

## MINUTES OF A REGULAR MEETING OF COUNCIL

Monday, March 4, 2019

7:00 P.M.

Council Chambers, City Hall

### **Council Members Present:**

Mayor Aaron Stone  
Councillor Duck Paterson  
Councillor Amanda Jacobson  
Councillor Rob Johnson

Councillor Tricia McKay  
Councillor Marsh Stevens  
Councillor Jeff Virtanen

### **Staff Present:**

Guillermo Ferrero  
Felicity Adams  
Erin Anderson  
Geoff Goodall

Clayton Postings  
Joanna Winter  
Sue Bouma

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### **1. CALL TO ORDER (7:00 p.m.)**

Mayor Stone called this Meeting of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus People.

### **2. AGENDA APPROVAL**

#### **CS 2019-070**

That Council approve the agenda for this Regular Meeting of Council for March 4, 2019.

*Motion Carried*

### **3. MINUTES**

#### **3.1 Minutes of the Special Meeting of Council held February 13, 2019**

**CS 2019-071**

That Council approve the minutes of the Special Meeting of Council held February 13, 2019.

*Motion Carried*

**3.2 Minutes of the Special Meeting of Council held February 27, 2019**

**CS 2019-072**

That Council approve the minutes of the Special Meeting of Council held February 27, 2019.

*Motion Carried*

**4. BYLAWS- OFFICIAL COMMUNITY PLANNING AND ZONING**

**4.1 OCP & Zoning Bylaw Amendment Application (379 Davis Road):  
Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488,  
Amendment Bylaw (No. 57) 2019, No. 1994; Town of Ladysmith  
Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 24) 2019, No.  
1995**

**CS 2019-073**

That Council:

1. Give first and second reading of Bylaw 1994, cited as "Town of Ladysmith Official Community Plan Bylaw 2003, No.1488, Amendment Bylaw (No.57) 2019, No. 1994";
2. Give first and second reading of Bylaw 1995, cited as "Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No.24) 2019, No. 1995"; and
3. Refer Bylaws 1994 and 1995 to public hearing.

*Motion Carried*

**5. REPORTS**

**5.1 Union of British Columbia Municipalities Community to Community (C2C) Forum Program Application**

**CS 2019-074**

That Council:

1. Authorize staff to apply to the Union of BC Municipalities, for up to \$2,000 during the September 2019 application intake for the Regional Community to Community Forum Program to support a community forum with the Stz'uminus First Nation Council, to be held prior to March 31, 2020; and
2. Approve the allocation of up to \$2,000 as the Town's contribution, funded through Council's Public Relations budget.

*Motion Carried*

**5.2 Town of Ladysmith Poet Laureate**

**CS 2019-075**

That Council refer the Draft Poet Laureate Terms of Reference to the Parks, Recreation and Culture Advisory Committee for comment.

*Motion Carried*

**5.3 4th Avenue Rocky Creek - Culvert Option**

**CS 2019-076**

That Council:

1. Direct staff to tender a pipe arch culvert for the 4th Avenue Rocky Creek crossing;
2. Direct staff not to include the acquisition of the pipe arch in the tender, and to purchase the pipe arch directly after obtaining a minimum of two competitive quotes; and
3. Waive the purchasing policy for item 2 above.

*Motion Carried*

**6. BYLAWS**

**6.1 Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #6, 2019, No. 1993**

**CS 2019-077**

That Council proceed with first, second and third readings of Bylaw 1993 cited as "Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw # 6, 2019, No. 1993."

*Motion Carried*

- 6.2 Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2019, No. 1996; Sanitary Sewer Rate Bylaw 1999, No. 1299, Amendment Bylaw 2019, No. 1997; Sewer Connection Bylaw 1966, No. 411, Amendment Bylaw 2019, No. 2002**

**CS 2019-078**

That Council give first, second and third readings to:

1. Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2019, No. 1996; and
2. Town of Ladysmith Sanitary Sewer Rate Bylaw 1999, No.1299, Amendment Bylaw 2019, No.1997; and
3. Town of Ladysmith Sewer Connection Bylaw, 1966 No. 411, Amendment Bylaw #4, 2019, No. 2002.

*Motion Carried*

- 6.3 Ticket Utilization Bylaw 2002, No. 1457, Amendment Bylaw 2019, No. 2003**

**CS 2019-079**

That Council proceed with first, second and third readings of Bylaw 2003, cited as "Ticket Utilization Bylaw 2002, No. 1457, Amendment Bylaw 2019, No. 2003".

*Motion Carried*

- 6.4 Town of Ladysmith Road Closure and Dedication Removal Bylaw 2019, No. 2004**

**CS 2019-080**

That Council:

1. Authorize that a portion of Farrell Road located on the property at 674 Farrell Road be closed and that the highway dedication be removed;
2. Give first, second and third readings to Town of Ladysmith Road Closure and Dedication Removal Bylaw 2019, No. 2004;
3. Direct staff to refer Bylaw 2004 to the Ministry of Transportation and Infrastructure in accordance with applicable legislation; and
4. Direct staff to provide public notice of its intent to adopt Bylaw 2004 in accordance with the *Community Charter*.

*Motion Carried*

## **7. CORRESPONDENCE**

### **7.1 Bruce Gibbons, Merville Water Guardians: Request that the Town of Ladysmith Amend the Zoning Bylaw to Prohibit the Bottling of Groundwater**

Council received the correspondence from Bruce Gibbons requesting an amendment to the Zoning Bylaw to prohibit the bottling of groundwater, noting that the matter will be considered at the upcoming Association of Vancouver Island Coastal Communities Convention.

### **7.2 Ladysmith and District Historical Society: Capital Allocation to Ladysmith and District Historical Society for Archives and Museum Operation**

Councillor Johnson declared a conflict of interest with the next agenda item due to his role on the board of the Ladysmith and District Historical Society and left the meeting at 7:50 p.m.

#### **CS 2019-081**

That Council refer to staff for review and recommendations the request by the Ladysmith and District Historical Society to increase annual funding for the operation of the Archives/Community and Culture Museum from the current \$23,500 (plus 2 per cent) to \$45,250.

#### **Amendment:**

#### **CS 2019-082**

That Council refer to staff for review and recommendations the request by the Ladysmith and District Historical Society to increase annual funding for

the operation of the Archives/Community and Culture Museum from the current \$23,500 (plus 2 per cent) to \$45,250 and provide options as to how the Town may accommodate this request within the existing preliminary budget.

*Motion Carried*

*Main Motion as Amended Carried*

**8. NEW BUSINESS**

Councillor Johnson returned to the meeting at 8:01 p.m.

**8.1 Notice of Motion**

Councillor Jacobson gave notice of her motion to request a joint meeting with the Board of Trustees of School District 68 and summarized its intent, stating that the goal was to champion the needs of Ladysmith students and enhance Ladysmith's influence regarding educational decisions made by School District 68.

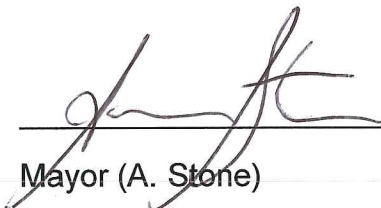
**10. QUESTION PERIOD**


Members of the public requested Council's support of the Ladysmith and District Historical Society's request for funding, as well as their consideration of the deadlines given to repair broken water connections. A member of the public also enquired about consultant and grant writing costs, particularly as they relate to the waterfront area plan implementation.

**11. ADJOURNMENT**

**CS 2019-083**

That this regular meeting of Council adjourn at 8:11 p.m.

  
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Mayor (A. Stone)

  
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Corporate Officer (J. Winter)