



MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, February 15, 2022

7:01 P.M.

This meeting was held electronically

Council Members Present:

Mayor Aaron Stone

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen

Council Members Absent:

Councillor Amanda Jacobson

Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Ryan Bouma

Donna Smith

Gerry Fukakusa

Mike Gregory

Sue Bouma

1. CALL TO ORDER AND ACKNOWLEDGEMENT

Mayor Stone called this Regular Meeting of Council to order at 7:01 p.m., recognizing with gratitude that it was taking place on the traditional unceded territory of the Stz'uminus First Nation.

2. AGENDA APPROVAL

CS 2022-034

That Council approve the agenda for this Regular Meeting of Council for February 15, 2022 as amended to include the following item, received after publication of the agenda:

- Item 7.3. "Bylaw No. 2085" - replace the bylaw in the agenda package with the updated bylaw which includes Ministry of Transportation & Infrastructure approval.

Motion Carried

3. MINUTES

3.1 Minutes of the Regular Meeting of Council held February 1, 2022

CS 2022-035

That Council approve the minutes of the Regular Meeting of Council held February 1, 2022.

Motion Carried

4. DEVELOPMENT APPLICATIONS

4.1 Liquor Lounge Endorsement – Oyster Bay Café (611 Oyster Bay Drive)

CS 2022-036

That Council, in response to the referral from the Liquor and Cannabis Regulation Branch for a patio endorsement application in conjunction with a food primary license for the Oyster Bay Café at 611 Oyster Bay Drive, opt out of the local government comment process and direct staff to notify the Province that the Town does not wish to comment on the application.

Motion Carried

5. COMMITTEE MINUTES

5.1 Official Community Plan Steering Committee - January 31, 2022

CS 2022-037

That Council receive the minutes of the Official Community Plan Steering Committee meeting held January 31, 2022.

Motion Carried

6. REPORTS

Councillor Paterson declared a conflict of interest related to Agenda Item 6.1, stating that he is on the executive of the Show and Shine Society, and vacated the meeting at 7:07 p.m.

6.1 Request for Service Provider Agreement – Ladysmith Show and Shine Society

CS 2022-038

That Council:

1. Authorize the execution of a Service Provider Agreement between the Town of Ladysmith and the Ladysmith Show and Shine Society for the provision of promotional services for Ladysmith, with the date as set out in the Service Provider Agreement; and
2. Confirm that the Ladysmith Show and Shine Society is required to pay the \$250 annual fee for the additional liability coverage provided by the Municipal Insurance Association of BC.

Motion Carried

Councillor Paterson returned to the meeting at 7:08 p.m.

6.2 Short Term Disability Insurance

CS 2022-039

That Council direct staff to include in the 2022-2026 Financial Plan funding for exempt staff short term disability insurance and amend the Exempt Staff Compensation Policy accordingly.

Motion Carried

6.3 Investing in Canada Infrastructure Grant – Water Projects

CS 2022-040

That Council:

1. Direct staff to submit an application for grant funding through the *Investing in Canada Infrastructure Program - Environmental Quality* for the Water Supply Infrastructure Projects as outlined in the staff report dated February 15, 2022; and
2. Confirm its support for the project and commit to its share (\$7,200,000) of the project as well as cost overruns.

Motion Carried

7. BYLAWS

7.1 Amendments to “Town of Ladysmith Election and Assent Voting Bylaw 2018, No. 1964”

CS 2022-041

That Council give first, second and third readings to “Town of Ladysmith Election and Assent Voting Bylaw 2018, No. 1964, Amendment Bylaw 2022, No. 2104”.

Motion Carried

7.2 Bylaw No. 2076

CS 2022-042

That Council adopt “Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 38) 2021, No. 2076”.

Motion Carried

7.3 Bylaw No. 2085

Mayor Stone stated that, pursuant to section 40(3) of the *Community Charter*, the public would have the opportunity to provide their comments to Council regarding Bylaw No 2085, a bylaw to permanently close and remove its dedication as a highway, a 626.7m² portion of Baden-Powell Street. He reminded the public that the meeting was being recorded and livestreamed and therefore names, addresses and content of submissions would be made public and form a part of the public record.

Mayor Stone called for submissions to Council.

Hearing no submissions, Mayor Stone asked the Corporate Officer, D. Smith, if any submissions had been received via email. She advised that no submissions had been received via email and that no members of the public were present at Council Chambers.

Mayor Stone called for submissions to Council a second time.

Mayor Stone called for submissions to Council a third and final time.

Having received no input or submissions regarding Bylaw No. 2085, Mayor Stone advised that no further input would be received by Council, and that Council would now consider the bylaw.

CS 2022-043

That Council adopt "Removal of Road Dedication Bylaw 2022, No. 2085".
Motion Carried

7.4 Bylaw No. 2090

CS 2022-044

That Council adopt "Bylaw Revision Bylaw 2022, No. 2090".
Motion Carried

7.5 Bylaw Status Sheet

8. NEW BUSINESS

8.1 Cowichan Valley Regional District Application for UBCM Emergency Operations Centre Grant

CS 2022-045

That Council support the Cowichan Valley Regional District proposal to apply for, receive and manage the UBCM Community Emergency Preparedness Fund grant for an Emergency Operations Centre on behalf of the Town of Ladysmith.
Motion Carried

8.2 Official Community Plan Steering Committee Resignation

CS 2022-046

That Council:

1. Accept with regret Mark Drysdale's resignation as the Chamber of Commerce representative on the Official Community Plan Steering Committee, and that the Mayor send a letter of appreciation for his service; and
2. Appoint Millie Stirling, as nominated by the Chamber of Commerce, to replace Mr. Drysdale on the Committee.

Motion Carried

9. UNFINISHED BUSINESS

9.1 Councillor Johnson - Motion regarding Community Traffic Study

CS 2022-047

That staff be directed to prepare a report providing options including costs for conducting a traffic study which would:

1. Determine community needs based on existing traffic flow for the whole of Ladysmith.
2. Project traffic requirements in conjunction with the Official Community Plan review; and
3. Consider known development projects under construction and projected to begin in the next 15 years.

Motion Carried

10. QUESTION PERIOD

No questions were submitted by the public.

11. ADJOURNMENT

CS 2022-048

That this Regular Meeting of Council adjourn at 7:35 p.m.

Motion Carried

CERTIFIED CORRECT:

Mayor (A. Stone)

Corporate Officer (D. Smith)