



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, December 15, 2020

7:00 P.M.

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson
Councillor Tricia McKay

Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Allison McCarrick
Erin Anderson
Chris Barfoot
Jake Belobaba
Geoff Goodall

Donna Smith
Chris Geiger
Mike Gregory
Sue Bouma

1. CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 6:31 p.m., in order to retire immediately into Closed Session.

2. CLOSED SESSION

CS 2020-360

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- the security of the property of the municipality - section 90(1)(d)
- the receipt of advice that is subject to solicitor-client privilege - section 90(1)(i)
- negotiations and related discussions respecting the proposed provision of a municipal service - section 90(1)(k)

Motion Carried

3. OPEN MEETING (7:00 P.M.)

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m and wished the public a happy holiday season. He recognized that the meeting was taking place on the traditional unceded territory of the Stz'uminus First Nation, and expressed gratitude to be here.

4. AGENDA APPROVAL

CS 2020-361

That Council approve the agenda for this Regular Meeting of Council for December 15, 2020.

Motion Carried

5. RISE AND REPORT- Items from Closed Session

The following items from the Closed Meeting of Council held November 17, 2020 were reported:

CE 2020-155

That Council approve the inclusion of a track and train inside the Machine Shop.

CE 2020-156

That Council confirm Council's previous endorsement of "Option 2", Tenant Layout 2 (Appendix B, March 11, 2019 report to Council) under Resolution CS 2019-095 as follows:

- i. Prepare draft lease agreements for all spaces within the Machine Shop;
- ii. Prepare draft lease agreements for outer buildings and present to Council for consideration; and
- iii. Direct staff to communicate the Tenant Layout Option 2 and Council's direction to stakeholders, allowing staff to negotiate the specific details of grids L - U of Sections 2 and 3 on the main floor and grids J - P of Section 1 and 2 on the second floor.

CE 2020-157

That Council endorse the following lease structure and rate program, for all existing and proposed buildings on the site with the exception of the artist studio(s) that are included in the Arts and Heritage Hub:

- a. Market lease rates plus utilities for commercial tenants;
- b. Nominal lease rates plus utilities for not-for-profit tenants; and
- c. Subletting subject to the Town's written approval.

CE 2020-158

That Council direct staff to bring forward, for Council's formal consideration in an open meeting:

- a. The final version of the Arts & Heritage Hub Concept Report (Appendix C, page 12) prepared by Hotson Architecture; and
- b. A report on the portions of phase one of the Arts & Heritage Hub that are ineligible for ICIP and ICET funding and must either be paid for by the Town or postponed.

CE 2020-159

That Council direct staff to arrange with John Marston and the Stz'uminus First Nation to work with the selected design firm to incorporate indigenous themes into the proposed artist studio building.

CE 2020-160

That Council direct staff to prepare terms of reference for a stakeholder committee to assist the selected design firm with designing the next phase of the Arts & Heritage Hub, excluding the proposed artist studio building, consisting of representation from:

- a. The Stz'uminus First Nation;
- b. John Marston;
- c. The Arts Council of Ladysmith and District;
- d. The Ladysmith and District Historical Society;
- e. The Ladysmith Maritime Society; and
- f. Existing and prospective tenants.

6. MINUTES

6.1 Minutes of the Regular Meeting of Council held December 1, 2020

CS 2020-362

That Council approve the minutes of the Regular Meeting of Council held December 1, 2020.

Motion Carried

7. PRESENTATION TO FIRE CHIEF CHRIS GEIGER

Mayor Stone virtually presented the Town's Fire Chief, Chris Geiger, with the Assistant to the Fire Commissioner badge, a Provincial recognition that allows Mr. Geiger to investigate fires and inspect premises of fire sites. Mayor Stone thanked him for his work and service over the past year, noting his engagement with Council and staff. Fire Chief Geiger expressed his appreciation to Mayor and Council.

8. REPORTS

8.1 2021-2025 Financial Plan Discussion - Early Budget Approval Requests

CS 2020-363

That Council provide early budget approval for the following capital projects:

- Chicken Ladder Culvert Replacement - \$75,000;
- Chicken Ladder Gate Replacement - \$7,500;
- Skid Steer Trailer - \$12,000;
- Watermain Replacement - French St - \$190,000;
- Caretaker Building - \$50,000;
- Creek Main - Oyster Bay Rd - \$80,750;
- Spirogestor Valve Removal - \$10,000;
- UV Phase 1 – Design - \$100,000;
- Storm main - French to Kitchener - \$40,000;
- Bollards - 1st Avenue – \$30,000; and
- Half road including sidewalk - Russell Rd: 760 to 740 - \$42,000.

Motion Carried

8.2 2020 Grant in Aid Requests Follow-Up

CS 2020-364

That Council allow recipients of 2020 Grants in Aid to roll unused funds into the 2021 year, with no additional Grant in Aid requests for 2021.

Motion Carried

8.3 Options for Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream

CS 2020-365

That Council:

1. Direct staff to submit an application for grant funding for the 'Town Hall Renovation and Council Chambers Relocation Project' through the Investing in Canada Infrastructure Program - COVID-19 Resilience Infrastructure Stream; and
2. Supports the project and commits to any associated ineligible costs and cost overruns.

Motion Carried

8.4 Arts & Heritage Hub Design: Award of Contract

CS 2020-366

That Council award the contract for design services for Phase 1 of the Arts & Heritage Hub to Checkwitch Poiron Architects Inc., in the amount of \$463,641 excluding GST.

Motion Carried

Council recessed the meeting at 7:47 p.m. by unanimous consent and reconvened at 7:49 p.m.

9. BYLAWS

9.1 Bylaw 2057: Revenue Anticipation Bylaw

CS 2020-367

That Council adopt Town of Ladysmith "2021 Revenue Anticipation Borrowing Bylaw 2020, No. 2057".

Motion Carried

9.2 Bylaw 2058: Waterworks Regulations Amendment Bylaw

CS 2020-368

That Council adopt Town of Ladysmith "Waterworks Rates and Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2020, No. 2058".

Motion Carried

10. CORRESPONDENCE

**10.1 Correspondence from the Ladysmith and District Historical Society
Dated December 10, 2020**

CS 2020-369

That Council co-sponsor with the Ladysmith and District Historical Society the nomination of Karen Olenik and team for a BC Heritage Award regarding the rehabilitation of 431 1st Avenue.

Motion Carried

11. UNFINISHED BUSINESS

11.1 Utility Service Charges

CS 2020-370

That Council direct staff to prepare a report regarding implementation of a hardship grant pilot program related to municipal utility service charges.

Motion Carried

12. QUESTION PERIOD

A member of the public submitted a question regarding when the "Welcome to Ladysmith" sign would be reinstalled at the south end of town.

13. RECESS OPEN MEETING AND RECONVENE CLOSED SESSION

CS 2020-371

That Council recess the open meeting at 8:18 p.m. in order to reconvene the closed session in accordance with sections 90(1)(d), (i) and (k) of the *Community Charter*.

Motion Carried

14. RISE AND REPORT

Council rose at 8:36 p.m. without report.

15. ADJOURNMENT

This Regular Meeting of Council was adjourned at 8:37 p.m. by unanimous consent.

Mayor (A. Stone)

Corporate Officer (D. Smith)