



MINUTES OF A REGULAR MEETING OF COUNCIL

Monday, June 17, 2019

7:00 P.M.

Council Chambers, City Hall

Council Members Present:

Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Marsh Stevens
Councillor Jeff Virtanen

Council Members Absent:

Councillor Duck Paterson

Staff Present:

Guillermo Ferrero
Erin Anderson
Geoff Goodall
Joanna Winter

Lisa Brinkman
Sue Bouma
Mike Gregory

1. CALL TO ORDER (6:00 p.m.)

Mayor Stone called this meeting of Council to order at 6:01 p.m.

2. CLOSED SESSION

CS 2019-218

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 6:02 p.m. in order to consider items related to the following:

- Litigation or potential litigation affecting the municipality - section 90(1)(g)
- Motion Carried*

3. REGULAR MEETING (7:00 p.m.)

Mayor Stone called this Regular Meeting of Council to order at 7:01 p.m., recognizing the traditional territory of the Stz'uminus People.

4. AGENDA APPROVAL

CS 2019-219

That Council approve the agenda for this Regular Meeting of Council for June 17, 2019 as amended to include the following:

- Item 10.4, "Stocking Lake Main Rupture"

Motion Carried

5. RISE AND REPORT- Items from Closed Session

Council rose at 6:24 p.m. without report.

6. MINUTES

6.1 Minutes of the Public Hearing and Regular Meeting of Council held June 3, 2019

CS 2019-220

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held June 3, 2019.

Motion Carried

6.2 Minutes of the Special Meeting of Council held June 10, 2019

CS 2019-221

That Council approve the minutes of the Special Meeting of Council held June 10, 2019.

Motion Carried

7. DEVELOPMENT APPLICATIONS

7.1 Zoning Amendment Application – 1134 Trans Canada Hwy.

CS 2019-222

That Council:

1. Consider the application (3360-19-05) to amend the Zoning Bylaw to allow a licenced childcare facility, as a principal use, to be located at 1134 Trans Canada Hwy.
2. Direct staff to:

- a. Refer application 3360-19-05 to the Community Planning Advisory Committee.
- b. Commence the preparation of a Zoning Amendment Bylaw for application 3360-19-05.

Motion Carried

7.2 Development Permit Application -Thrift Store–J. Anderson CS 2019-223

That Council:

1. Issue Development Permit (DP) 3060-18-22 for the form and character of site and building improvements at Parcel B (being a consolidation of Lots 1 and 2, see CA7428266) Block 30, District Lot 24, Oyster District, Plan 703A (910 First Ave.);

subject to the property owner:

- i. submitting a landscape bond of \$4500 to ensure landscape installation;
- ii. registering a right-of-way on the certificate of title for the turnaround space off the lane;
- iii. obtaining a development variance permit (DVP) for a reduction of the rear parcel line setback for the building addition and garbage enclosure; and
- iv. obtaining a DVP for a reduction of the off-street parking space requirements.

And that the Mayor and Corporate Officer be authorized to sign the Development Permit once the subject conditions have been met.

1. Direct staff to:
 - a. assign an on-street public 15 minute parking space on French Street, near the Thrift Store customer entrance, to allow for donation drop-off and loading; and
 - b. formalize the on-street public parking space for persons with disabilities on French Street.

Motion Carried

8. REPORTS

8.1 Fire Truck Disposal

CS 2019-224

That Council:

1. Waive the purchasing policy for the disposal of the surplus 1990 Custom Pierce Dash Pumper truck (Unit 7)
2. Accept the offer from the Village of Port Alice to purchase the surplus 1990 Custom Pierce Dash Pumper truck (Unit 7) for a total purchase price of \$10,000.

Motion Carried

8.2 Fire Sprinkler System Bylaw No. 1940

CS 2019-225

That Council repeal "Town of Ladysmith Building Fire Sprinkler System Bylaw 2017, No. 1940".

Motion Carried

8.3 Statement of Financial Information Report

CS 2019-226

That Council approve the Statement of Financial Information for the Town of Ladysmith for the fiscal year ended December 31, 2018.

Motion Carried

8.4 Baden Powell Street Watermain Replacement (Phase 1)

CS 2019-227

That Council:

1. Award the Contract A for the Baden Powell Street Watermain Replacement (Phase 1) to David Stalker Excavating Ltd. for \$301,220.80 plus applicable taxes;
2. Increase the water capital budget for the project titled Baden Powell Street Watermain Replacement (Phase 1) to a total project cost of \$356,000, with the additional funds to come from the Warren Street project and 2019 projected water surplus; and

3. Direct staff to amend the 2019-2023 Financial Plan accordingly
Motion Carried

CS 2019-228

That Council:

1. Direct staff to award the Contract B for the Baden Powell Street Watermain Replacement (Phase 1) to David Stalker Excavating Ltd for \$90,000, with the additional funds to come from the 2019 projected water surplus; and
2. Direct staff to amend the 2019-2023 Financial Plan, accordingly.

Motion Carried

8.5 Solid Waste Collection Service Request For Proposal

CS 2019-229

That Council direct staff to:

1. Amend Town of Ladysmith Garbage, Recycling and Organics Collection Waste Bylaw No. 1588 to allow solid waste collection from all units in a multi-family property if requested, where the property meets the following criteria:
 - Each unit must have its own street-level entry and collection containers.
 - The multi-family property must be serviceable by the contracted collection trucks (who may be entering private roads to provide the service).
2. Continue with a manual collection system for the upcoming five-year collection contract.
3. Implement the Contamination Reduction Plan as presented in Appendix B, pages 4-8 of the consultants' report on solid waste collection in Ladysmith, with the funds to come from the Town's MMBC (Recycle BC) Solid Waste reserve.
4. Issue a Request for Proposals (RFP) for the provision of solid waste collection services, to incorporate all direction received from Council in response to the consultants' report.

5. In the Request for Proposals, seek optional pricing for the Large Item Collection (Spring Clean-up) service and defer the decision to continue with the service until actual costs have been determined.
6. In the Request for Proposals, seek optional pricing for a “consistent day” collection service and defer the decision about implementation until actual costs have been determined.

Motion Carried

9. CORRESPONDENCE

9.1 Ladysmith Celebrations Society Request for Trolley Rental

CS 2019-230

That Council waive the fees for the use of the Town Trolley and driver for the three days during the 2019 Ladysmith Days celebration August 3 - 5, as requested by the Ladysmith Celebrations Society in their correspondence dated June 7, 2019.

Motion Carried

Council acknowledged that providing the trolley for Ladysmith Celebrations is contingent on the availability of a trolley driver.

10. NEW BUSINESS

10.1 Vancouver Island Economic Alliance Annual Conference October 23-24, 2019

CS 2019-231

That Council refer to staff the issue of attendance at the Vancouver Island Economic Alliance Annual Conference, held October 23-24, 2019, to review in relation to both the Council Professional Development budget and Travel Expenses Policy 5-1790-B, and report back to Council with recommendations regarding the number of Councillors who could attend.

Motion Carried

10.2 Council Self-Evaluation

CS 2019-232

That Council direct staff to create a policy on the Council practice of regular self-assessment, with a focus on excellence in governance in the Town of Ladysmith.

Motion Carried

10.3 Victoria City Council Resolution to the Union of British Columbia Municipalities Requesting Restored Provincial Support for Libraries

CS 2019-233

That Council endorse the Victoria City Council Resolution to the Union of British Columbia Municipalities requesting that Provincial support for libraries be restored.

Motion Carried

10.4 Stocking Lake Main Rupture

CS 2019-234

That Council:

1. Authorize Staff to spend up to \$150,000 from the Water Capital Reserve for repairs to the Stocking Lake water main;
2. Waive the Purchasing Policy and direct award the repair work to David Stalker Excavating based on time and material pricing ; and
3. Direct Staff to amend the 2019-2023 Financial Plan accordingly.

Motion Carried

11. QUESTION PERIOD

A member of the public enquired whether the \$10,000 received from the sale of the 1990 Custom Pierce Dash Pumper truck could be applied to the purchase of the Town's recently acquired new pumper truck.

12. ADJOURNMENT

CS 2019-235

That this Regular Meeting of Council adjourn at 8:16 p.m.

Motion Carried

Mayor (A. Stone)

Corporate Officer (J. Winter)