



## MINUTES OF A SPECIAL MEETING OF COUNCIL

Tuesday, June 16, 2020

7:00 P.M.

This meeting was held electronically

### Council Members Present:

Mayor Aaron Stone

Councillor Duck Paterson

Councillor Amanda Jacobson

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Marsh Stevens

Councillor Jeff Virtanen

### Staff Present:

Erin Anderson

Chris Barfoot

Jake Belobaba

Geoff Goodall

Donna Smith

Joanna Winter

Mike Gregory

Christina Hovey

Julie Thompson

Sue Bouma

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### 1. CALL TO ORDER

Mayor Stone called this Special Meeting of Council to order at 5:00 p.m., in order to retire immediately into Closed Session.

### 2. CLOSED SESSION

#### CS 2020-177

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- Labour relations - Section 90(1)(c)
- Litigation or potential litigation affecting the municipality - Section 90(1)(g)
- Advice that is subject to solicitor-client privilege - Section 90(1)(i)

*Motion Carried*

**3. SPECIAL OPEN MEETING (7:00 p.m.)**

Mayor Stone called this Special Meeting of Council to order at 7:00 p.m., recognizing that it was taking place across Stz'uminus Nation lands and in various locations throughout Coast Salish territory, and expressing gratitude to be here.

**4. AGENDA APPROVAL**

**CS 2020-178**

That Council approve the agenda for this Special Meeting of Council for June 16, 2020.

*Motion Carried*

**5. RISE AND REPORT- Items from Closed Session**

Council rose from Closed Session at 6:21 p.m. without report.

**6. MINUTES**

**6.1 Minutes of the Special Meeting of Council held June 2, 2020**

**CS 2020-179**

That Council approve the minutes of the Special Meeting of Council held June 2, 2020.

*Motion Carried*

**6.2 Minutes of the Special Meeting of Council held June 3, 2020**

**CS 2020-180**

That Council approve the minutes of the Special Meeting of Council held June 3, 2020.

*Motion Carried*

## **7. DELEGATIONS**

### **7.1 Ladysmith-Chemainus Swim Club Society**

Kathy Gonzales and members of the Ladysmith-Chemainus Swim Club Society made a presentation to Council outlining the competitive swim programs offered by the Society to the community and some of the positive outcomes they have seen with the youth involved. They expressed their concerns regarding the 2020-2021 fees in Town of Ladysmith Bylaw No.1968, particularly as they relate to the double pool rental requirement.

The members of the Swim Club responded to Council's questions.

#### **CS 2020-181**

That Council refer the correspondence from the Ladysmith-Chemainus Swim Club Society regarding pool rental rates to staff for review and report back to Council.

*Motion Carried*

Councillor Stevens declared a conflict of interest related to Agenda Item 8.1 and recused himself from the meeting as he is a contiguous property owner.

## **8. DEVELOPMENT APPLICATIONS**

### **8.1 Development Permit Application – 204 Dogwood Drive**

#### **CS 2020-182**

That Council:

1. Issue Development Permit 3060-20-10 for the proposed development at 204 Dogwood Drive.
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-20-10.

*Motion Carried*

Councillor Stevens returned to the meeting.

**8.2 DVP & DP for Oceanfront Residential Development at 373 Chemainus Road**

**CS 2020-183**

That Council:

1. Issue Development Variance Permit 3090-20-03 to vary the setback from the sea and the maximum height to allow for a single unit dwelling at 373 Chemainus Road;
2. Issue Development Permit 3060-20-15 to allow for a single unit dwelling at 373 Chemainus Road; and
3. Authorize the Mayor and Corporate Officer to sign Development Variance Permit 3090-20-03 and Development Permit 3060-20-15.

*Motion Carried*

**9. REPORTS**

**9.1 Chicken Ladder Flood Hardening Feasibility Study**

Council requested that staff return to Council with amendments to the Town's Purchasing Policy to increase the permitted amount for goods and services that staff can approve before utilizing a competitive process.

**CS 2020-184**

That Council:

1. Waive the Town of Ladysmith Purchasing Policy and direct award the hydrologic work for the Chicken Ladder Flood Hardening Feasibility Study to Tetra Tech at an estimated cost of \$32,000; and
2. Amend the 2020-2024 Financial Plan accordingly, with funding to come from the Water Capital Reserve.

*Motion Carried*

OPPOSED: Councillor Johnson

## 9.2 Economic Recovery

The Mayor thanked staff and Council, as well as members of the Island Coastal Economic Trust, for their support and efforts to develop and actualize economic recovery strategies. Mayor Stone also recognized the organizations who donated to the strategy and thanked all supporters of the economic recovery efforts.

Council discussed the results of the economic recovery survey distributed to Ladysmith businesses, particularly as they related to 1st Avenue closures, and expressed their support in principle of temporary closures of 1st Avenue, should businesses demonstrate an interest.

### **CS 2020-185**

That Council give first, second and third reading to Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #7, 2020, No. 2041 to eliminate fees for sidewalk patios and to create an exemption to the requirement for a permit for small sidewalk patios and retail displays.

*Motion Carried*

### **CS 2020-186**

That Council adopt Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #7, 2020, No. 2041.

*Motion Carried*

### **CS 2020-187**

That Council provide preapproval for Temporary Expanded Service Area Authorizations pursuant to Liquor and Cannabis Regulatory Board Policy Directive 20-13.

*Motion Carried*

### **CS 2020-188**

That Council direct staff to submit an application for funding through the Island Coastal Economic Trust Small Capital Restart Program for up to \$15,000 for improvements in the downtown core to support local economic recovery efforts.

*Motion Carried*

**CS 2020-189**

That Council rescind the following resolution passed at the June 2, 2020 Special Council Meeting: “CS 2020-167 That Council direct staff to implement a downtown patio seating area of six tables in the general location of the sidewalk area in front of the Islander Hotel on 1<sup>st</sup> Avenue, to a maximum of \$35,000, with \$15,000 from external grants and the remaining \$20,000 from unspent Grants-in-Aid funds.”

*Motion Carried*

**CS 2020-190**

That Council authorize staff to spend up to \$15,000 with the funds to come from unspent Grants-in-Aid for:

1. The purchase and installation of outdoor tables to be placed in various locations along 1<sup>st</sup> Avenue; and
2. The rental of a portable washroom and handwashing station to be placed in a central location on 1<sup>st</sup> Avenue for the months July to September, 2020.

*Motion Carried*

**CS 2020-191**

That Council allow for a three-year pilot project for parklets and patio spaces in the downtown area, with businesses utilizing parking spaces directly in front of their business.

*Motion Carried*

**9.3 Holland Creek Supply Main (Phase 2)**

**CS 2020-192**

That Council direct staff to:

1. Defer the High Street Watermain project from 2020 to a future year;
2. Complete the design and tender of the Holland Creek Water Supply Main (Phase 2) project; and
3. Amend the 2020-2024 Financial Plan to include \$382,000 for the Holland Creek Water Supply Main (Phase 2) project with the funding to come from the High Street Watermain Project, the remaining funds from Phase 1 of the Holland Creek Water Supply Main project and the remaining \$198,000 to come from the Water Capital Reserve.

*Motion Carried*

**9.4 Stocking Lake Access Culvert**

**CS 2020-193**

That Council direct staff to:

1. Amend the 2020-2024 Financial Plan to include \$50,000 for the Stocking Lake Access Culvert with the funds to come from the cost share with the CVRD and \$25,000 from the Water Capital Reserve; and
2. Waive the Town's Purchasing Policy and authorize staff to obtain 3 quotes from contractors to perform the Stocking Lake Access Culvert work.

*Motion Carried*

OPPOSED: Councillor Johnson

**10. QUESTION PERIOD**

A member of the public enquired about the possibility of deferring the following projects in light of the economic effects of COVID-19: the Chicken Ladder Flood Hardening Feasibility Study, the Holland creek Supply Main, and the Stocking Lake Access Culvert.

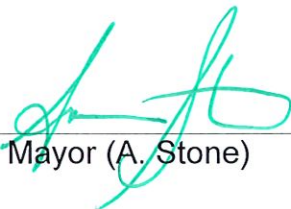
**11. ADJOURNMENT**

Council recognized retiring former Corporate Officer and Manager of Legislative Services, Joanna Winter. They expressed their immense respect and gratitude for her support and guidance, noting her accessibility, sense of humour, mentorship, charisma and wise guidance, as well as her tremendous communication pieces.

**CS 2020-194**

That this Special Meeting of Council adjourn at 9:04 p.m.

*Motion Carried*



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Mayor (A. Stone)



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Corporate Officer (D. Smith)

