

MINUTES OF A REGULAR MEETING OF COUNCIL

Monday, October 7, 2019
7:00 P.M.
Council Chambers, City Hall

Council Members Present:

Mayor Aaron Stone
Councillor Duck Paterson
Councillor Amanda Jacobson

Councillor Rob Johnson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Council Members Absent:

Councillor Tricia McKay

Staff Present:

Guillermo Ferrero
Erin Anderson
Jake Belobaba
Geoff Goodall

Clayton Postings
Joanna Winter
Mike Gregory
Sue Bouma

Guests:

Megan Turnock, Lees & Associates

1. CALL TO ORDER

Mayor Stone called this meeting of Council to order at 5:30 p.m. in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2019-306

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- Strategic Planning - section 90(1)(i)

Motion Carried

3. REGULAR MEETING (7:00 p.m.)

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation.

4. AGENDA APPROVAL

CS 2019-307

That Council approve the agenda for this Regular Meeting of Council for October 7, 2019 as amended to include the following items:

- Item 10.3., "Update from the Vancouver Island Regional Library Board"
- Item 10.4, "Recognition of the October 5, 1909 Ladysmith Mining Disaster Anniversary"

Motion Carried

5. MINUTES

5.1 Minutes of the Regular Meeting of Council held September 16, 2019

CS 2019-308

That Council approve the minutes of the Regular Meeting of Council held September 16, 2019.

Motion Carried

6. PROCLAMATIONS

6.1 Foster Family Month

Mayor Stone proclaimed the month of October 2019 as Foster Family Month in the Town of Ladysmith, in recognition of the families who open their hearts and homes to our most vulnerable, and who play a vital role in helping children and families heal and reconnect.

6.2 Waste Reduction Week

Mayor Stone proclaimed October 21 to 27, 2019 as Waste Reduction Week in the Town of Ladysmith, and encouraged all citizens to commit to environmental sustainability by conserving resources.

7. DEVELOPMENT APPLICATIONS

7.1 Development Variance Permit 19-03: 305 Gill Road

CS 2019-309

That Council:

1. Issue Development Variance Permit 3090-19-03 to permit the construction of an accessory building in the front yard at 305 Gill Road.
2. Authorize Mayor and Corporate Officer to sign Development Variance Permit 3090-19-03.

Motion Carried

CS 2019-310

That Council direct staff to add a condition to Development Variance Permit 3090-19-03 requiring that the accessory building match the form and character of the original building.

Motion Carried

7.2 Development Variance Permit 19-08: 420 Gatacre Street

CS 2019-311

That Council:

1. Issue Development Variance Permit 3090-19-08 to vary the maximum height of a two-storey coach house from 6.6m to 7.8m, and the maximum gross floor area from 60m² to 63.5m².
2. Authorize Mayor and Corporate Officer to sign Development Variance Permit 3090-19-08.

Motion Carried

7.3 Development Permit 19-10: 420 Gatacre Street

CS 2019-312

That Council:

1. Issue Development Permit 3060-19-10 to permit the issuance of a building permit for the establishment of a coach house dwelling within the second storey of an existing accessory building on Lot 17, Block 95, District Lot 56, Oyster District, Plan 703A (420 Gatacre Street), subject to:

- i. issuance of Development Variance Permit 3090-19-08.
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-19-10 once the subject condition has been met.

Motion Carried

Councillor Stevens declared a potential personal conflict of interest with the next agenda item and excused himself from the meeting.

7.4 Development Permit 19-12: 230 Second Avenue

CS 2019-313

That Council:

1. Issue Development Permit 3060-19-12 to permit the issuance of a building permit for the construction of a two-storey coach house in the rear yard on Lot 3, Block 48, District Lot 56, Oyster District, Plan 703-A.
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-19-12.

Motion Carried

Councillor Stevens returned to the meeting.

8. REPORTS

8.1 Parks Operations - Budget Amendment

CS 2019-314

That Council:

1. Direct staff to utilize \$50,000 from prior year surplus funds for Parks Operations; and
2. Amend the 2019-2023 Financial Plan.

Motion Carried

8.2 Interim Management and Co-licenceses Agreement with Cowichan Valley Regional District

CS 2019-315

That Council:

1. Enter into an Interim Management and Co-Licencees Agreement with the Cowichan Valley Regional District for the Stocking Lake Dam describing the interests in the lands, responsibilities, and cost sharing as an interim step until such time as a joint works agreement can be formalized; and
2. Direct staff to submit a grant application to the Community Emergency Preparedness Fund (CEPF) Structural Mitigation Sub-stream for the jointly owned and operated Stocking Lake Dam Rehabilitation or Replacement Project.

Motion Carried

9. CORRESPONDENCE

9.1 Cowichan Valley Regional District: Invitation to Participate in the Housing Needs Report Grant Application

CS 2019-316

That Council support the proposal from the Cowichan Valley Regional District to apply for and administer grant funding from the Union of British Columbia Municipalities to prepare a Regional Housing Needs report on behalf of electoral areas and municipalities within the Cowichan Region.

Motion Carried

9.2 Kathleen Hayden, Ladysmith Downtown Business Association: Request to Waive the Trolley and Driver Fees for the Old Time Christmas Event

CS 2019-317

That Council direct staff to waive the fees for the use of the Town Trolley and driver for up to four hours on Friday, December 6, 2019 for the Old Time Christmas event, as requested by the Ladysmith Downtown Business Association in their correspondence dated September 11, 2019, subject to driver availability, with funds to come from the Grant in Aid.

Motion Carried

10. NEW BUSINESS

10.1 Housing Central Conference

CS 2019-318

That Council authorize Councillor Stevens to attend the 2019 Housing Central Conference in Vancouver, November 17-19, 2019 for a cost of \$600.00 plus expenses.

Motion Carried

S. Bouma left the meeting.

10.2 Appointment of Deputy Corporate Officer

CE 2019-319

That Council appoint Sue Bouma as Deputy Corporate Officer, and rescind the appointment of Guillermo Ferrero as Deputy Corporate Officer.

Motion Carried

S. Bouma returned to the meeting.

10.3 Vancouver Island Regional Library Budget

Councillor Johnson provided an update to Council on the approved 2020 Vancouver Island Regional Library budget, noting a 3.74 per cent increase for Ladysmith. He noted that the library board is working to secure its own buildings as forecasting shows the cost of renting will match the cost of owning by 2028.

10.4 Ladysmith Historical Society Recognition of the October 5, 1909 Ladysmith Mine Explosion

Councillor Johnson reviewed the Ladysmith and District's recognition of the October 5, 1909 mining disaster at the Extension Mine near Ladysmith, noting that it was the most significant tragedy to have affected the Town.

11. Lot 108 Park Plan Update

Megan Turnock of Lees & Associates provided Council with an overview of the newly developed Lot 108 Park Plan. She highlighted the guiding criteria used in the development of the plan and noted that perimeter parking would minimize park area lost, that public art and landscaping opportunities would create character, and that the site would accommodate community gatherings and festivals.

Ms. Turnock and staff responded to questions regarding bike park design, park service building costs, parking spaces, the use of artificial turf on the practice pitch, the community garden location, and plans to upgrade existing fields and facilities in town.

CS 2019-320

That Council:

1. Receive the final report for Lot 108 Park Plan Update and direct staff to include the Lot 108 Park Plan recommendations in future capital plans;
2. Direct staff to work with the existing Lot 108 Service Group to construct the pathway based on the design and criteria identified within the Lot 108 Park Plan Update for a cost of \$20,000 with the funds to come from service group grants, donations and in-kind contributions; and
3. Amend the 2019-2023 Financial Plan accordingly.

Motion Carried

12. QUESTION PERIOD

A member of the public enquired about the estimated cost and estimated completion date of phase one of the Lot 108 Park Plan.

13. CLOSED SESSION

CS 2019-321

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 8:16 p.m. in order to consider items related to the following:

- Personal information about an identifiable individual - section 90(1)(a)
- Negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k)

Motion Carried

14. RISE AND REPORT- Items from Closed Session

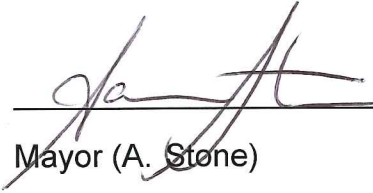
Council rose from Closed Session at 9:43 p.m. without report.

15. ADJOURNMENT

CS 2019-322

That this Regular Meeting of Council adjourn at 9:43 p.m.

Motion Carried



Mayor (A. Stone)



Corporate Officer (J. Winter)