

MINUTES OF A REGULAR MEETING OF COUNCIL
MONDAY, DECEMBER 3, 2018
CALL TO ORDER 6:32 P.M.
COUNCIL CHAMBERS, CITY HALL

COUNCIL MEMBERS PRESENT:

Mayor Aaron Stone	Councillor Amanda Jacobson
Councillor Robert Johnson	Councillor Tricia McKay
Councillor Duck Paterson	Councillor Marsh Stevens
Councillor Jeff Virtanen	

STAFF PRESENT:

Guillermo Ferrero	Felicity Adams	Erin Anderson
Kim Fowler	Geoff Goodall	Clayton Postings
Joanna Winter	Sue Bouma	

CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 6:32 p.m.

CLOSED SESSION**CS 2018-468***Moved and seconded:*

That, in accordance with section 90(1) of the Community Charter, Council retire into closed session at 6:33 p.m. in order to consider items related to the following:

- Property Acquisition – section 90 (1) (e): the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality ;

*Motion carried.***RISE AND REPORT***Council rose from Closed Session at 6:57 p.m. without report.***REGULAR OPEN MEETING**

Mayor Stone called this Meeting of Council to order at 7:03 p.m., recognizing the traditional territory of the Stz'uminus People.

Mayor Stone thanked and commended all volunteers for producing one of the most successful Light-up celebrations to date.

AGENDA APPROVAL
CS 2018-469

Moved and seconded:
That Council approve the agenda for this Regular Meeting of Council for December 3, 2018.
Motion carried.

MINUTES
CS 2018-470

Moved and seconded:
That Council approve the minutes of the Regular Meeting of Council held November 19, 2018.
Motion carried.

DELEGATION

Helen Koning, Koning Consulting – Local Government Consultant Commission and Committee Review Report and Recommendations

Helen Koning of Koning Consulting made a presentation to Council regarding her review of the Town's commissions and committees, a project that had stemmed from Council's strategic priority of communications and engagement. She discussed the methodology she used to research each of the committees, reviewed best practices, provided highlights of the survey of volunteers, staff and Council members, and discussed how she analyzed each committee and commission. She then made recommendations for each of the Town's committees and commissions.

Ms. Koning responded to Council's questions. Council thanked Ms. Koning for her comprehensive and enlightening report.

CS 2018-471

Moved and seconded:
That Council move item 10.1., "Commission and Committee Review and Recommendations – Next Steps" to immediately follow the presentation by Ms. Koning.
Motion carried.

REPORTS

Commissions & Committee Review and Recommendations - Next Steps

CS 2018-472

Moved and seconded:
1. That Council, having received the consultant's report and recommendations on the Town of Ladysmith Commission and Committee Review, direct staff to implement the following recommendations specific to existing Committees and Commissions:

Advisory Planning Commission	Develop Terms of Reference for a Community Planning Committee that includes: • A mandate to consider heritage matters
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	when reviewing land use applications • A mandate to include an advisory design function • Appropriate membership to address these matters
Parks, Recreation and Culture Advisory Committee	Revise the Terms of Reference to include oversight of the Invasive Species Strategy and to include youth in the membership
Invasive Species Advisory Committee	Disband this committee
Protective Services Committee	Create Terms of Reference for this Committee after consulting with committee members and other local governments
Liquid Waste Management Committee	Draft Terms of reference for a Liquid Waste Management Plan Monitoring Committee to replace the Liquid Waste Management Committee
Economic Development Commission	Repeal the establishing bylaw for the Economic Development Commission to disband the commission
Heritage Revitalization Advisory Commission	Repeal the establishing bylaw for the Heritage Revitalization Advisory Commission to disband the commission
Environment Commission	Repeal the establishing bylaw for the Environment Commission to disband the commission

Motion carried.

Moved and seconded:

CS 2018-473

That Council:

1. Refer identification of opportunities for new Task Forces or Ad Hoc Committees to the January 2019 meeting of the Municipal Services Committee.
2. Refer discussion of appointments to external organizations to the January 2019 meeting of the Municipal Services Committee.

Motion carried.

Moved and seconded:

CS 2018-474

That Council direct staff to review the Service Agreement with the

Ladysmith and District Historical Society and recommend appropriate amendments to permit the Society to undertake initiatives referred by Council.

Motion carried.

CS 2018-475

Moved and seconded:

That Council direct staff to review the Agreement with the Ladysmith and District Chamber of Commerce and recommend appropriate amendments to permit the Chamber of Commerce to undertake heritage tourism promotion initiatives in addition to overall tourism marketing on behalf of the Town.

Motion carried.

CS 2018-476

Moved and seconded:

That Council direct staff to develop a communications plan to support implementation of the recommendations of the Commission and Committee review.

Motion carried.

CS 2018-477

Moved and seconded:

That Council schedule a volunteer appreciation session for current and new appointees to Town of Ladysmith Commissions and Committees after new committees are established.

Motion carried.

CS 2018-478

Moved and seconded:

That Council refer discussions regarding an annual community volunteer appreciation and recognition night to the January 2019 meeting of the Municipal Services Committee.

Motion carried.

DEVELOPMENT APPLICATIONS

Coach House Intensive Residential Development Permit Application 3060-18-16 (Paulina Chung, 1106859 BC Ltd)
Subject Property: Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street.)

Moved and seconded:

CS 2018-479

That Council:

1. Issue DP 3060-18-16 to permit the issuance of a building permit for the construction of a two storey coach house on Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street).
2. Authorize the Mayor and Corporate Officer to sign DP 3060-18-16.
3. Direct staff to remove Development Permit (DP) 3060-17-19

from the Certificate of Title on Lot 14, Block 12, District Lot 56, Oyster District, Plan 703 (12 White Street) as this permit is replaced with DP 3060-18-16.

Motion carried.

BYLAWS – OFFICIAL COMMUNITY PLAN AND ZONING

CS 2018-480

Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.20) 2018, No. 1978 (Licenced Cannabis Cultivation, Processing and Research)

Moved and seconded:

That Council adopt “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.20) 2018, No. 1978”.

Motion carried.

CS 2018-481

Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.22) 2018, No. 1985

Moved and seconded:

That Council:

1. Proceed with first and second reading of Bylaw 1985 cited as “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.22) 2018, No. 1985”;
2. Waive the holding of the public hearing for Bylaw 1985 pursuant to s.464(2) of the *Local Government Act*; and
3. Direct staff to proceed with notification of the waiver of public hearing as required by the *Local Government Act*.

Motion carried.

COMMITTEE REPORTS

CS 2018-482

Recommendations from the Parks, Recreation and Culture Advisory Committee

Moved and seconded:

That Council authorize the Town to enter into a Memorandum of Understanding with the Boys and Girls Clubs of Central Vancouver Island.

Motion carried.

CS 2018-483

Moved and seconded:

That Council define the terms and formalize a process to select a candidate for Ladysmith’s First Poet Laureate.

Motion carried.

CS 2018-484

Lot 108 Sports Complex

Moved and seconded:

That Council refer the recommendation from the Parks, Recreation and Culture Advisory Committee to develop a plan for the enhancement and completion of the Lot 108 sports complex to the

2019 budget deliberations.
Motion carried.

Recommendations from the Heritage Revitalization Advisory Commission

CS 2018-485 *Moved and seconded:*
That Council send a letter recognizing the success of the Ladysmith and District Historical Society in regards to the publication of an article on the Great War in the BC History magazine, and the publication of an article on a series of heritage videos (Lives and Legends) in the BC Museums Association's Roundup magazine.
Motion carried.

Councillor Johnson declared a conflict of interest with the following agenda item due to his role on the board of the Ladysmith and District Historical Society and excused himself from the meeting.

CS 2018-486 *Moved and seconded:*
That Council authorize the Ladysmith and District Historical Society to take on the project of updating the metal collage on the Commission's behalf with a budget of up to \$3000.
Motion carried.

Councillor Johnson returned to the meeting.

BYLAWS

Council Remuneration Bylaw 2018, No. 1986

CS 2018-487 *Moved and seconded:*
That Council receive for information the correspondence from Steve Arnett, dated November 19, 2018, regarding Council remuneration.
Motion carried.

CS 2018-488 *Moved and seconded:*
That Council adopt "Council Remuneration Bylaw 2018, No. 1986".
Motion carried.

2019 Revenue Anticipation Borrowing Bylaw 2018, No. 1987

CS 2018-489 *Moved and seconded:*
That Council give first, second and third readings to "2019 Revenue Anticipation Borrowing Bylaw 2018, No. 1987".
Motion carried.

Town of Ladysmith Building and Plumbing Bylaw 1994, No. 1119, Amendment Bylaw (No. 21) 2018, No. 1988

Moved and seconded:

CS 2018-490

That Council give first, second and third readings to “Town of Ladysmith Building and Plumbing Bylaw 1994, No. 1119, Amendment Bylaw (No. 21) 2018, No. 1988”.

Motion carried.

CORRESPONDENCE

Stan Skelton

Dangerous Traffic Situation at the Corner of 3rd Avenue and High Street

Moved and seconded:

CS 2018-491

That Council refer to staff for review the concerns expressed by Stan Skelton in his correspondence dated November 19, 2018, regarding potential traffic safety issues at the corner of 3rd Avenue and High Street.

Motion carried.

Councillor Stevens declared a conflict of interest with the following agenda item due to his role on the board of the Ladysmith Resources Centre Association and excused himself from the meeting.

Guido Weisz, Chair of the Building Committee for Ladysmith Resources Centre Association

Request to Amend “Town of Ladysmith Not-for-Profit Rental Housing Development Cost Charges Reduction Bylaw, 2012, No. 1804”

Moved and seconded:

CS 2018-492

That Council refer to staff for review the request by Guido Weisz, Chair of the Building Committee for the Ladysmith Resources Centre Association, dated November 21, 2018, to amend the “Town of Ladysmith Not-for-Profit Rental Housing Development Cost Charges Reduction Bylaw, 2012, No. 1804”.

Motion carried.

Councillor Stevens returned to the meeting.

NEW BUSINESS

Installation of Bollards along 1st Avenue in the Downtown Core

Moved and seconded:

That Council:

CS 2018-493

1. Direct staff to review present plans for the installation of some 160 bollards along 1st Avenue in the downtown core

2. Direct staff to report back by the end of February 2019 with three options for consideration, including complete costing, timeframe for installation and a safety factor that will protect downtown shoppers and buildings; and
3. Authorize the expenditure of up to \$3,000 for this review.

Amendment

Moved and seconded:

CS 2018-494

That resolution CS 2018-493 be amended with the addition of the following:

That Council:

4. Direct staff to provide information as available on the number of vehicles jumping the curb on 1st Avenue in the last four years, including the location of these incidents.

Amendment carried.

OPPOSED: Mayor Stone and Councillors McKay and Johnson

Amendment

Moved and seconded:

CS 2018-495

That item 3 of resolution CS 2018-493 be amended to read as follows:

That Council:

3. Direct staff to bring back a quote for Council's review regarding options to bollards.

Amendment carried.

Opposed: Mayor Stone and Councillors McKay and Stevens

Moved and seconded:

CS 2018-496

That Council consider separately each item from Councillor Johnson's motion regarding the installation of bollards along 1st Avenue in the downtown core.

Motion carried.

OPPOSED: Councillors McKay and Paterson

Moved and seconded:

CS 2018-497

That Council direct staff to review present plans for the installation of some 160 bollards along 1st Avenue in the downtown core.

Motion carried.

OPPOSED: Councillor McKay

MOTION DEFEATED

CS 2018-498

Moved and seconded:

That Council direct staff to report back by the end of February 2019 with three options for consideration, including complete costing,

timeframe for installation and a safety factor that will protect downtown shoppers and buildings.

Motion defeated

OPPOSED: Mayor Stone and Councillors McKay, , Jacobson, Stevens, Paterson and Virtanen

CS 2018-499

Moved and seconded:

That Council direct staff to bring back a quote for Council's review regarding options for installing bollards on 1st Avenue.

Motion defeated unanimously

CS 2018-500

Moved and seconded:

That Council direct staff to provide information as available on the number of vehicles jumping the curb on 1st Avenue in the last four years, including the location of these incidents.

Motion carried.

UNFINISHED BUSINESS

DL 2016 Holdings Corporation Annual General Meeting (verbal report)

K. Fowler, Project Manager of the Waterfront Area Plan Implementation provided the new members of Council with background information about the DL 2016 Holdings Corporation. She explained to Council that the corporation has a licence agreement with the Ladysmith Maritime Society to operate a marina on District Lot 2016, and that in accordance with the Articles of Incorporation, two representatives of the Ladysmith Maritime Society are required to serve as directors on the DL 2016 board. She noted that both of these positions were currently vacant, and that these vacancies had hindered holding the required annual general meeting. The Ladysmith Maritime Society representatives must be senior employees, managers or directors of the Society.

Ms. Fowler recommended that Council choose to appoint the Executive Director and the Treasurer of the Ladysmith Maritime Society to the DL 2016 board so that an annual general meeting could be held, or, alternatively, to invite the president of the Ladysmith Maritime Society to the next meeting of Council to discuss membership.

Moved and seconded:

That Council appoint the Alan Newell and Richard Wiefelspuet to serve as Directors on the Board of DL 2016 Holdings Corporation representing the Ladysmith Maritime Society, in accordance with the articles of the corporation.

CS 2018-501

Motion withdrawn

CLOSED MEETING

CS 2018-502

Moved and seconded:

That this meeting of Council recess at 9:48 p.m., and that Council retire into closed session.

Motion carried

RISE AND REPORT

Council rose at 10:13 p.m. with report on the appointment of Alan Newell and Richard Wiefelspuett to the Board of Directors of DL 2016 Holdings corporation, representing the Ladysmith Maritime Society.

QUESTION PERIOD

There were no questions from the public.

ADJOURNMENT

CS 2018-503

Moved and seconded:

That this Regular Meeting of Council adjourn at 10:14 p.m.

Motion carried.

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (J. Winter)