

MINUTES OF A REGULAR MEETING OF COUNCIL

Monday, November 4, 2019

7:00 P.M.

Council Chambers, City Hall

Council Members Present:

Mayor Aaron Stone
Councillor Duck Paterson
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Guillermo Ferrero
Erin Anderson
Jake Belobaba
Geoff Goodall

Clayton Postings
Joanna Winter
Sue Bouma

1. CALL TO ORDER

Mayor Stone called this meeting of Council to order at 5:01 p.m. in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2019-348

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- Security of the property of the municipality - section 90(1)(d)
- Personal information about an identifiable individual - section 90(1)(a)
- The acquisition, disposition or expropriation of land or improvements – section 90(1)(e)
- The receipt of legal advice - section 90(1)(i)

Motion Carried

3. REGULAR MEETING

Mayor Stone called this Regular Meeting of Council to order at 7:02 p.m., recognizing the traditional territory of the Stz'uminus People.

4. AGENDA APPROVAL

CS 2019-349

That Council approve the agenda for this Regular Meeting of Council for November 4, 2019.

Motion Carried

5. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 6:39 with report on the following items:

- CE 2019-120
That Council appoint the following applicants to the Town's Select Committee on Council Remuneration for a term ending once the Committee makes its recommendations to Council.
 - Steven Elkiw
 - Vicky Stickwood-Hislop

OPPOSED: Councillor Jacobson

- CE 2019-122
That Council adopt the Protective Services Committee Terms of Reference with the following amendments:
 - include a staff member from the Ladysmith Resources Centre Association
 - amend the Reporting section to read as follows:

The Committee Chair will report to:

- Council on critical emerging issues related to community safety and/or emergency preparedness as identified by the Committee; and
- The Chief Administrative Officer on operational matters related to community safety and/or emergency preparedness as identified by the Committee.
- the Committee will meet quarterly

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held October 21, 2019

CS 2019-350

That Council approve the minutes of the Regular Meeting of Council held October 21, 2019.

Motion Carried

7. PROCLAMATIONS

7.1 Louis Riel Day

Mayor Stone proclaimed November 16, 2019 as Louis Riel Day in the Town of Ladysmith, recognizing the enormous contribution Louis Riel made to the development of this country and commemorating the 134th anniversary of his death.

8. STRATEGIC PLAN

8.1 2020 to 2023 Strategic Plan

CS 2019-351

That Council adopt the 2020-2023 Strategic Plan and direct staff to publish the plan online and in hard copy.

Motion Carried

9. ANNUAL APPOINTMENTS

9.1 Deputy Mayor

Mayor Stone made the following appointments for Deputy Mayor in 2020:

November 5, 2019 to April 30, 2020: Councillor Tricia McKay

May 1, 2020 to October 31, 2020: Councillor Marsh Stevens

9.2 Parcel Tax Review Panel

Mayor Stone appointed the following members to the 2020 Parcel Tax Review Panel:

Councillor Duck Paterson

Councillor Rob Johnson

Councillor Amanda Jacobson

9.3 Cowichan Valley Regional District Director

CS 2019-352

That Mayor Aaron Stone be appointed as Director to the Cowichan Valley Regional District Board.

Motion Carried

9.4 Cowichan Valley Regional District Alternate Director

CS 2019-353

That Councillor Tricia McKay be appointed as Alternate Director to the Cowichan Valley Regional District Board.

Motion Carried

9.5 Vancouver Island Regional Library Board Director

CS 2019-354

That Councillor Jeff Virtanen be appointed as Director to the Vancouver Island Regional Library Board.

Motion Carried

9.6 Vancouver Island Regional Library Board Alternate Director

CS 2019-355

That Councillor Jacobson be appointed as Alternate Director to the Vancouver Island Regional Library Board.

Motion Carried

9.7 Standing and Community Committee Representatives

Mayor Stone made the following appointments to Council Advisory Commissions and Committees:

Committee of the Whole

Chair: Councillor Jeff Virtanen

Vice Chair: Councillor Rob Johnson

Members: All members of Council

Waterfront Implementation Committee

Representative: Mayor Aaron Stone

Representative: Councillor Tricia McKay

Representative: Councillor Marsh Stevens

Community Planning Advisory Committee

Council Liaison: Councillor Tricia McKay

Alternate: Councillor Amanda Jacobson

Protective Services Committee

Chair: Councillor Duck Paterson

Alternate: Councillor Marsh Stevens

Parks Recreation and Culture Advisory Committee

Council Liaison: Councillor Duck Paterson

Alternate: Councillor Rob Johnson

Liquid Waste Management Plan Committee

Council Liaison: Councillor Rob Johnson

Council Liaison: Councillor Amanda Jacobson

Council Liaison: Councillor Marsh Stevens

Youth Advisory Committee

Council Liaison: Councillor Marsh Stevens

Alternate: Councillor Amanda Jacobson

Stocking Lake Advisory Committee

Chair: Mayor Aaron Stone

Council Liaison: Councillor Rob Johnson

Celebrations Committee (Ladysmith Days)

Council Liaison: Councillor Jeff Virtanen

Alternate: Councillor Duck Paterson

Festival of Lights

Council Liaison: Councillor Marsh Stevens

Alternate: Councillor Rob Johnson

Chamber of Commerce

Council Liaison: Mayor Aaron Stone

Alternate: Councillor Tricia McKay

Ladysmith Downtown Business Association

Council Liaison: Councillor Duck Paterson

Alternate: Councillor Rob Johnson

Social Planning Cowichan

Council Liaison: Councillor Amanda Jacobson

Alternate: Councillor Marsh Stevens

Ladysmith Community Justice Program

Council Liaison: Councillor Amanda Jacobson

10. DEVELOPMENT APPLICATIONS

10.1 OCP and Zoning Amendment 336 Belaire

CS 2019-356

That Council:

1. Proceed with first and second reading of Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2018;
2. Proceed with first and second reading of Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw, No. 2020;
3. Direct staff to proceed with scheduling and notification of a public hearing for Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw 2018 and Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2020 as required by section 464(1) of the *Local Government Act*.

Motion Carried

11. BYLAWS - OFFICIAL COMMUNITY PLANNING AND ZONING

11.1 Retail Sale of Cannabis in Ladysmith

CS 2019-357

That Council:

1. Proceed with first and second reading of Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw 2021;
2. Direct staff to proceed with scheduling and notification of a public hearing for Town of Ladysmith Zoning Bylaw 2014, No. 1860,

Amendment Bylaw 2021 as required by section 464(1) of the *Local Government Act*;

3. Proceed with first, second and third reading of Ladysmith Fees and Charges Bylaw 2008, No. 1644, Amendment Bylaw No. 7 , 2019, No. 2022; and
4. Endorse Cannabis Retail Stores Public Notification Procedures Policy 13-6410-A.

Motion Carried

12. 2020 BUDGET WORKSHOP - PRELIMINARY OPERATING BUDGET

12.1 Presentation and Council Discussion

Staff gave a presentation outlining the draft 2020 Operational Budget, and responded to questions from Council. Staff highlighted considerations for upcoming 2020 budget meetings.

12.2 Public Input and Questions

There were no questions or input from the public.

13. REPORTS

13.1 Holland Creek Water Supply Main Contract Award

Councillor Jacobson declared a conflict of interest with this agenda item due to the proximity of the project to her home and excused herself from the meeting.

CS 2019-358

That Council:

1. Award Contracts 1 and 2 for the Holland Creek Water Supply Main Replacement to IWC Excavating Ltd. for \$367,293.15 including GST;
2. Increase the water capital budget for the project titled Holland Creek Water Supply Main by \$60,000 to a total project cost of \$443,000, with the additional funds to come from the 2019 projected water surplus; and
3. Direct staff to amend the 2019-2023 Financial Plan accordingly.

Motion Carried

Councillor Jacobson returned to the meeting.

13.2 Public Art Policy

CS 2019-359

That Council:

1. Direct Staff to review recommended components of the Public Art Policy with the Parks, Recreation and Culture Advisory Committee; with the intent to seek any comments or recommendations on the proposed policy;
2. Refer Public Art Policy item to Municipal Services Meeting in December for Staff to present and review recommended components of a Public Art Policy.

Motion Carried

13.3 Community Public Art Banner Program

CS 2019-360

That Council:

1. Direct Staff to commence discussions on a Service Agreement with the Arts Council of Ladysmith and District for management of Community Public Art Banner Program;
2. Refer the proposed Community Public Art Banner Program to the Parks, Recreation and Culture Advisory Committee (PRCAC) for comment; and
3. Direct staff to report back to Council with a draft Service Agreement for the Community Public Art Banner Program for consideration.

Motion Carried

14. BYLAWS

14.1 Town of Ladysmith Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw (No. 3) 2019, No. 2023

CS 2019-361

That Council give first three readings to "Town of Ladysmith Council Procedure Bylaw 2012, No. 1666, Amendment Bylaw (No. 3), 2019, No. 2023" and direct staff to give notice accordingly.

Motion Carried

15. QUESTION PERIOD

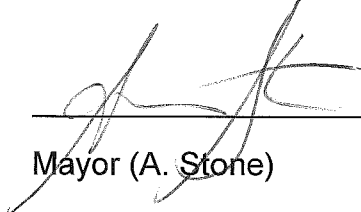
There were no questions from the public.

16. **ADJOURNMENT**


CS 2019-362

That this Regular Meeting of Council adjourn at 8:32 p.m.

Motion Carried



Mayor (A. Stone)



Corporate Officer (J. Winter)

