



MINUTES OF A REGULAR MEETING OF COUNCIL

Monday, December 16, 2019
7:00 P.M.
Council Chambers, City Hall

Council Members Present:

Councillor Duck Paterson
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Marsh Stevens
Councillor Jeff Virtanen

Council Members Absent:

Mayor Aaron Stone

Staff Present:

Guillermo Ferrero
Erin Anderson
Jake Belobaba
Geoff Goodall

Joanna Winter
Julie Thompson
Sue Bouma

Guests:

Ken Brooker and Mary Jo Beirnes, co-
location managers for the *Resident Alien*
Television series

1. CALL TO ORDER (7:00 p.m.)

Deputy Mayor McKay called this Regular Meeting of Council to order at 7:00 p.m., recognizing the traditional unceded territory of the Stz'uminus People and expressing gratitude to be here.

Deputy Mayor McKay shared Mayor Stone's regrets, stating that he was was at home with his family following the loss of his beloved dog.

2. AGENDA APPROVAL

CS 2019-404

That Council approve the agenda for this Regular Meeting of Council for December 16, 2019.

Motion Carried

3. MINUTES

3.1 Minutes of the Regular Meeting of Council held December 2, 2019

CS 2019-405

That Council approve the minutes of the Regular Meeting of Council held December 2, 2019.

Motion Carried

3.2 Minutes of the Public Hearings and Special Meeting of Council held December 2, 2019

CS 2019-406

That Council approve the minutes of the Public Hearing and Special Meeting of Council held December 2, 2019.

Motion Carried

3.3 Minutes of the Special Meeting of Council held December 9, 2019

CS 2019-407

That Council approve the minutes of the Special Meeting of Council held December 9, 2019.

Motion Carried

4. BYLAWS - OFFICIAL COMMUNITY PLANNING AND ZONING

4.1 OCP & Zoning Bylaw Amendment Application – 202 and 204 Dogwood Drive

Councillor Stevens declared a conflict of interest with the following agenda item because he owns adjacent property and excused himself from the meeting.

Staff reviewed the application and responded to Council's questions.

CS 2019-408

That Council:

1. Proceed with first and second reading of Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 60) 2019, No. 2027 and Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 61) 2019, No. 2028;
2. Consider Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 60) 2019, No. 2027 and Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 61) 2019, No. 2028 in

conjunction with the Town's Financial Plan and the Town's Liquid Waste Management Plan, pursuant to section 477(3)(a) of the *Local Government Act*;

3. Proceed with first and second reading of Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 30) 2019, No. 2029;
4. Direct staff to proceed with scheduling and notification of a public hearing for Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 60) 2019, No. 2027, Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 61) 2019, No. 2028, and Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 30) 2019, No. 2029 as required by section 464(1) of the *Local Government Act*; and
5. Require that the applicant, prior to final adoption of the proposed bylaw amendments, consolidate Lot 2 Suburban Lot 9 Oyster District Plan 1009, Lot 3 Suburban Lot 9 Oyster District Plan 1009, and Lot 4 Suburban Lot 9 Oyster District Plan 1009 (202/204 Dogwood Drive).

Motion Carried

Councillor Stevens returned to the meeting.

5. COMMITTEE REPORTS

5.1 Municipal Services Committee Recommendations to Council

CS 2019-409

That Council:

1. Refer the proposed Poet Laureate Programs to the Parks, Recreation and Culture Advisory Committee for comment.
2. Direct staff to commence discussion toward entering into a Service Agreement with the Arts Council of Ladysmith and District in relation to managing the Town's Poet Laureate. Programs, and that Council be provided with a Draft Service Agreement for consideration.

Motion Carried

6. REPORTS

6.1 Resident Alien Television Series – Street and Parking Closure Requests

Ken Brooker and Mary Jo Beirnes, co-location managers for the Resident Alien Television series, introduced the project and advised Council that the Town of Ladysmith had been chosen after an exhaustive location

search. They provided Council with background information to the filming process, noting that 9 episode elements would be filmed over 2 visits to Ladysmith, with the first visit occurring at the end of January and the second in mid-March. They advised that the majority of the filming for the series will take place in Vancouver, but Ladysmith will be used for external scene elements. Three key locations in the series are the Ladysmith and District Credit Union, Barnacle Barney's and the Traveller's Hotel. Mr. Brooker and Ms. Beirnes assured Council that they would make every effort to maintain as much parking as possible and presented their requests for access to Town parking spaces and parking lots to accommodate crew, equipment and filming.

Council thanked Mr. Brooker and Ms. Beirnes for selecting the Town as their filming location, and for considering the concerns of the residents in their plans.

CS 2019-410

That Council approve the request from the production company for the television series *Resident Alien* to close Roberts Street between the Trans Canada Highway and First Avenue between January 24 and February 2, on the condition that the company has a traffic management plan and highway use permit in place, with appropriate signage south of Coronation Square for northbound traffic, and north of 1st Avenue for southbound traffic.

Motion Carried

CS 2019-411

That Council approve the request from the *Resident Alien* production company for intermittent closure of parking spaces between January 25 and February 4 on both sides of:

- Roberts Street from the Trans Canada Highway to the west point of the Credit Union parking lot;
- First Avenue between Gatacre Street and Baden Powell Street
- High Street between 1st and 2nd Avenues;

With the condition that the production company provide staff to assist customers in accessing businesses in these areas, and offer delivery of prescriptions as required.

Motion Carried

CS 2019-412

That Council approve the request from the *Resident Alien* production company to close the Town's parking lot at 17 and 25 Roberts Street for staging and filming from January 20 to February 5.

Motion Carried

CS 2019-413

That Council approve the request from the *Resident Alien* production company to close the Town parking lot and spaces along the alley between Gatacre Street and High Street for work trucks and support vehicles from January 26 to February 2.

Motion Carried

CS 2019-414

That Council approve the request from the *Resident Alien* production company to use the gated area of Lot 4 off Transfer Beach Boulevard for overflow truck parking, on the condition that the company completes any necessary fill or other work required.

Motion Carried

CS 2019-415

That Council approve the request from the *Resident Alien* production company to close the gravel parking lot at Slack Point for truck parking.

Motion Carried

CS 2019-416

That Council approve the request from the *Resident Alien* production company to close parking along Oyster Bay Drive north of the Machine Shop from January 27 to January 31 for use by production crew and to use the Town's property at the southern half of the parking lot at Fishermen's Wharf and Rotary Boat Launch for the production 'circus'.

Motion Carried

CS 2019-417

That Council approve the request from the *Resident Alien* production company to use the Town's property on Buller Street east of 1st Avenue for parking, on the condition that the company completes and necessary fill or other work required.

Motion Carried

Councillors Johnson and Paterson requested that the production company consider alternatives to the parking spaces in the laneway to the west of 1st Avenue , and the gravel parking lot at Transfer Beach.

6.2 2020 Financial Plan Direction

CS 2019-418

That Council give early budget approval for the following projects:

• Activated Carbon Odor Control	140,000
• Edgewood Water Meter Replacement	50,000
• Fence – Transfer Beach	15,000
• Influent Wet Well Pump (Spare)	30,000
• Marine Signage for WWTP outfall line	30,000
• Mower Brush Cutter	15,000
• Screener Replacement – WWTP	100,000
• Sewer UV Pilot Study	60,000
• Shop Press	7,500
• Sign Upgrades (ICBC Cost Share)	24,000
• Sodium Hypo-Chlorite Arbutus Treatment Plant	50,000
• Soil Storage	100,000
• Spray Park upgrades	25,000
• Transfer Beach Lift Station	50,000
• Utility Box	30,000
• Utility Vehicle (ATV)	40,000
• Vehicle - Single Axle Dump Plow Truck	230,000
• Vehicle Replacement –Pickup Truck #69	45,000
• Vehicle Replacement - Pickup Truck #78	45,000
• Water Service Replacement - Transfer Beach	10,000
• Wood Chipper	62,000

Motion Carried

OPPOSED: Councillor Johnson

CS 2019-419

That Council direct staff to reduce the amount budgeted in 2020 for RCMP members from 8.0 to 7.5 members, resulting in a cost saving of \$68,821.

Motion Carried

6.3 Contract for Mobile Website Update

CS 2019-420

That Council waive the purchasing policy and award the contract for upgrading the Town's website design for mobile accessibility and home page improvements to Graphically Speaking, for an amount up to \$35,000 including applicable taxes.

Motion Carried

7. BYLAWS

7.1 Bylaw 2023: Adoption of Amendment to Council Procedure Bylaw and 2020 Council Meeting Schedule

CS 2019-421

That Council:

1. Adopt Town of Ladysmith Council Procedure Bylaw 2009, No. 1666, Amendment Bylaw (# 3) 2019, No. 2023;
2. Following adoption of Bylaw 2023, direct staff to advertise the 2020 Council meeting schedule in accordance with the *Community Charter*:
 - January 7 Council
 - January 14 Committee of the Whole
 - January 21 Council
 - February 4 Council
 - February 18 Council
 - March 3 Council
 - March 10 Committee of the Whole
 - March 17 Council
 - April 7 Council
 - April 21 Council
 - May 5 Council
 - May 12 Committee of the Whole
 - May 19 Council
 - June 2 Council

- June 16 Council
- July 7 Council
- July 14 Committee of the Whole
- July 21 Council
- August 4 Council
- August 18 Council
- September 1 Council
- September 8 Committee of the Whole
- September 15 Council
- October 6 Council
- October 20 Council
- November 3 Council
- November 10 Committee of the Whole
- November 17 Council
- December 1 Council
- December 15 Council

Motion Carried

7.2 Bylaw 2025: 2019 – 2023 Financial Plan Amendment

CS 2019-422

That Council give first three readings to the 2019 – 2023 Financial Plan Bylaw 2019, No. 2000, Amendment Bylaw 2019, No. 2025.

Motion Carried

7.3 Bylaw 2030: Revenue Anticipation Bylaw for 2020

CS 2019-423

That Council adopt the 2020 Revenue Anticipation Borrowing Bylaw 2019, No. 2030.

Motion Carried

7.4 Bylaws 2032 and 2033: Water and Sewer Utility Rates Bylaws

CS 2019-424

That Council adopt:

1. Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2019, No. 2032; and
2. Town of Ladysmith Sanitary Sewer Rate Bylaw 1999, No. 1299, Amendment Bylaw 2019, No. 2033.

Motion Carried

8. CORRESPONDENCE

8.1 Quentin Goodbody, Ladysmith and District Historical Society: Potential Return of Plymouth 107 Railway Shunting Engine

CS 2019-425

That Council defer consideration of the request from the Ladysmith and District Historical Society in their correspondence dated November 24, 2019, to return the Plymouth 107 railway shunting engine to the society, until further details about the Arts and Heritage Hub are confirmed.

Motion Defeated

OPPOSED: Councillors Paterson, Stevens, Virtanen and Johnson

Council resolved to invite Quentin Goodbody, President of the Ladysmith and District Historical Society, to address Council and answer questions.

CS 2019-426

That Council co-sign the letter of request to the WVHHS Heritage Centre in Port Alberni as outlined by the Ladysmith and District Historical Society in their correspondence dated November 24, 2019 for the return of the Plymouth 107 railway shunting engine.

Motion Defeated

OPPOSED: Councillors Jacobson, Stevens, Virtanen and Paterson

CS 2019-427

That Council support in principle the request by the Ladysmith and District Historical Society for the return of the Plymouth 107 railway shunting engine from the WVHHS Heritage Centre in Port Alberni in their correspondence dated November 24, 2019, and co-sign a letter to the WVHHS Heritage Centre if required.

Motion Carried

9. QUESTION PERIOD

Members of the public enquired about timelines for the Arts and Heritage Hub project, thanked Council and staff for their service, and wished everyone a Merry Christmas and a Happy New Year.

10. ADJOURNMENT

CS 2019-428

That this Regular Meeting of Council adjourn at 8:52 p.m.

Motion Carried

Deputy Mayor (T. McKay)

Corporate Officer (J. Winter)