



## MINUTES OF A REGULAR MEETING OF COUNCIL

Tuesday, March 15, 2022

6:00 P.M.

This meeting was held electronically

### Council Members Present:

Mayor Aaron Stone

Councillor Amanda Jacobson

Councillor Rob Johnson

Councillor Tricia McKay

Councillor Duck Paterson

Councillor Marsh Stevens

Councillor Jeff Virtanen (vacated 8:02 p.m.)

### Staff Present:

Allison McCarrick

Erin Anderson

Chris Barfoot

Jake Belobaba

Ryan Bouma

Donna Smith

Mike Gregory

Shannon Wilson

Sue Bouma

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### 1. CALL TO ORDER

Mayor Stone called this Regular Meeting of Council to order at 6:00 p.m., in order to retire immediately into Closed Session.

### 2. CLOSED SESSION

#### CS 2022-062

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session in order to consider items related to the following:

- (g) litigation or potential litigation affecting the municipality; and
- (c) labour relations

*Motion Carried*

### 3. OPEN MEETING AND ACKNOWLEDGEMENT (7:00 P.M.)

Mayor Stone called this Regular Meeting of Council to order at 7:00 p.m., recognizing with gratitude that it was taking place on the traditional unceded territory of the Stz'uminus First Nation.

#### 4. AGENDA APPROVAL

##### CS 2022-063

That Council approve the agenda for this Regular Meeting of Council for March 15, 2022 as amended to include the following item received after publication of the agenda:

- Item 9.1, "Development Variance Permit and Bylaw for Park Dedication - 1260 Churchill Place" - add public submission.

*Motion Carried*

#### 5. MINUTES

##### 5.1 Minutes of the Regular Meeting of Council held March 1, 2022

##### CS 2022-064

That Council approve the minutes of the Regular Meeting of Council held March 1, 2022.

*Motion Carried*

#### 6. DELEGATIONS

##### 6.1 Nanaimo Ladysmith Public Schools - School Site Acquisition Charge

Mark Walsh, Secretary-Treasurer of School District 68, spoke to Council regarding enrollment projections and anticipated future school site needs and addressed how the School Site Acquisition Charge Bylaw could be implemented in the Town to meet those needs. He noted that the School Board is requesting the Town apply the charge to future developments that create at least two additional doors in the community.

Council asked Mr. Walsh questions before thanking him for his presentation.

#### 7. PROCLAMATIONS

##### 7.1 World Down Syndrome Day

Mayor Stone proclaimed Monday, March 21, 2022 as World Down Syndrome Day in the Town of Ladysmith.

## 8. DEVELOPMENT APPLICATIONS

### 8.1 Development Variance Permit and Bylaw for Park Dedication - 1260 Churchill Place.

#### CS 2022-065

That Council:

1. Approve Development Variance Permit 3090-22-05 to waive the requirement in section 2.04(a) of "Town of Ladysmith Subdivision and Development Servicing Bylaw 2013, No. 1834" to provide works and services for a proposed two lot subdivision of The West 1/2 of the South 1/2 of District Lot 97, Oyster District, Except Parts In Plans 24414, 26836, 27412 and VIP60630 (1260 Churchill Place); and
2. Give first, second and third readings to "Park Dedication Bylaw (1250 Churchill Place) 2022, No. 2105".

*Motion Carried*

## 9. COMMITTEE MINUTES

### 9.1 Committee of the Whole Recommendations - March 8, 2022

Councillor Paterson declared a conflict of interest due to his membership with the Ladysmith Show and Shine Society and vacated the meeting at 7:32 p.m.

#### CS 2022-066

That Council approve the 2022 Grant-in-Aid allocation for \$2,000 for the Ladysmith Show and Shine Society.

*Motion Carried*

Councillor Paterson returned to the meeting at 7:33 p.m.

#### CS 2022-067

That Council approve the following list of 2022 Grants-in-Aid:

- Cowichan Family Caregivers Support Society 1,000
- Ladysmith and District Historical Society 7,500
- Ladysmith and District Marine Rescue Society 2,500
- Ladysmith Celebrations Society 10,000
- Ladysmith Downtown Business Association 5,000
- Ladysmith Family and Friends Society 2,500
- Ladysmith Festival of Lights 15,000
- Ladysmith Little Theatre 2,500
- Ladysmith Maritime Society 1,500

- Ladysmith Show and Shine Society 2,000
- Nanaimo-Ladysmith Schools Foundation (FJCC Bursary) 1,500
- Old English Car Club Central Island Branch 600
- Art Council of Ladysmith and District 5,000
- Ladysmith Fire Rescue – Santa Parade 1,500
- Waiving Fees 1,500
- Late Applications/Council discretion 4,070

*Motion Carried*

**CS 2022-068**

That Council:

1. Include \$50,000 in the 2022-2026 Financial Plan to contract with Social Planning Cowichan for the Poverty Reduction Task Force project subject to grant funding received; and
2. Confirm support of staff's application in the amount of \$50,000 to the UBCM Poverty Reduction Planning and Action – Stream 2 grant.

*Motion Carried*

**9.2 Parks, Recreation & Culture Advisory Committee - February 16, 2022**

**CS 2022-069**

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held February 16, 2022.

*Motion Carried*

**9.3 Parks, Recreation & Culture Advisory Committee - March 7, 2022**

**CS 2022-070**

That Council receive the minutes of the Parks, Recreation & Culture Advisory Committee meeting held March 7, 2022.

*Motion Carried*

## **10. REPORTS**

### **10.1 Spring Cleanup and Yard Waste Collection 2022**

#### **CS 2022-071**

That Council:

1. Select Option 1 for the 2022 Spring Cleanup Program as outlined in the staff report dated March 15, 2022; and
2. Direct staff to schedule two yard waste collections in 2022: one in the spring and one in the fall.

*Motion Carried*

### **10.2 Lot 108 Phase 1 Implementation**

#### **CS 2022-072**

That Council:

1. Increase the Lot 108 Park Plan Phase 1 budget by \$130,000 to include an outdoor fitness area and overall project management with \$30,000 to come from the Canada Community Building Fund (Gas Tax) and \$100,000 from COVID Safe Restart funds; and
2. Waive the Town of Ladysmith Purchasing Policy and direct award the design, tender and construction services to Cascara Engineering for a cost of \$29,650.

*Motion Carried*

### **10.3 Civic Recognition Program**

#### **CS 2022-073**

That Council refer the "Civic Recognition" program to the Parks, Recreation & Culture Advisory Committee to develop a draft policy for Council's consideration.

*Motion Carried*

### **10.4 2022 Public Art Banners Selection**

#### **CS 2022-074**

That Council:

1. Approve the recommendations of the Parks, Recreation & Culture Advisory Committee and the Public Art Banners Selection Committee for the 2022 Community Banner Program to produce banners based on the following submissions:

- Hummingbird Season – (Artist Jason Harris); and
  - Sea Searching (Otter) – (Artist Jason Harris); and
2. Direct staff to proceed with ordering and installing the 2022 Community Public Art banners.

*Motion Carried*

## **10.5 2022 Financial Plan Update**

### **CS 2022-075**

By unanimous consent Council agreed to consider separately each item regarding the 2022-2026 Financial Plan.

### **CS 2022-076**

That Council include in the 2022-2026 Financial Plan funding to hire an Engineering Technologist starting May, 2022.

*Motion Carried*

OPPOSED: Councillor Jacobson

### **CS 2022-077**

That Council direct staff to prepare the 2022-2026 Financial Plan with revenues of \$9,450,931 to come from property taxation.

*Motion Carried*

OPPOSED: Mayor Stone and Councillors Jacobson and Johnson

## **11. BYLAWS**

### **11.1 Bylaw Status Sheet**

## **12. QUESTION PERIOD**

There were no questions submitted by the public.

## **13. RECESS**

### **CS 2022-078**

That Council recess at 7:57 p.m. for a short break before reconvening the Closed Session at 8:00 p.m.

*Motion Carried*

**14. RISE AND REPORT- Items from Closed Session**

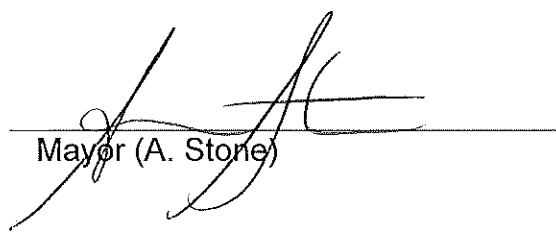
Council rose from Closed Session at 8:21 p.m. with report on the following:

- **CE 2022-019**  
That Council rescind "Town of Ladysmith COVID-19 Vaccination Policy 07-2640-F" effective March 15, 2022.
- **CE 2022-020**  
That Council rise and report immediately on resolution CE 2022-019.

**15. ADJOURNMENT**

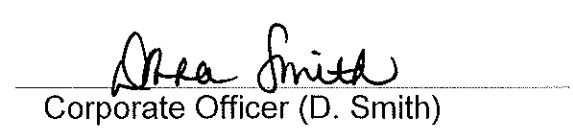
**CS 2022-079**

By unanimous consent this Regular Meeting of Council was adjourned at 8:22 p.m.



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Mayor (A. Stone)

CERTIFIED CORRECT:



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Corporate Officer (D. Smith)