



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, September 15, 2020

7:00 P.M.

This meeting was held electronically as per Ministerial Order No. M192

### **Council Members Present:**

Mayor Aaron Stone

Councillor Amanda Jacobson

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Marsh Stevens

Councillor Jeff Virtanen

### **Council Members Absent:**

Councillor Duck Paterson

### **Staff Present:**

Erin Anderson

Chris Barfoot

Jake Belobaba

Geoff Goodall

Donna Smith

Mike Gregory

Sue Bouma

### **Guests:**

Fire Chief Chris Geiger and the Fire/Rescue Team

Barry O'Riordan, Manager, Economic Development Cowichan

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## **1. CALL TO ORDER**

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing that it was taking place on the traditional territory of the Stz'uminus People.

The Ladysmith Fire/Rescue team joined the meeting, and Mayor Stone thanked them for their tireless commitment as they worked to suppress a serious industrial fire north of town last week. Mayor Stone also recognized the efforts of community members and businesses, as well as other fire departments and agencies for their critical support during the unfortunate event.

Fire Chief Chris Geiger expressed gratitude to the community for its overwhelming support and kindness. He thanked his team and the teams of other fire departments, the Mayor and Council, the Infrastructure Services staff, the RCMP and BC Ambulance.

The Ladysmith Fire/Rescue team vacated the meeting.

**2. AGENDA APPROVAL**

**CS 2020-268**

That Council approve the agenda for this Regular Meeting of Council for September 15, 2020.

*Motion Carried*

**3. MINUTES**

**3.1 Minutes of the Special Meeting of Council held August 25, 2020**

**CS 2020-269**

That Council approve the minutes of the Special Meeting of Council held August 25, 2020.

*Motion Carried*

**3.2 Minutes of the Regular Meeting of Council held September 1, 2020**

**CS 2020-270**

That Council approve the minutes of the Regular Meeting of Council held September 1, 2020.

*Motion Carried*

**4. DELEGATIONS**

**4.1 Barry O'Riordan, Economic Development Cowichan**

Barry O'Riordan, Manager of Economic Development Cowichan, presented Council with the state of the regional economy since the onslaught of the Covid-19 pandemic, noting that there had been a modest improvement since May, but that the recovery is uneven. He reviewed the Economic Development Cowichan Covid-19 response actions and highlighted future plans.

Council thanked Mr. O'Riordan for his presentation and his work in the region. Mr. O'Riordan vacated the meeting.

**5. PROCLAMATIONS**

**5.1 National Forest Week**

Mayor Stone proclaimed September 20 to 26, 2020 as National Forest Week in the Town of Ladysmith.

**6. COMMITTEE MINUTES**

**6.1 September 8, 2020 Committee of the Whole Recommendations**

**CS 2020-271**

That Council:

1. Confirm the kickoff date of February 2021 to commence community engagement for the new Official Community Plan;
2. Approve that the scope for the Official Community Plan review will be comprehensive/new; and
3. Direct staff to schedule a Special Committee of the Whole Meeting for October 2020, dedicated to discussing the Official Community Plan review process.

*Motion Carried*

**CS 2020-272**

That Council approve the amended Purchasing Policy 05-1790-D as presented by the Director of Financial Services.

*Motion Carried*

**7. REPORTS**

**7.1 Resident Alien - Street and Parking Closure Requests for Second Round of Filming**

**CS 2020-273**

That Council approve the following requests from the production company for the second round of filming of the television series Resident Alien, subject to negotiation of final schedules between staff and the production company:

1. Intermittent closures of parking spaces between October 1 to 7:
  - On both sides of 1st Avenue from 330 to 610 1st Avenue;
  - On both sides of 1st Avenue from Baden Powell Street to Gatacre Street;

- On both sides of Roberts Street from the TransCanada Highway to 120 Roberts Street;
  - The south side of Gatacre Street, between the TransCanada Highway and 1st Avenue;
  - On both sides of the "Malone Road Alley" between 1st Avenue and 121 Gatacre Street; and
  - On both sides of High Street, between the alleys to the east and west of 1st Avenue and 11 High Street.
2. Intermittent closures of Roberts Street except for local traffic only between the TransCanada Highway and 1st Avenue on October 4 and 6, on the condition that the company has a traffic management plan and highway use permit in place, with appropriate signage;
  3. Intermittent traffic control between October 4 to 6:
    - On the 300 and 400 blocks of 1st Avenue; and
    - On High Street between 1st Avenue and the TransCanada Highway.
  4. Use of the Town controlled portion of the Fisherman's Wharf parking lot at 837 Ludlow Road from October 1 to 8 for a production staging area.
  5. Closure of the Town-owned parking lots at:
    - 117 Gatacre Street from October 2 to 7 for truck parking; and
    - 17 and 25 Roberts Street from October 1 to 8 for storage of equipment and tents.
  6. Closure of the following areas from October 4 to 6 for crew parking:
    - parking areas along Oyster Bay Drive, between Ludlow Road and Transfer Beach Boulevard, excluding areas currently in use for construction;
    - the south side of Transfer Beach Boulevard from Oyster Bay Drive to Transfer Beach Park;
    - the portion of 610-840 Oyster Bay Drive on the south side of Transfer Beach Boulevard; and
    - the gravel parking area north of the Transfer Beach Amphitheatre.
  7. Use of:

- the gravel infield and, weather permitting, the outfield at High Street Park from October 3 to 7 for a waiting area for extras and miscellaneous staging;
- the Town-owned lots at 12, 20 and 26 Buller Street on an as-needed basis for vehicle parking, equipment staging or other filming-related uses from October 1 to 8; and
- the alley between 422 and 416 1st Avenue for an equipment cache from October 4 to 6.

*Motion Carried*

Councillor Stevens declared a conflict of interest with the following agenda item due to his position with the Ladysmith Resources Centre Association and the proposed tax exemptions for 314 Buller Street, 630 2<sup>nd</sup> Avenue and 220 High Street and vacated the meeting at 7:46 p.m.

## **7.2 2021 Permissive Tax Exemptions**

### **CS 2020-274**

That Council:

1. Give first three readings to "Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052";
2. Give first three readings to "Town of Ladysmith Community Services Centre Tax Exemption Bylaw 2020, No. 2053"; and
3. Direct staff to not include the fully exempt properties on the water parcel tax or the sewer parcel tax.

*Motion Carried*

Councillor Stevens returned to the meeting at 7:47 p.m.

## **7.3 Temporary Downtown Washroom**

### **CS 2020-275**

That Council direct staff to extend the rental of the portable washroom on 1<sup>st</sup> Avenue until a permanent washroom is constructed on 1<sup>st</sup> Avenue.

### **CS 2020-276**

That resolution CS 2020-275 be amended to read as follows:

That Council direct staff to extend the rental of the portable washroom on 1<sup>st</sup> Avenue until the permanent washroom construction commences.

*Amendment Carried*

**Resolution CS 2020-275, as amended reads:**

That Council direct staff to extend the rental of the portable washroom on 1st Avenue until the permanent washroom construction commences.

*Main Motion, As Amended, Carried*

**8. BYLAWS**

**8.1 Town of Ladysmith Waterworks Regulation Bylaw 1999, No. 1298, Amendment Bylaw 2020, No. 2051**

**CS 2020-277**

That Council adopt "Town of Ladysmith Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2020, No. 2051".

*Motion Carried*

**9. CORRESPONDENCE**

**9.1 Email dated September 3, 2020 from Royal Bank of Canada, Ladysmith Branch re: proposed tables in front of the branch**

**CS 2020-278**

That Council direct staff to amend the location map for downtown picnic tables by removing the table proposed for the lower level of the sidewalk area in front of the Royal Bank of Canada building.

*Motion Carried*

**9.2 Cowichan Housing Association 2019/20 Annual Report**

**CS 2020-279**

That Council receive for information the Cowichan Housing Association 2019/20 Annual Report.

*Motion Carried*

**9.3 Letter dated August 2020 from the 257 RCACS Ladysmith Cadets re: use of Aggie Hall**

**CS 2020-280**

That Council refer to staff for follow up the letter dated August 2020 from the 257 RCACS Ladysmith Cadets regarding use of Aggie Hall.

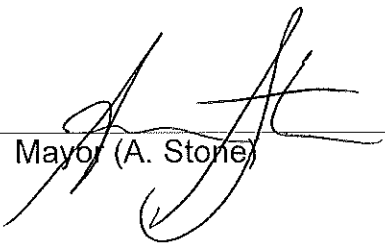
*Motion Carried*

**10. QUESTION PERIOD**

There were no questions submitted by the public.

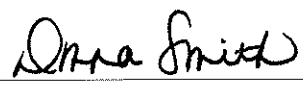
**11. ADJOURNMENT**

This Regular Meeting of Council was adjourned by unanimous consent at 7:58 p.m.



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Mayor (A. Stone)



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Corporate Officer (D. Smith)