

MINUTES OF A SPECIAL MEETING OF COUNCIL  
MONDAY, JULY 9, 2018  
CALL TO ORDER 5:01 P.M.  
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone                      Councillor Steve Arnett                      Councillor Cal Fradin  
Councillor Joe Friesenhan              Councillor Carol Henderson              Councillor Rob Hutchins  
Councillor Duck Paterson

STAFF PRESENT:

Clayton Postings (Acting Chief Administrative Officer)                      Felicity Adams  
Erin Anderson                                      Joanna Winter                                      Sue Bouma

CALL TO ORDER

Mayor Stone called this Special Meeting of Council to order at 5:01 p.m., recognizing the traditional unceded territory of the Stz’uminus First Nation and the Coast Salish people and expressing gratitude to be here.

AGENDA APPROVAL

CS 2018-244

*Moved and seconded:*

That Council approve the agenda for this Special Meeting of Council for July 9, 2018 with the following amendments:

- Add item 7.1. (New Business), “Volleyball Court Sand”
- Add item 7.2. (New Business), “Road Closure Notifications”

*Motion carried.*

MINUTES

CS 2018-245

*Moved and seconded:*

That Council approve the minutes of the Public Hearing and Special Meeting of Council held June 25, 2018.

*Motion carried.*



## REPORTS

### Facility Condition Assessments

Kevin Grasty, Consultant for WSP, presented the Facility Condition Assessments report to Council, noting that the scope of the assessments involved gathering repair and renewal requirement information on 43 buildings and sites, estimating remaining service, and consolidating the information to assist in planning future capital repairs. These repairs were forecasted over the next 15 years and resulted in 5.9 million dollars in potential capital projects, with 58 per cent of the projects to be carried out in the next five years, and 90 per cent of the projects associated with the portfolio of community centres, office buildings and emergency services.

Mr. Grasty and his associate Jessica Coburn responded to Council's questions and thanked staff for their assistance with the assessments. Council commended the team for their comprehensive and accessible report and presentation.

*Moved and seconded:*

CS 2018-246

That Council receive the Facility Condition Assessment Report, and direct staff to develop a capital and financial plan for implementing recommendations contained in the report.

*Motion carried.*

### Park Asset Inventory and Condition Assessment

*Moved and seconded:*

CS 2018-247

That Council receive the Park Asset Inventory and Condition Assessment Report, and direct staff to develop a capital and financial plan for implementing recommendations contained in the report.

*Motion carried.*

### Coach House Consultation 2018

*Moved and seconded:*

CS 2018-248

That Council:

1. Receive the staff report dated July 9, 2018 summarizing the coach house consultation 2018 results
2. Direct staff to amend the 'Fees and Charges' bylaw such that a reduced application fee of \$1,000 is applied for coach house rezoning applications on an R-1 zoned lot.

*Motion carried.*

OPPOSED: Councillors Fradin, Friesenhan and Henderson

**CS 2018-249**

*Moved and seconded:*

That Council direct staff to prepare a report to Council with recommendations for conducting further community consultation on coach houses in the R-1 zone, focusing specifically on R-1 zone residents as they are directly impacted by the proposal to permit coach houses in the R-1 zone.

*Motion carried.*

**Film Permit Application - *Sonic the Hedgehog***

**CS 2018-250**

*Moved and seconded:*

That Council approve in principle the requests for the closure of 1st Avenue between Roberts and High Streets, and Gatacre Street between 1st Avenue and the laneway, between September 13 and 24 for the days and times as outlined in the filming schedule provided by the producers of The Sonic Movie, subject to final confirmation of filming arrangements.

*Motion carried.*

**CS 2018-251**

*Moved and seconded:*

That Council refer to staff the requests for use of other Town sites for parking, catering, lighting and related production vehicles as outlined in the documents entitled "Proposed Essential Works Trucks Parking" in order to investigate and report back to the next meeting of Council with any alternatives.

*Motion carried.*

Mayor Stone and Councillor Hutchins declared a conflict of interest with the next aspects of the agenda item due to their business ownership on 1<sup>st</sup> Avenue and left the meeting.

The Corporate Officer presided over the election of a chair for this part of the meeting, in the absence of both the Mayor and Deputy Mayor.

**CS 2018-252**

*Moved and seconded:*

That Councillor Paterson assume the chair of the meeting.

*Motion carried.*

Councillor Paterson assumed the chair.

**CS 2018-253**

*Moved and seconded:*

That Council confirm that approval of the requests for street closures and parking in Ladysmith during filming of the Sonic the

Hedgehog movie is subject to:

- a. Confirmation by the applicant that the film company has designated a community liaison to be on site at all times to act as liaison between Town residents and businesses and the film company; and
- b. Commitment by the applicant to ensure detailed signage with respect to parking closures and alternatives, "Open for Business" signs listing businesses within the street closure area in key locations.
- c. Confirmation that the applicant has contacted all businesses and residents in the affected area with information, alternative arrangements if required, and a satisfactory compensation package.

*Motion carried.*

*Moved and seconded:*

CS 2018-254

That Council confirm that parking tickets will not be issued between September 13 and 24, except in designated 15 minute and disability access parking spots.

*Motion carried.*

Mayor Stone and Councillor Hutchins returned to the meeting. Mayor Stone resumed the chair.

## BYLAWS

**Town of Ladysmith Fees and Charges Bylaw 2008, No. 1644, Amendment Bylaw 2018, No. 1969**

*Moved and seconded:*

CS 2018-255

That Council give first three readings to "Town of Ladysmith Fees and Charges Bylaw 2008, No.1644, Amendment Bylaw 2018, No.1969".

*Motion carried.*

## NEW BUSINESS

**Volleyball Court Sand**

Councillor Friesenhan made recommendations regarding the use of sand from the volleyball courts to extend the sandy beach at Transfer Beach Park.

*Moved and seconded:*

CS 2018-256

That Council direct staff to investigate the feasibility of building a retaining wall above the beach at Transfer Beach Park and depositing sand from the temporary Beach volleyball Courts installed for the BC Summer Games in order to expand the sandy beach.

*Motion carried.*

**Road Closures**

Councillor Fradin discussed the recent closing of the crosswalk on Gatacre, noting that businesses were not notified.

**QUESTION PERIOD**

Members of the public complimented Council on a well-run and thoughtful meeting, and enquired about the status of the Ladysmith Golf Course Clubhouse and whether there were plans to provide access from Gourley Jane Park to the beach.

**ADJOURNMENT**

**CS 2018-257**

*Moved and seconded:*

That this Special Meeting of Council adjourn at 7:44 p.m.

*Motion carried.*

CERTIFIED CORRECT:

  
\_\_\_\_\_  
Mayor (A. Stone)

  
\_\_\_\_\_  
Corporate Officer (J. Winter)

