



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, October 20, 2020

6:30 P.M.

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Mayor Aaron Stone

Councillor Amanda Jacobson

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Geoff Goodall

Donna Smith

Mike Gregory

Sue Bouma

1. CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 6:31 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2020-296

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- personal information about an identifiable individual being considered for a position as an officer, employee or agent of the municipality - section 90(1)(a)
- negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k)

Motion Carried

3. OPEN MEETING (7:00 P.M.)

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing that it was taking place on the traditional unceded territory of the Stz'uminus People.

Mayor Stone advised Council and the public that the Remembrance Day Poppy Campaign will soon be underway, albeit with a slightly modified format this year due to the COVID-19 pandemic. Members of the Legion will still sell poppies directly at various locations throughout Ladysmith, but local businesses will not host poppy boxes. Mayor Stone also suggested that any additional donations to the Legion would be welcome, as they, like many businesses and organizations this year, have suffered financial difficulties due to the pandemic.

Mayor Stone thanked the community for their patience and understanding during the recent filming of "Resident Alien", especially those residents and businesses directly impacted by the filming. He also thanked all the professionals involved in the filming of "Resident Alien", noting that the film industry is a great asset for Ladysmith because it directly impacts the Town's economy and advertising value.

4. AGENDA APPROVAL

CS 2020-297

That Council approve the agenda for this Regular Meeting of Council for October 20, 2020 as amended to include the following:

- Item 12.1., "Liquor and Cannabis Regulatory Board Temporary Expanded Service Area Authorization"

Motion Carried

5. RISE AND REPORT- Items from Closed Session

Council rose from Closed Session at 6:43 p.m. with report on the following item:

- **CE 2020-143**

That Council:

1. Accept the resignation of Lacey McRae Williams from the Community Planning Advisory Committee and that the Mayor send a letter of appreciation for her years of service to the Town;
2. Direct staff to advertise for one community member to fill the vacancy created by Ms. McRae Williams' resignation; and
3. Rise and report on this item.

The following item from the Closed Meeting of Council held October 6, 2020 was reported:

- **CE 2020-137**

That Council:

1. Appoint the following representatives to the Public Art Task Group for a two year term ending September 2022:
 - Lesley Lorenz and Lynda Baker (Parks, Recreation and Culture Advisory Committee)
 - Kathy Holmes and Ora Steyn (Arts Council of Ladysmith and District)
 - Julia Noon (Community Youth Representative)
2. Rise and report on this item once the representatives have been notified.

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held October 6, 2020

CS 2020-298

That Council approve the minutes of the Regular Meeting of Council held October 6, 2020.

Motion Carried

7. PROCLAMATIONS

7.1 Adoption Awareness Month

Mayor Stone proclaimed November 2020 as Adoption Awareness Month in the Town of Ladysmith.

8. DEVELOPMENT APPLICATIONS

8.1 Development Variance Permit Application 3090-20-07 for 373 Chemainus Road

CS 2020-299

That Council:

1. Approve Development Variance Permit 3090-20-07 to vary the maximum height of a principal building at 373 Chemainus Road from 7.5m to 8.5m; and
2. Authorize the Mayor and Corporate Officer to sign Development Variance Permit 3090-20-07.

Motion Carried

Councillor Paterson declared a conflict of interest with agenda item 8.2. due to his association with the Kinsmen organization and recused himself from the meeting at 7:09 p.m.

8.2 Development Permit Application 3060-20-22 – Public Washroom Facility between 531 & 521 1st Avenue and Road Closure Bylaw for 531 & 521 1st Avenue and 431 & 421 1st Avenue

CS 2020-300

That Council:

1. Approve Development Permit 3060-20-22 to allow for a public washroom facility located between 531 & 521 1st Avenue; and
2. Authorize the Mayor and Corporate Officer to sign Development Permit 3060-20-22.
3. Give first three readings to “Town of Ladysmith Road Closure Bylaw 2020, No. 2055”; and
4. Direct staff to proceed with public notice of the road closure of part of the unnamed laneway between 531 and 521 1st Avenue and part of the unnamed laneway between 431 and 421 1st Avenue.

Motion Carried

CS 2020-301

That Council direct staff to work with the project stakeholders in order to determine the exterior colours of the public washroom facility located between 531 & 521 1st Avenue.

Motion Carried

Councillor Paterson returned to the meeting at 7:27 p.m.

9. COMMITTEE MINUTES

9.1 Minutes of the Community Planning Advisory Committee Meeting held August 5, 2020

CS 2020-302

That Council receive for information the minutes of the August 5, 2020 meeting of the Community Planning Advisory Committee.

Motion Carried

10. REPORTS

10.1 Public Works Washroom Facility

CS 2020-303

That Council:

1. Approve the construction of a washroom facility, including showers, at the Public Works Yard for a cost of \$45,000 with the funding to be split equally by the Water, Sewer and General Funds; and
2. Amend the 2020-2024 Financial Plan accordingly.

Motion Carried

10.2 Grant Opportunities Projects

CS 2020-304

That Council:

1. Direct staff to submit an application for a grant funding application for Lot 108 Park Plan for \$2,181,250 through the *Investing in Canada Infrastructure Program – Rural and Northern Communities*;
2. Support the project and commits to its share \$218,125 of the project, as well as cost overruns; and
3. Direct staff to amend the 2020-2024 Financial Plan accordingly.

AND

That Council direct staff to submit an application for grant funding to support refurbishment of Town assets on 1st Avenue and wayfinding signs through the Community Economic Recovery Infrastructure Program and amend the 2020-2024 Financial Plan accordingly.

AND

That Council direct staff to submit an application for grant funding to support facility infrastructure upgrades at Transfer Beach through the *Tourism Dependent Communities Grant* and amend the 2020-2024 Financial Plan accordingly.

Motion Carried

11. BYLAWS

11.1 Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968, Amendment Bylaw 2020, No. 2056

CS 2020-305

That Council give first three readings to "Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2018, No. 1968, Amendment Bylaw 2020, No. 2056".

Motion Carried

Councillor Stevens declared a conflict of interest with the Agenda Items 11.2 and 11.3 due to his position with the Ladysmith Resources Centre Association and the proposed tax exemptions for 314 Buller Street, 630 2nd Avenue and 220 High Street, and recused himself from the meeting at 7:53 p.m.

11.2 Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052

CS 2020-306

That Council adopt "Town of Ladysmith 2021 Permissive Tax Exemptions Bylaw 2020, No. 2052".

Motion Carried

11.3 Town of Ladysmith Community Services Centre Tax Exemption Bylaw 2020, No. 2053

CS 2020-307

That Council adopt "Town of Ladysmith Community Services Centre Tax Exemption Bylaw 2020, No. 2053".

Motion Carried

Councillor Stevens returned to the meeting at 7:54 p.m.

11.4 Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #8, 2020, No. 2054

CS 2020-308

That Council adopt "Streets and Traffic Bylaw 1998, No. 1309, Amendment Bylaw #8, 2020, No. 2054".

Motion Carried

12. NEW BUSINESS

12.1 Liquor and Cannabis Regulatory Board Temporary Expanded Service Area Authorization

CS 2020-309

That Council advise the Liquor and Cannabis Regulation Branch that it supports the extension of Temporary Expanded Service Area authorization until October 31, 2021, pursuant to Liquor and Cannabis Regulation Board Policy Directive 20-26.

Motion Carried

13. UNFINISHED BUSINESS

13.1 Streets and Traffic Bylaw Notice of Motion

CS 2020-310

That Council direct staff to:

1. Prepare a report for consideration at a future Committee of the Whole meeting with proposed amendments to "Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309" to ensure it is current and balances best practices with the realities faced in our community; and
2. Proceed with enforcement of the bylaw on a complaint-driven basis until such time as "Town of Ladysmith Streets and Traffic Bylaw 1998, No. 1309" is updated.

Motion Carried

14. QUESTION PERIOD

There were no questions submitted by the public.

15. ADJOURNMENT

CS 2020-311

That this Council Meeting adjourn at 8:06 p.m.

Motion Carried

Mayor (A. Stone)

Corporate Officer (D. Smith)