



MINUTES OF A SPECIAL MEETING OF COUNCIL

Tuesday, November 30, 2021

6:30 P.M.

City Hall Council Chambers

410 Esplanade

Council Members Present:

Mayor Aaron Stone
Councillor Amanda Jacobson
Councillor Rob Johnson
Councillor Tricia McKay

Councillor Duck Paterson
Councillor Marsh Stevens
Councillor Jeff Virtanen

Staff Present:

Allison McCarrick
Erin Anderson
Chris Barfoot
Jake Belobaba
Geoff Goodall

Donna Smith
Chris Geiger
Ryan Bouma
Sue Bouma

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Mayor Stone called the Special Meeting of Council to order at 6:30 p.m., recognizing with gratitude that it was taking place on the traditional unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CS 2021-378

That Council approve the agenda for this Special Meeting of Council for November 30, 2021.

Motion Carried

3. 2022 FINANCIAL PLAN DISCUSSION

3.1 2022-2026 Financial Plan Deliberations

CS 2021-379

That Council include in the 2022–2026 Financial Plan:

1. Funding to hire a full time Manager of Protective Services/Fire Chief starting July 1, 2022;
2. Funding for a part time contract term Planner and a part time contract term Administrative Assistant in the Development Services area with the funds to come from prior year surplus; and
3. Funding for the early budget approval of the following capital projects:
 - a.) Waterfront Area Plan: Business Plan for \$ 30,000
 - b.) Asbestos Survey for TOL Buildings for \$ 35,000
 - c.) Car Shop Repairs for \$ 20,000
 - d.) Concession Building @ Transfer Beach - Demolition for \$ 40,000
 - e.) Food Bank - Demolition for \$ 45,000
 - f.) Loci Shop Roof for \$ 62,500
 - g.) PW Building Roof - Phase 2 (section 1A & 3B) for \$ 50,000
 - h.) Replace Rolling Doors @ Eco Tourism Building for \$ 13,535
 - i.) Photocopier (FJCC) for \$ 15,000
 - j.) Golf Course Netting for \$ 20,000
 - k.) Kay Grouhel Recognition for \$ 8,000
 - l.) Turf Field Crumb Rubber Finish - Forrest Field for \$ 30,000
 - m.) GIS Stage 3 Implementation for \$ 60,000
 - n.) Chicken Ladder Flood Hardening for \$400,000
 - o.) Diamond Meter & Vault Replacement for \$ 125,000
 - p.) Diamond meter replacement for \$ 40,000
 - q.) Edgewood Water Meter Replacement for \$ 76,932
 - r.) Irrigation Upgrades - Highway for \$ 50,000
 - s.) Electric Vehicle Charging Station for \$ 25,000
 - t.) Roundabout - Ludlow & Rocky Cr for \$ 1,600,000
 - u.) Waterfront Phase 2 Remediation for \$ 400,000.

Motion Carried

3.2 Public Input and Questions

No questions were submitted by the public.

4. BYLAWS

4.1 Bylaw No. 2095 (2022 revenue anticipation)

CS 2021-380

That Council give first, second and third readings to “2022 Revenue Anticipation Borrowing Bylaw 2021, No. 2095”.

Motion Carried

4.2 Bylaw No. 2096 (waterworks regulation amendment)

CS 2021-381

That Council give first, second and third readings to Town of Ladysmith “Waterworks Regulations Bylaw 1999, No. 1298, Amendment Bylaw 2021, No. 2096”.

Motion Carried

4.3 Bylaw No. 2094 (dog licence fees)

CS 2021-382

That Council adopt “Dog Licensing, Control and Pound Bylaw 1995, No. 1155, Amendment Bylaw 2021, No. 2094”.

Motion Carried

5. CORRESPONDENCE

5.1 Arts Council of Ladysmith and District

CS 2021-383

That Council refer to the December 21, 2021 Regular Council Meeting the correspondence dated November 18, 2021 from the Arts Council of Ladysmith & District requesting support for their grant application to the BC Arts Council, and that staff provide a report providing clarity on the scope of the proposed project and the Town’s role in the process.

Motion Carried

6. UNFINISHED BUSINESS

6.1 Standing and Community Committee Representatives (Referred from November 16, 2021 Regular Council Meeting)

Mayor Stone made the following appointments to Council Advisory Commissions and Committees:

Committee of the Whole

Chair (to April 2022): Councillor McKay;

Vice Chair: Councillor Stevens

Chair (May to October 2022): Councillor Stevens;

Vice Chair Councillor McKay

Members: All members of Council

Waterfront Implementation Committee

Representative: Mayor Aaron Stone

Representative: Councillor McKay

Representative: Councillor Stevens

Community Planning Advisory Committee

Council Liaison: Councillor Stevens

Alternate: Councillor McKay

Protective Services

Chair: Councillor Paterson

Alternate: Councillor Virtanen

Parks Recreation and Culture Advisory Committee

Council Liaison: Councillor Paterson

Alternate: Councillor Jacobson

Official Community Plan Steering Committee

Council Liaison: Councillor McKay

Alternate: Councillor Jacobson

Arts & Heritage Hub Design Steering Committee

Council Liaison: Councillor Stevens

Alternate: Councillor Virtanen

Liquid Waste Management Plan Committee

Council Liaison: Councillor Johnson

Council Liaison: Councillor Paterson

Council Liaison: Councillor Virtanen

Youth Advisory Committee

Council Liaison: Councillor Virtanen

Alternate: Councillor Jacobson

Public Art Task Group

Council Liaison: Councillor McKay

Alternate: Councillor Stevens

Stocking Lake Advisory Committee

Chair: Mayor Aaron Stone

Council Liaison: Councillor Stevens

Celebrations Committee (Ladysmith Days)

Council Liaison: Councillor Virtanen

Alternate: Councillor Paterson

Festival of Lights

Council Liaison: Councillor Paterson

Alternate: Mayor Stone

Chamber of Commerce

Council Liaison: Councillor Paterson

Alternate: Mayor Aaron Stone

Ladysmith Downtown Business Association

Council Liaison: Councillor Jacobson

Alternate: Mayor Stone

Social Planning Cowichan

Council Liaison: Councillor Stevens

Alternate: Mayor Aaron Stone

Ladysmith Community Justice Program

Council Liaison: Councillor McKay

7. CLOSED MEETING

CS 2021-384

That, in accordance with section 90 of the *Community Charter*, Council retire into closed session at 7:12 p.m. in order to consider items related to the following:

- labour relations or other employee relations - section 90(1)(c);
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality - section 90(1)(e); and
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose - section 90(1)(i).

Motion Carried

8. RISE AND REPORT

Council rose from Closed Session at 8:51 p.m. without report.

9. ADJOURNMENT

CS 2021-385

By unanimous consent this Special Meeting of Council was adjourned at 8:52 p.m.

Motion Carried

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (D. Smith)