



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, January 19, 2021

7:00 P.M.

This meeting was held electronically as per Ministerial Order No. M192

Council Members Present:

Mayor Aaron Stone

Councillor Amanda Jacobson

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Geoff Goodall

Donna Smith

Mike Gregory

Sue Bouma

1. CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing that it was taking place on the traditional unceded territory of the Stz'uminus First Nation, and expressing gratitude to be here.

2. AGENDA APPROVAL

CS 2021-018

That Council approve the agenda for this Regular Meeting of Council for January 19, 2021.

Motion Carried

3. MINUTES

3.1 Minutes of the Regular Meeting of Council held January 5, 2021

CS 2021-019

That Council approve the minutes of the Regular Meeting of Council held January 5, 2021.

Motion Carried

3.2 Minutes of the Special Meeting of Council held January 12, 2021

CS 2021-020

That Council approve the minutes of the Special Meeting of Council held January 12, 2021.

Motion Carried

4. COMMITTEE MINUTES

4.1 January 12, 2021 Committee of the Whole Recommendations

CS 2021-021

1. That Council amend the Corporate Flag Protocol Policy No. 01-0340-A as follows:
 - Remove the requirement that a Council member or former Council member must have served at least 10 years prior to the flag being flown at half-mast;
 - Replace Infrastructure Services with Parks, Recreation & Culture as the department responsible for maintenance of the flags flown at all Town-owned sites;
 - Add new wording that recognizes that Ladysmith Fire/Rescue may lower their flag to half-mast for any 'Line of Duty Deaths' of an emergency responder; and
 - Add new wording to state that the following guest flags shall be flown annually at City Hall:
 - Pride Flag – June 1-30
 - Metis Flag (Louis Riel Day) – November 16
2. That Council amend the existing Town of Ladysmith Park Bench Donation Guidelines Policy 12-5810-A as follows:
 - Update the guidelines to include Town benches, trees and other amenities;
 - All costs associated with installation of the bench, tree or amenity being borne by the donor;
 - Maintain in perpetuity formerly dedicated benches; and
 - Any new dedications will be maintained for the reasonable life span of the bench, tree or amenity with regular maintenance costs being borne by the Town.

3. That Council direct staff to set up an electronic meeting between Council and the Board of School District No. 68, including senior staff, to discuss the Long Range Facilities Plan and other items of mutual interest prior to the end of March 2021.

CS 2021-022

AMENDMENT

That the third bullet of item 1 in resolution CS 2021-021 be amended to include "or a longstanding member".

Amendment Carried

Resolution CS 2021-021, as amended reads:

1. That Council amend the Corporate Flag Protocol Policy No. 01-0340-A as follows:
 - Remove the requirement that a Council member or former Council member must have served at least 10 years prior to the flag being flown at half-mast;
 - Replace Infrastructure Services with Parks, Recreation & Culture as the department responsible for maintenance of the flags flown at all Town-owned sites;
 - Add new wording that recognizes that Ladysmith Fire/Rescue may lower their flag to half-mast for any 'Line of Duty Deaths' of an emergency responder or longstanding member; and
 - Add new wording to state that the following guest flags shall be flown annually at City Hall:
 - Pride Flag – June 1-30
 - Metis Flag (Louis Riel Day) – November 16
2. That Council amend the existing Town of Ladysmith Park Bench Donation Guidelines Policy 12-5810-A as follows:
 - Update the guidelines to include Town benches, trees and other amenities;
 - All costs associated with installation of the bench, tree or amenity being borne by the donor;
 - Maintain in perpetuity formerly dedicated benches; and
 - Any new dedications will be maintained for the reasonable life span of the bench, tree or amenity with regular maintenance costs being borne by the Town.

3. That Council direct staff to set up an electronic meeting between Council and the Board of School District No. 68, including senior staff, to discuss the Long Range Facilities Plan and other items of mutual interest prior to the end of March 2021.

Main Motion, as Amended, Carried

CS 2021-023

That Council amend "Town of Ladysmith Bylaw Enforcement Policy 09-4020-B" to include housekeeping amendments and wording stating that bylaw enforcement will be on a complaint-driven basis unless there is a safety, hazard or liability issue to the Town.

Motion Carried

4.2 December 2, 2020 Community Planning Advisory Committee Minutes

CS 2021-024

That Council receive for information minutes of the December 2, 2020 meeting of the Community Planning Advisory Committee.

Motion Carried

5. REPORTS

5.1 Ladysmith Community Marina Retaining Wall Analysis

CS 2021-025

That Council:

1. Direct staff to retain Tetra Tech to complete geotechnical drilling at the Ladysmith Community Marina retaining wall site for a cost of approximately \$25,000; and
2. Give early budget approval for this project so that this work can be completed as soon as possible.

Motion Carried

6. CORRESPONDENCE

6.1 Union of BC Municipalities Community Emergency Support Services Grant

CS 2021-026

That Council support the Cowichan Valley Regional District proposal to apply for, receive and manage the UBCM Community Emergency Preparedness Fund Emergency Support Services grant funding on behalf of the Town of Ladysmith.

Motion Carried

7. UNFINISHED BUSINESS

7.1 Referred Council Resolution CS 2021-011 - Council attendance at the 2021 UBCM Convention

CONSIDERATION OF REFERRED RESOLUTION CS 2021-011 (from January 5, 2021):

CS 2021-011

That those Council members authorized to attend the 2020 Union of BC Municipalities Annual Convention (Mayor Stone and Councillors Johnson, McKay, Paterson and Virtanen) which was cancelled due to COVID-19, be authorized to attend the 2021 Convention in Vancouver from September 13-17, 2021.

Motion Carried

8. QUESTION PERIOD

There were no questions submitted by the public.

9. ADJOURNMENT

CS 2021-027

That this Regular Meeting of Council adjourn at 7:21 p.m.

Motion Carried

Mayor (A. Stone)

Corporate Officer (D. Smith)