services Committee
Moved and seconded:

CS 2018-207

That Council direct staff to prepare the Approval in Principle Letter for 2018/2019 confirming an RCMP member strength of seven.
Motion carried.

REPORTS

Craig Road Traffic Calming Options

Moved and seconded:

CS 2018-208

That Council refer the consideration of the review of Craig Road traffic calming to staff so that the completion of a traffic study for speed would be conducted for Craig Road following the development of 900 Russell Road with the intention of recommended traffic calming measures being implemented, if needed, as a rezoning condition.
Motion carried.

Results of the Alternative Approval Process (AAP) for a Proposed Two Lot Boundary Extension

Moved and seconded:

CS 2018-209

That Council:

1. Confirm that it has obtained the assent of the electors to petition the Minister of Municipal Affairs and Housing to extend the boundary of the Town of Ladysmith as it appeared in the Ladysmith Chronicle newspaper on April 25 and May 2, 2018 and the BC Gazette on May 10, 2018;
2. Confirm that all legislative requirements pertaining to the municipal boundary extension have been completed; and
3. Direct that the two parcels to include in the boundary extension request are as shown on the map and legally described as:
 - Lot 20, District Lot 41, Oyster District, Plan 2519, except parts in Plans 8993, 43985 and EPP28332 (PID 006-356-362)
 - Lot 1, District Lot 41, Oyster District, Plan 8804 except part in Plans 43985 and VIP55838 and that part of Lot 17, District Lot 41, Oyster District, Plan 2519 lying to the west of westerly boundary of Plan 1057RW (PID 005-468-833, PID 000-424-862).

Motion carried.



Holland Creek Crossing

The developer, Mr. Eller, responded to questions from Council regarding the structure and landscaping of the potential crossing.

Moved and seconded:

CS 2018-210

That Council approve the proposed Holland Creek Crossing with two pedestrian tunnels, subject to:

1. A landscape plan for the bridge structure and area, including native plantings and associated landscape bond
2. Access to the trail at each end of the bridge to facilitate at-grade crossing; and
3. Aesthetic design of the entrance to the pedestrian tunnels in consultation with Town staff.

Motion carried.

Moved and seconded:

CS 2018-211

That Council:

1. Direct staff to prepare a communications plan regarding the history of the Holland Creek Local Area Plan and construction timing of the Holland Creek Crossing including any temporary trail closures or detours; and
2. Request the developer to host a public open house to present the selected option and details about the project.

Motion defeated unanimously

Moved and seconded:

CS 2018-212

That Council direct staff to work with the proponent to prepare a communications and engagement plan regarding the history of the Holland Creek Local Area Plan and construction timing of the Holland Creek Crossing, including any temporary trail closures or detours as well as form and character design.

Motion carried.

Grant Applications

Moved and seconded:

CS 2018-213

That Council direct staff to:

1. Apply for the Plan H Creating Healthy Places Grant (up to \$5,000)
2. Apply for New Horizons for Seniors Program – Community-Based Projects Grant (up to \$5,000)
3. Provide a letter of support for Ladysmith Family and Friends (LaFF) to apply for the New Horizons for Seniors Program – Community-Based Projects (up to \$25,000)

Motion carried.

BYLAWS

Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968

Moved and seconded:

CS 2018-214

That Council adopt “Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968”.

Motion carried.

Election and Assent Voting Bylaw 1964

Moved and seconded:

CS 2018-215

That Council:

1. Rescind third reading of “Town of Ladysmith Election and Assent Voting Bylaw 2018, No. 1964”; and
2. Give third reading to “Town of Ladysmith Election and Assent Voting Bylaw 2018, No. 1964” as amended.

Motion carried.

CORRESPONDENCE

Royal Canadian Legion

Request to Waive the Permit Fee to Paint Building

Moved and seconded:

That Council:

CS 2018-216

1. In response to the Legion’s request to waive the \$100 permit fee for painting the building, allocate \$100 from the grants in aid budget to cover the fee.
2. Send a letter to the Royal Canadian Legion thanking them for improving the building.

Motion carried.

QUESTION PERIOD

Members of the public enquired whether Council had considered letting the province set the compensation rate for Mayor and Council, and if Council had a timetable for rezoning as it relates to the upcoming cannabis legislation.

ADJOURNMENT

Moved and seconded:

CS 2018-217

That this regular meeting of Council adjourn at 8:04 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Deputy Corporate Officer (E. Anderson)