



MINUTES OF A SPECIAL MEETING OF COUNCIL

Tuesday, May 5, 2020

5:30 P.M.

This meeting was held electronically

Council Members Present:

Mayor Aaron Stone
Councillor Duck Paterson
Councillor Amanda Jacobson
Councillor Rob Johnson

Councillor Tricia McKay
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Guillermo Ferrero
Chris Barfoot
Jake Belobaba
Erin Anderson
Geoff Goodall
Donna Smith

Joanna Winter
Ian Paydli
Chris Geiger
Mike Gregory
Sue Bouma
Christina Hovey

1. CALL TO ORDER

Mayor Stone called this Special Meeting of Council to order at 5:30 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2020-128

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- Human resources matter - Section 90(1)(c)
- The security of the property of the municipality - Section 90(1)(d)
- Legal advice - Section 90(1)(i)
- Negotiations regarding the provision of a municipal service - Section 90(1)(k)

Motion Carried

3. SPECIAL OPEN MEETING (7:00 p.m.)

Council and staff showed their appreciation for the front line workers in Ladysmith by cheering and showing hearts.

Mayor Stone called this Special Meeting of Council to order at 7:00 p.m., recognizing that it was taking place in various locations throughout Coast Salish territory. He then took a moment to recognize Red Dress Day, a day to honour and bring awareness to the issue of murdered and missing indigenous women and girls in Canada.

4. AGENDA APPROVAL

CS 2020-129

That Council approve the agenda for this Special Meeting of Council for May 5, 2020 as amended to include the following items:

- Item 12.2, Opening Transfer Beach and Holland Creek Parking Lots
- Item 12.3, Island Corridor Foundation

Motion Carried

5. DELEGATIONS

5.1 Cory Vanderhorst, CPA, CA - MNP Auditors for the Town of Ladysmith

Mr. Vanderhorst presented a summary of the draft audited Financial Statements for the Town of Ladysmith for 2019. He stated that this is an unqualified or clean audit. Mr. Vanderhorst responded to questions from Council.

CS 2020-130

That Council accept the 2019 Draft Financial Statements as presented by MNP, auditors for the Town of Ladysmith.

Motion Carried

6. MINUTES

6.1 Minutes of the Special Meeting of Council held April 21, 2020

CS 2020-131

That Council approve the minutes of the Special Meeting of Council held April 21, 2020.

Motion Carried

7. PROCLAMATIONS

7.1 National Missing Children's Day and Child Find's Green Ribbon of Hope Month

Mayor Stone proclaimed May 25th as National Missing Children's Day and the month of May as Child Find's Green Ribbon of Hope Month. He encouraged citizens to wear a green ribbon as a symbol of Hope for the recovery of all missing children.

8. DEVELOPMENT APPLICATIONS

8.1 Development Permit for a Coach House – 517 Symonds Street

CS 2020-132

That Council:

1. Issue Development Permit 3060-20-08 for a coach house dwelling at 517 Symonds Street; and
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-20-08.

Motion Carried

9. REPORTS

9.1 Cowichan Valley Fire Department Regional Mutual Aid Agreement

CS 2020-133

That Council direct the Mayor and the Corporate Officer to sign the Cowichan Valley Fire Department Regional Mutual Aid Agreement.

Motion Carried

9.2 Adjustments to Water Billing Accounts

CS 2020-134

That Council approve an adjustment to the water billing for Property Account No.1052005 in the amount of \$3,394.30 as a result of a water leak.

Motion Carried

9.3 Ladysmith Secondary School and Stz'uminus First Nation 2020 Graduates

CS 2020-135

That, due to the likely cancellation of graduation ceremonies and festivities for the 2020 graduation classes because of the COVID-19 pandemic, Council:

1. Commemorate the accomplishments of the Ladysmith Secondary School and Stz'uminus First Nation graduating classes by sending each graduate a personalized letter from Council; and
2. Honour their graduation through print media and social media posts.

Motion Carried

OPPOSED: Councillor Johnson

9.4 Facility Usage Request for Aggie Hall

CS 2020-136

That Council:

1. Support the request from Ladysmith Family and Friends to reopen Aggie Hall during their existing booked hours in order to continue making and distributing resources to Ladysmith families in a safe manner during the COVID-19 pandemic; and
2. Direct staff to work with Ladysmith Family and Friends staff to accomplish this request safely and in accordance with the orders of the Provincial Health Officer.

Motion Carried

9.5 Machine Shop: Projected Cost Increase

CS 2020-137

That Council receive as information the report from staff providing a status update and revised cost projections for structural upgrades to the Machine Shop.

Motion Carried

10. BYLAWS

10.1 2020 Financial Plan, Property Taxes and Parcel Taxes

CS 2020-138

That Council give first 3 readings to:

- a. 2020-2024 Financial Plan Bylaw 2020, No. 2036;
- b. 2020 Property Tax Rates Bylaw 2020, No. 2037;
- c. 2020 Water Parcel Tax Bylaw 2020, No. 2038;
- d. 2020 Sewer Parcel Tax Bylaw 2020, No. 2039.

Motion Carried

CS 2020-139

That Council adopt:

- a. 2020-2024 Financial Plan Bylaw 2020, No. 2036;
- b. 2020 Property Tax Rates Bylaw 2020, No. 2037;
- c. 2020 Water Parcel Tax Bylaw 2020, No. 2038;
- d. 2020 Sewer Parcel Tax Bylaw 2020, No. 2039.

Motion Carried

11. CORRESPONDENCE

11.1 Ladysmith Resources Centre Association: Annual Report

Council requested that the LRCA Executive Director be invited to a future meeting of Council to answer questions related to their annual report.

CS 2020-140

That Council receive for information the Ladysmith Resources Centre Association annual report for 2019.

Motion Carried

11.2 Building Capacity and Partnerships for Restorative Justice Practices in Ladysmith

CS 2020-141

That Council receive for information the March 2020 report by the Ladysmith Resources Centre Association entitled "Building Capacity and Partnerships for Restorative Justice Practices in Ladysmith".

Motion Carried

11.3 Paul Manly, Member of Parliament for Nanaimo-Ladysmith

CS 2020-142

That Council receive for information the correspondence dated April 28, 2020 from Paul Manly, Member of Parliament for Nanaimo-Ladysmith.

Motion Carried

12. NEW BUSINESS

12.1 Citizens on Patrol

CS 2020-143

That Council send a letter of appreciation to the Ladysmith Citizens On Patrol, thanking them for continuing to provide excellent and invaluable service to the residents of Ladysmith through their regular patrols throughout the Town.

Motion Carried

12.2 Opening Transfer Beach and Holland Creek Parking Lots

Council discussed the merits and risks of opening the parking lots at Transfer Beach and Holland Creek trail, particularly in light of the upcoming Mother's Day and Victoria Day weekends. This operational decision was left with the CAO.

12.3 Island Corridor Foundation

CS 2020-144

That Council request that staff bring forward to the next Council meeting, the previous report from Island Corridor Foundation.

Motion Carried

OPPOSED: Councillor Jacobson

13. QUESTION PERIOD

Council expressed profound appreciation, respect and admiration for Guillermo Ferrero, CAO, as he prepares to take a position with the City of Whiterock. They commended him for his stewardship, support, leadership and guidance and wished him well. The CAO thanked Council and expressed his appreciation for the team that supports him and Council.

There were no questions from the public.

14. MOTION TO RECESS

CS 2020-145

That Council recess at 8:33 p.m. for a five minute break before reconvening the Closed Session.

Motion Carried

15. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 9:02 p.m. with report on the following item:

- Resolution CE 2020-064

That Council approve the Request for Proposal for the Chief Administrative Officer Executive Search/Recruitment and direct staff to post it on the Town's website, CivicInfo and BC Bid.

16. ADJOURNMENT

CS 2020-146

That this Special Meeting of Council adjourn at 9:03 p.m.

Motion Carried

Mayor (A. Stone)

Corporate Officer (D. Smith)